



The Harbour  
Fortrose  
Ross-shire  
IV10 8TP

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[www.chanonry.org.uk](http://www.chanonry.org.uk)



# Trustees Annual Report

1 October 2021 to 30 September 2022



The trustees have pleasure in presenting their report together with the financial statements for the year 1 October 2021 to 30 September 2022.

## **Charity Trustees**

James Dargie (Commodore until 10.12.21; thereafter ordinary Trustee)  
Sandra Hogg (ordinary Trustee until 10.12.21; thereafter Commodore)  
David Finlayson (Treasurer)  
Helen Jenner (Secretary until 10.12.21, when left Board of Trustees)  
Marisa Astill-Brown (ordinary Trustee until 10.12.21; thereafter Secretary)  
David Vincent  
Diarmid Hogan  
Mike Wilson (as of 10.12.21)  
Chris Taylor (as of 10.12.21)  
Lisa Pattenden (as of 10.12.21)  
Claire Scott (as of 3.5.22)  
Richard Jenner (left 10.12.21)  
Peter Illingworth (left 10.12.21)  
Chrissie Lane (left 10.12.21)

## **Advisors**

Solicitors: Mr Joe Duncan, Solicitor and Notary Public, Anderson Shaw and Gilbert, 20 Church Street, Inverness, IV1 1ED  
Bankers: Bank of Scotland  
Independent Examiner: Mr David Gibb, 20 Craigard Place, Inverness, IV3 8PR.

## **Structure, Governance and Management**

### **Constitution**

The Charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered on 16 September 2019 with intention of taking on the assets, liabilities and activities of the unincorporated Community Amateur Sports Club also called Chanonry Sailing Club. It has a two-tier structure with both members and charity trustees.

### **Appointment of Trustees**

The Board, which meets around six times per year, are the charity's trustees. There are three office bearers: Commodore; Treasurer and Club Secretary. In addition, there are up to eight general Board members. Membership of the Board is open to members aged 18 or over. Trustees are elected by the membership at the annual general meeting, which is normally held in December. There must be a minimum of five and a maximum of eleven trustees.

# Objectives and Activities

## Charitable Purposes

The purposes of the organisation are:

- The advancement of the public participation in water sports
- The provision of recreational facilities
- The advancement of the heritage of Fortrose harbour



*SUP having a peaceful paddle*

## Activities and Achievements

In this, our third annual report to OSCR, the trustees explain the activities the Club has undertaken in support of its charitable purposes, and what their priorities are over the coming season and further ahead.

2022 saw a welcome return to near-normal activity levels, and the possibility for the Development Group to put into practice the ideas and trials that had been developed as we worked our way through, and eventually emerged from, the pandemic. Regular consultation has helped to ensure we are responding to our members' and community's views, and the evidence from increased participation would suggest that this is a valuable aspect of how we plan and manage our activities and is a way of working we propose to continue. This year we focused on introducing and supporting new activities, facilitated by a new membership structure, and we were able to host open events and regattas again.

The beginning of this reporting period also finally saw the conclusion of the process of winding up the unincorporated Community Amateur Sports Club (CASC).



*Rowing off Chanonry Point*

# Activities in Support of our Charitable Purposes

## Advancement of Public Participation in Water Sports

### Events

2022 saw the return of events and regattas following the COVID restrictions of the previous two years. We held two very successful Fun Days where we offered a range of activities to members and the public.

In August we hosted our Dinghy Regatta, incorporating the Scottish Musto Skiff Traveller. The event was a great success seeing 12 dinghies and 17 Musto Skiffs competing over two days. The cruiser regatta also ran, with 5 boats competing. The long-distance race, the Ness Cup, was also a great success, with 12 dinghies and cruisers competing.

We had a fabulous Grenville's Sail/Paddle/Row/Swim where over 50 club members made their way to Rosemarkie Beach for lunch.

### Stand Up Paddle Boarding

Stand Up Paddle Boarding (SUP) is a new activity at the club and this year it has become firmly established. We started the year offering SUP courses at our Fun Days delivered by an external provider. During the year both Claire Scott and Graham Bull achieved SUP coaching and leadership qualifications that allowed the club to deliver training. Claire also joined the board in May as the SUP lead. 52 paddlers took part in SUP at the club and 19 became new members. We've also bought 4 boards to support training and allow members to have a go.

### Swimming

Sea swimming continues to grow as more people recognise the benefits of swimming in the lee of the harbour and the opportunity to use the club facilities. There are around 23 members who regularly swim at the harbour and of a nice summer's day there may be 10 - 12 in the water together, often followed by après swim drink, cake and blethers. Swimmers have also taken the opportunity to get involved in club events and activities.

### Coastal Rowing



This year has been a very successful one for coastal rowing at the club with a large increase in participation and activity. Both boats have been out on most sessions which makes rowing even more social. We've also been able to travel out and about to regattas and events enjoying the

opportunity to come together with fellow rowers. We had more people rowing regularly and more than doubled the number of rowing signups to 1336 (636 in 2021). The increased activity has put strain on the boats and oars, but they have been kept on water thanks to the maintenance team led by Steve Bramwell, Donnie McLeod, Richard Cherry and Anatole Beams. We're looking forward to trying out new, longer oars soon. Looking forward we are considering how we might deliver youth rowing next year.

### **Sailing**

This year saw us get back to a full sailing programme, including regattas, after the COVID disrupted years. We also welcomed Lisa Pattenden as Sailing Secretary who quickly got the grips with the brief and, with the Sailing Sub-committee, delivered a great year of sailing.

We ran a full dinghy racing programme on Wednesday evening and Sunday afternoons, and we celebrated the participants' achievements. These events were also well attended by recreational sailors taking advantage of safety cover. In the coming year we will need to make sure we meet the needs of all those taking part.



Demand for learning to sail is probably at an all-time high, and despite our volunteer instructors running five adult and junior courses, junior week and informal training during recreational sailing, we still had to turn people away. This bodes well for the future of sailing at the club but, although we have four new dinghy instructors, we are still constrained by what these volunteers can deliver.

Cruisers were also active at the club and did brilliantly achieving series firsts in the Class 1 and Class 2 competitions and overall club first in the Moray Yacht Axis (MYA) series.

### **Training**

Training is a very important dimension to the club, enabling new people to get on the water and develop skills. This is delivered by our volunteer instructors and coaches who offered over 80 different training and coaching opportunities across the range of our water sports activities.

It was a very busy season for formal Royal Yachting Association (RYA) training, and despite scheduling extra courses, demand for dinghy courses exceeded supply. Prolonged spells of very windy weather in the summer (the 2nd day of one Stage 1 course was rescheduled 4 times) also

stretched our small volunteer team of instructors. But, an amazing 51 RYA certificates (35 in 2021) were awarded, exceeding pre-Covid levels, reflecting the greater number of active instructors and interest in sailing.

To support our activities four dinghy instructors, four power boat instructors and two stand up paddle boarding coaches/leaders and eight coastal rowing coxes achieved qualifications. 30 members also gained RYA First Aid certificates, supported by the club.

The club also provided a wide range of non-RYA and informal coaching and training opportunities. This included improvers dinghy sailing, junior dinghy coaching (Dolphins), SUP coaching, coastal rowing training and sea safety sessions.

Many thanks to Richard Jenner as RYA Recognised Training Centre Principal and all the instructors and volunteers that gave their time.

### **Advancement of the Heritage of Fortrose Harbour**

As the various Covid restrictions eased, the appetite for Zoom presentations disappeared while the various historic and community organizations struggled to return to their normal programmes. Consequently, no heritage talks were delivered in the reporting period. However, research continued, and new material was added to the written history of Fortrose harbour which is freely accessible in PDF via the club's website.

### **Volunteering**

Chanonry Sailing Club relies entirely on volunteers for leadership, management, and delivery of activities, and we have fantastic people willing to give time to do this.

However, we have struggled at times this year to deliver events and activities due to shortage of volunteers, whether it's for safety boat duties, to cut the grass or help with catering. A few volunteers are doing a lot of work, which is increasingly unsustainable.

If we are to reach our potential, we require volunteers with a wide range of skills and knowledge. Some things we can teach through RYA courses (this year we trained 10 new instructors, 8 rowing coxes, and issued 30 First Aid and 11 power boat certificates) and others require people with the right skills to step forward. We also need to be better at supporting volunteering activity and this will be the focus of the board in the coming year.

### **Defibrillator Campaign**

This year we have been fundraising to provide a Public Access Defibrillator for Fortrose Harbour. To help someone who is in cardiac arrest effectively, a defibrillator needs to be found as quickly as possible. The harbour is a busy area, used by the whole community, as well as visitors to the area.

The whole club and wider community really got behind this campaign and we are pleased to say that we raised over £2000 to cover the cost of the defibrillator and community training. The club will cover installation and ongoing maintenance costs.

We are working with charity Lucky2BHere and waiting for availability of a defibrillator which we hope will be delivered in the New Year.

### **Communication**

Effectively engaging with our members and the wider public continues to be important. This year have revamped our communications to reflect the club's full range of activities across sailing, SUPs, swimming, rowing, and cruising.

Regular newsletters have kept members informed about what's going on. A YouTube channel was created, and we have started using more video to promote the club. A suite of Facebook groups provide space for members to share information and help organise activities for sailing,

rowing, and SUPs. Our social channels continue to grow in popularity and have proven to be a very effective way of reaching new people and raising awareness of the club.

Relationships with the media have been created with good coverage throughout the year in the local papers and on radio. Our website has benefited from a substantial edit to improve the site, archive a lot of older content, and improve the navigation.

## Financial Review

The last financial year has seen an increase in “subscription” income. Income from members is now separated into subscriptions and boat storage. Dinghy storage shows in this year’s accounts, but cruiser storage will not show until the next financial year as the decision to change the fee structure was not made until the 2021 AGM. Overall “subscription” income has increased from £12,781 to c£15,000.

Training income has more than doubled compared to last season for which many thanks are due to Training Principal Richard Jenner and his team of instructors. Training has roughly broken even due to the club continuing to support instructor training by defraying costs and due to expenditure on a new Topaz training dinghy and 4 stand-up paddle boards. The training fleet will require continued financial support for maintenance and renewal.

Moorings continue to be a concern due to reduced uptake with a reduction of moorings income of around £1000. There are also fewer boats on the hard than initially anticipated with the restructuring of fees.

As a single item, insurance is our biggest outgoing. The club makes previously had access to a very favourable scheme run by the Highland Council. Since that scheme was withdrawn, we have used the RYA negotiated policy which is specifically designed to cover clubs such as ours. The first claim under this policy was made in this financial year and was settled promptly for the full amount. I do not think that a cheaper policy could be obtained elsewhere.

A successful claim for fuel duty repayment returned £322.

Raising funds for a public access defibrillator produced a very encouraging response and the initial target of £1700 has been exceeded to take the fund to just over the revised target of £2000. Gift aid should be available on most of these donations to boost the amount available to Lucky2BeHere, the charity which helps install the devices and provide training. Fitting the device is at the whim of the continuing global supply chain disruption.

More than half of the club’s funds are designated for the replacement of the rescue boats, moorings maintenance and a general reserve for a “rainy day.”

The abandoned boat, Miss Adventure, was disposed of by club members at significant cost in terms of their time and expertise as well as disposables and commercial waste charges. Recovery of these costs is now the subject of legal action against the former members who abandoned the boat.

## Trustees' Priorities

As the dust begins to settle after the pandemic, 2022 has enabled the Trustees to reflect on some of the more subtle shifts associated with our increasing membership, and the corresponding increase and diversity in activities. These inter-related factors include:

- More families wanting to spend time together having fun on the water
- Members of the same family wanting to participate either together on the water, or to enjoy different activities but at the same time
- People looking for both formal and informal, supervised, training or recreational activities on the water
- Being able to use club equipment to try out activities they would not otherwise have the opportunity to experience
- Being able to enjoy the social aspects of participating in activities, both out on the water and in the club house

We have invested in our human training resources this past year, and we can clearly see the benefits to our members. But this needs to be matched by the facilities and equipment we provide to ensure we can deliver good quality and safe experiences both on and off the water. Our safety boats are reaching the end of their reliable lives, our rowing skiffs are now needing upgrading and refitting, and our dinghy fleet, which the sailing training programme relies on, also needs upgrading to meet the demands of the training we provide. The clubhouse itself has very tired facilities, and requires an uplift to improve the changing rooms, general club area and exterior. The slipway needs major repairs to prevent it from become too unsafe to use, and the harbour contains a shoal that needs removing before it completely blocks access for boats to use the harbour.

All these demands require not only financial resources, but also, critically, teams of volunteers to manage and carry out all the associated activities. We have many committed volunteers within our membership. But we need to mobilise even more members to join us in making the club the place the members would like it to be.

Our aims through 2023 will be to make good progress on these fronts, seeking external support where necessary, to enable us to develop a stable and sustainable base for the club to deliver its objectives.

Through regular board meetings, sub-committees and working groups, the year's work culminates in the AGM in December 2022 where the trustees are elected to the board by and from the membership.

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**Approved by the trustees and signed on their behalf by:**

**Club Secretary:** Marisa Astill-Brown

A handwritten signature in black ink, appearing to read 'Marisa Astill-Brown', with a long horizontal flourish extending to the right.

**Date:** 3<sup>rd</sup> May 2023

# APPENDIX 3



		Independent examiner's report on the accounts v2					
Report to the trustees/members of	Chanonry Sailing Club						
Registered charity number	SC049615						
On the accounts of the charity for the period	Period start date			Period end date			
	Day	Month	Year	To	Day	Month	Year
	01	10	2021	To	30	09	2022
Set out on pages	(remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]						
	1. which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> have not been met, or						
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.						
Signed:					Date: 17 NOVEMBER 2022		
Name:	DAVID A.B. GIBB						
Relevant professional qualification(s) or body (if any):	MANAGEMENT ACCOUNTANT (RETIRED)						
Address:	20 CRAIGARD PLACE INVERNESS IV3 8PR						

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## Chanonry Sailing Club

### Income and Expenditure Account - 30 September 2022

	<u>General</u>	<u>Training</u>	<u>Social</u>	<u>Skiff No 1</u>	<u>Moorings Fund</u>	<u>2022 Total</u>	<u>2021 Total</u>
<b><u>Income</u></b>							
Membership dues	9,758	-	-	-	-	9,758	12,781
Mooring lease rental	-	-	-	-	-	0	-
Mooring lease sales	-	-	-	-	-	0	-
Harbour dues	5,290	-	-	-	-	5,290	740
Sailing Event income	1,018	-	-	-	-	1,018	555
Craning fees	1,855	-	-	-	-	1,855	499
Equipment sales	-	-	-	-	-	0	-
Donations/Sponsorship	1,995	-	-	-	-	1,995	242
Grants received	1,089	-	-	-	-	1,089	-
Sundry income	934	-	-	-	-	934	68
Bank interest received	-	-	-	-	-	0	-
Training income	-	7,797	-	-	-	7,797	3,191
Catering and Social event income	-	-	1,377	-	-	1,377	495
Room hire	-	-	38	-	-	38	-
Crown Estate dues	-	-	-	-	320	320	440
Trot maintenance fees	-	-	-	-	3,560	3,560	4,595
Skiff grants and donations	-	-	-	-	-	0	13
Fuel Duty Refund	425	-	-	-	-	425	-
<b><u>Income Totals</u></b>	<b>22,364</b>	<b>7,797</b>	<b>1,415</b>	<b>0.00</b>	<b>3,880</b>	<b>35,456</b>	<b>23,619</b>
<b><u>Expenditure</u></b>							
Craning expenses and insurance	1,711	-	-	-	-	1,711	670
Maintenance, repairs and replacements							
Clubhouse	540	-	-	-	-	540	790
Equipment	2,464	-	-	-	-	2,464	880
Harbour etc	680	-	-	-	-	680	15
Safety boat expenses and fuel	1,669	-	-	-	-	1,669	1,005
Sailing and racing expenses	728	-	-	-	-	728	191
Rent, rates and refuse collection	202	-	-	-	-	202	80
Insurance	4,956	-	-	-	-	4,956	4,964
Cleaning	786	-	-	-	-	786	516
Electricity	1,065	-	-	-	-	1,065	715
Printing, postage and stationery	205	-	-	-	-	205	170
Website maintenance	326	-	-	-	-	326	227
Grants re-distributed	-	-	-	-	-	0	-
Subscriptions and memberships	811	-	-	-	-	811	781
Paypal and bank charges	661	-	-	-	-	661	464
Sundry expenses	5,432	-	-	-	-	5,432	-
Training assets	-	2,741	-	-	-	2,741	517
Training materials	-	5,334	-	-	-	5,334	540
Catering supplies	-	-	1,085	-	-	1,085	170
Licences	-	-	30	-	-	30	-
Crown Estate fees	-	-	-	-	560	560	560
Moorings repairs and maintenance	-	-	-	-	2,720	2,720	1,517
Skiff expenditure	-	-	-	180	-	180	218
<b><u>Expenditure Totals</u></b>	<b>22,236</b>	<b>8,075</b>	<b>1,115</b>	<b>180</b>	<b>3,280</b>	<b>34,886</b>	<b>14,990</b>
<b><u>Net surplus/(deficit)</u></b>	<b>128</b>	<b>(278)</b>	<b>300</b>	<b>(180)</b>	<b>600</b>	<b>570</b>	<b>8,629</b>

# **Chanonry Sailing Club**

**Balance Sheet - as at 30 September 2022**

## **RESERVES**

	UNRESTRICTED FUNDS	DESIGNATED FUNDS			2022 Total	2021 Total
	General	General Reserve	Moonrags Reserve	Safety Boat Reserve		
Opening balance as at 1 Oct 2021	25,597	10,000	3,280	20,275	59,152	50,523
Incoming resources	31,576	-	3,880	-	35,456	23,619
Outgoing resources	(31,606)	0	(3,280)	0	(34,886)	(14,990)
Transfer * Note 1	(2,000)	-	-	2,000	-	-
<b>Closing balance as at 30 Sept 2022</b>	<b>23,567</b>	<b>10,000</b>	<b>3,880</b>	<b>22,275</b>	<b>59,722</b>	<b>59,152</b>

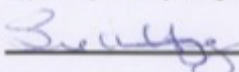
570

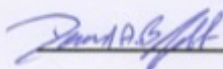
\* Note 1      Transfer of £2,000 from unrestricted funds to Safety Boat Reserve in accordance with agreed policy

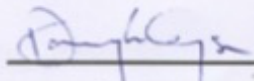
## **REPRESENTED BY:**

	2022	2021
Bank of Scotland account	59,722	59,095
PayPal account	0.00	57
Cash in hand	-	-
	<b>59,722</b>	<b>59,152</b>

Approved by Chanonry Sailing Club Committee

 (Commodore)

 (Examiner)

 (Treasurer)

2nd December 2022 (Date)