



The Harbour  
Fortrose  
Ross-shire  
IV10 8TP

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[www.chanonry.org.uk](http://www.chanonry.org.uk)



# Trustees Annual Report

1 October 2020 to 30 September 2021



The trustees have pleasure in presenting their report together with the financial statements for the year 1 October 2020 to 30 September 2021.



## **Charity Trustees**

James Dargie (Commodore)

David Finlayson (Treasurer)

Helen Jenner (Secretary)

Richard Jenner

David Vincent

Diarmid Hogan

Sandra Hogg

Peter Illingworth (as of 11.12.2020)

Chrissie Lane (as of 11.12.2020)

Marisa Astill-Brown (as of 15.3.2021)

Richard Evans (left 11.12.2020)

Janet Witheridge (left 11.12.2020)

Robin Witheridge (left 11.12.2020)

Calum Pearson (left 11.12.2020)

## **Advisors**

Solicitors: Mr Joe Duncan, Solicitor and Notary Public, Anderson Shaw and Gilbert, 20 Church Street, Inverness, IV1 1ED

Bankers: Bank of Scotland

Independent Examiner: Mr Cliff Sim, 26 Uist Road, Inverness, IV2 3LZ.

## **Structure, Governance and Management**

### **Constitution**

The Charity is a Scottish Charitable Incorporated Organisation (SCIO). It was registered on 16 September 2019 with intention of taking on the assets, liabilities and activities of the unincorporated Community Amateur Sports Club also called Chanonry Sailing Club. It has a two-tier structure with both members and charity trustees.

### **Appointment of Trustees**

The Board, which meets around six times per year, are the charity's trustees. There are three office bearers: Commodore; Treasurer and Club Secretary. In addition, there are up to eight general Board members. Membership of the Board is open to members aged 18 or over. Trustees are elected by the membership at the annual general meeting, which is normally held in December. There must be a minimum of five and a maximum of eleven trustees.

# Objectives and Activities

## Charitable Purposes

The purposes of the organisation are:

- The advancement of the public participation in water sports
- The provision of recreational facilities
- The advancement of the heritage of Fortrose harbour



*Musto skiff having a blast*



## Activities and Achievements

This is our second annual report to OSCR. In this report, the trustees explain the activities they have taken to finalise the transition to becoming a SCIO, the activities the Club has undertaken in support of its charitable purposes, and what their priorities are over the coming season and further ahead.

After the upheaval caused by Covid-19 in 2020, 2021 proved to be another year spent navigating the pandemic. The club sought to build on the opportunities afforded for reflection and regrouping, and embarked on the process of developing a long-term development plan. The Club Development Group was formed, and its activities engaged members both in understanding their views, and in trialling activities within the continuing constraints imposed by Covid. The Royal Yachting Association, Scotland (RYAS) and the Scottish Coastal Rowing Association (SCRA) continued to provide support and advice, and the Club Covid Focus Group was kept busy interpreting the official guidance to support as much activity as was permitted by the rules. If any evidence were needed for the desire folk have to get out on the water and have fun despite Covid, 2021 showed that given the safe opportunities by the club, that's exactly what they did.

## Transition to SCIO

Conveyancing the deeds and assigning the Harbour, Dinghy Park and Slipway lease from the unincorporated Community Amateur Sports Club (CASC) to the SCIO was very close to being concluded by the end of this reporting period. Hence the wind up of the unincorporated CASC was nearing completion.



*Dinghies ashore for lunch during junior week*

## Activities in Support of our Charitable Purposes

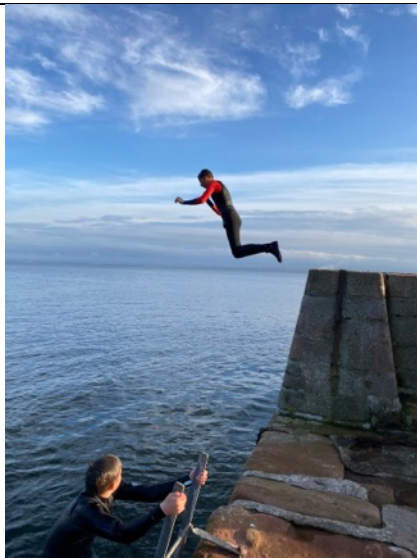
### Development Planning

In early 2021 we embarked on a development planning process to help us improve our club. Club development is all about looking at our Club and asking ourselves ‘Could we do better?’, ‘What should we do differently?’ ‘What are the Club’s priorities?’, while aiming to preserve the best of what we do now while making the club sustainable for the future. Making a commitment to improve what we do now can make a massive difference to life at the club. It is guided by the [RYA Scotland Club Development Framework](#).

We carried out an internal survey for our members, an external survey within our local community, and ran a number of focus groups to help us to answer our questions. We found that both within our membership and our local community there was a desire for increased diversity across the membership, and an interest in introducing a wider selection of water sports, with a more varied programme, and including a greater social dimension. As we adapt to living with Covid, a flexible and responsive approach to our programme of activities is called for, and the activities we carried out, described below, and in particular during the summer of 2021, reflect our efforts to adapt to a changing context.



## Advancement of Public Participation in Water Sports



Three superb Sunday Fundays were run during June, July and August and allowed a chance for the whole club to have fun on the water.

With opportunities to dinghy sail, take a trip on a Drascombe Gig, row and try other water sports like stand-up paddle boarding, wind-surfing and kayaking.



These Fundays were well-attended, and presented a welcome return to the water for many as the progressive easing of lockdown took place.

The club organised BBQ facilities with members bringing their own food and helping foster a relaxed social feel to the day.



### **Sailing**

On the dinghy front, as the season progressed Fridays were used for Adult Training and some 'come and try' sessions for non-members, resulting in new members interested in dinghy sailing. Sunday recreational sailing was promoted successfully, and part way through the season

we renamed the Sunday race events “Recreational Sailing and Racing” to encourage - successfully - broader participation.

The light support boat Meikle continues to support member organised activity outside the Club calendar and occasional club racing safety cover.

Two successful open sailing events were held - the Scottish Musto Skiff traveller event and the Black Isle Challenge Cup – both of which attracted half of the competitors from outside the club.

### **Coastal Rowing**

Come and Try Rowing Sessions and other opportunities to try rowing generated several new club members, who were welcomed by an improved induction process. More rowing sessions were delivered as a result of training five new coxes, and we were able to deliver a more varied programme of rowing. Club rowers took part in two local regattas, plus the RowAround Scotland legs from Cromarty to Fortrose and Fortrose to Ardersier. We held our own local fun UnRegatta in September which was a great success.



*UnRegatta fun with water pistols*



*St Ayles skiffs from neighbouring communities at our UnRegatta*

### **Other watersports**

Since the external facing community survey, and the Sunday Funday events, and probably reflecting societal changes there has been huge interest from members and the wider public in a range of watersports; particularly open-water swimming and stand-up paddle boarding. This has driven a welcome uptick in membership, and we welcome these new members, and seek to understand how they can play their role in the Club and the Club facilitate their activities.





## **Training**

The training season was noticeably busy with 35 RYA certificates issued. Junior dinghy sailing was very buoyant with 14 attending Junior Week, a further 6 attending a Stage 1 course and sign-ups for 95 individual Dolphins sessions.



*Thursday evening Dolphins preparing to sail*



*Sorting out a sail at junior week*



*Fun and games at the end of junior week*



*Knot-tying at cox training*

A prolonged period of adult dinghy training was completed in September with 2 sailors achieving their Level 2 certificates. Two Powerboat Level 2 courses (9 students total) were run plus a Safety Boat skills one-day session (5 students). Rowing cox training, as a mixture of Zoom theory and on-the-water practical, was delivered twice for a total of 17 rowers. Four Dinghy Instructors attended their Part 2 DI in September completing their DI training which had been disrupted by Covid RYA mitigation measures.



### **Provision of Recreational Activities**

Thanks to Covid, purely social events were thin on the ground, although a highly successful Club Quiz was held by Zoom in March. Nevertheless, Friday evening gatherings to sail, row, swim etc along with the Sunday Fundays, provided welcome opportunities for social, recreational activities on and off the water, feasible within the constraints of Covid, and as folk became accustomed to, and comfortable with, participating within these parameters.



### **Advancement of the Heritage of Fortrose Harbour**

Richard Jenner delivered a Zoom talk on the history of the harbour to around 30 members of the Loch Ness Rotary club on 14 October 2020.

Richard also delivered 3 illustrated talks by Zoom during lock down covering the 200 year history of the harbour. These were open to all and attracted some community interest beyond club members. Talk #1 on 7 March 2021 covered establishing the harbour and harbour industries with 27 people signed-up. Talk #2 on 21 March covered cargo ships and ferries with 7 signed-up (the talk was repeated on 25 March for 2 people who had missed it). Talk #3 on 4 April covered the harbour during the world wars and the transition to leisure use with 14 signed-up.

At the request of the Community Council, Richard conducted a physical harbour walk on 1 August which was attended by around a dozen members of the community, a local Councillor and some holiday makers. Attendees were given a package of historic photos (which they were free to keep) and each was examined and explained at various 'stations' around the harbour environs.



*Fortrose Harbour 1817*

## **Financial Review**

The last financial year has been moderately successful for the club in spite of continuing Covid restrictions.

The Board is pleased to report that membership subscriptions increased by just over £2,000 to £12,781. This encouraging trend was strongly supported by the welcome influx of new swimmer members towards the end of the summer.

Training income has been strong at £3,191 for which many thanks are due to Training Principal Richard Jenner and his team of instructors. The club continues to support instructor development by mitigating the costs of courses for club members.

The moorings have been more active this year with moorings income of £4,595. With only £1,517 expenditure this has boosted the moorings reserve to £3,280.

While fuel duty could not be claimed due to low usage, Gift Aid has been reclaimed on larger donations from members for the first time with a return of £68 from HMRC.

At year end there is a surplus of £8,629.

## Trustees' Priorities

Looking ahead to 2022, the trustees are keen to make the most of the opportunities presented by the shake-up Covid has imposed on our community, and to identify the positive contribution the club can make in its recovery, by rediscovering the fun and social benefits to be had from participating in water sports.

Tasked by (and consisting of) the trustees, the Club Development Group has identified key objectives to focus on, and its main priority is to roll out a corresponding action plan to deliver the club's charitable purposes. The headline vision as it currently stands is for the club to aspire to more members, more diversity, more water sports and more participants.

Learning from the experiences of 2021, as we re-started and introduced new activities into the programme, it has become clear that a key for future success lies in engaging the membership. By harnessing their agency and sense of ownership through their involvement as volunteers they can realise their vision of, and responsibility towards, their club.

The trustees will therefore prioritise actions that will facilitate and support these priorities, by means of regular board meetings and working groups, including holding the AGM in December 2021 where trustees will be elected to the board by and from the membership.



*A tranquil summer Friday evening recreational sail*

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**Approved by the trustees and signed on their behalf by:**

**Club Secretary: Marisa Astill-Brown**

**Date: 6<sup>th</sup> April 2022**



# APPENDIX 3



| Independent examiner's report on the accounts v2         |  |       |      |                 |               |       |      |   |  |
|--|--|-------|------|-----------------|---------------|-------|------|---|--|
| Report to the trustees/members of                        | Chanonry Sailing Club  |       |      |                 |               |       |      |   |  |
| Registered charity number                                | SC   |       |      |                 |               |       |      |   |  |
| On the accounts of the charity for the period            | Period start date  |       |      | Period end date |               |       |      |   |  |
|  | Day  | Month | Year | To              | Day           | Month | Year |   |  |
|  | 01   | 10    | 2020 | To              | 30            | 09    | 2021 |   |  |
| Set out on pages   | ONE AND TWO  |       |      |                 |               |       |      | (remember to include the page numbers of additional sheets) |  |
| Respective responsibilities of trustees and examiner     | The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.  |       |      |                 |               |       |      |   |  |
| Basis of independent examiner's statement                | My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts. |       |      |                 |               |       |      |   |  |
| Independent examiner's statement                         | In the course of my examination, no matter has come to my attention [ <del>other than that disclosed on the attached page</del> ]  |       |      |                 |               |       |      |   |  |
|  | <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol>  |       |      |                 |               |       |      |   |  |
|  | have not been met; or  |       |      |                 |               |       |      |   |  |
|  | <ol style="list-style-type: none"> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>  |       |      |                 |               |       |      |   |  |
| Signed:  | <i>Clifford Grant Sim</i>  |       |      |                 | Date: 9/11/21 |       |      |   |  |
| Name:  | CLIFFORD GRANT SIM   |       |      |                 |               |       |      |   |  |
| Relevant professional qualification(s) or body (if any): | FCBI   |       |      |                 |               |       |      |   |  |
| Address:   | DEVERON<br>26 WIST ROAD<br>INVERNESS IV2 3LZ   |       |      |                 |               |       |      |   |  |

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

### **Chanonry Sailing Club**

#### **Income and Expenditure Account - 30 September 2021**

|                                       | <u>General</u> | <u>Training</u> | <u>Social</u> | <u>Skiff<br/>No 1</u> | <u>Moorings<br/>Fund</u> | <u>2021<br/>Total</u> | <u>2020<br/>Total</u> |
|---------------------------------------|----------------|-----------------|---------------|-----------------------|--------------------------|-----------------------|-----------------------|
| <b><u>Income</u></b>                  |                |                 |               |                       |                          |                       |                       |
| Membership dues                       | 12,781         | -               | -             | -                     | -                        | 12,781                | 10,627                |
| Mooring lease rental                  | -              | -               | -             | -                     | -                        | 0                     | -                     |
| Mooring lease sales                   | -              | -               | -             | -                     | -                        | 0                     | -                     |
| Harbour dues                          | 740            | -               | -             | -                     | -                        | 740                   | 355                   |
| Sailing Event income                  | 555            | -               | -             | -                     | -                        | 555                   | 15                    |
| Craning fees                          | 499            | -               | -             | -                     | -                        | 499                   | 581                   |
| Equipment sales                       | -              | -               | -             | -                     | -                        | 0                     | 36                    |
| Donations/Sponsorship                 | 242            | -               | -             | -                     | -                        | 242                   | 327                   |
| Grants received                       | -              | -               | -             | -                     | -                        | 0                     | 10,000                |
| Sundry income                         | 68             | -               | -             | -                     | -                        | 68                    | -                     |
| Bank interest received                | -              | -               | -             | -                     | -                        | 0                     | -                     |
| Training income                       | -              | 3,191           | -             | -                     | -                        | 3,191                 | 863                   |
| Catering and Social event income      | -              | -               | 495           | -                     | -                        | 495                   | 1,950                 |
| Room hire                             | -              | -               | -             | -                     | -                        | 0                     | 260                   |
| Crown Estate dues                     | -              | -               | -             | -                     | 440                      | 440                   | -                     |
| Trot maintenance fees                 | -              | -               | -             | -                     | 4,595                    | 4,595                 | 740                   |
| Skiff grants and donations            | -              | -               | -             | 13                    | -                        | 13                    | 45                    |
| Fuel Duty Refund                      | -              | -               | -             | -                     | -                        | 0                     | 346                   |
| <b><u>Income Totals</u></b>           | <b>14,885</b>  | <b>3,191</b>    | <b>495</b>    | <b>13.00</b>          | <b>5,035</b>             | <b>23,619</b>         | <b>26,145</b>         |
| <b><u>Expenditure</u></b>             |                |                 |               |                       |                          |                       |                       |
| Craning expenses and insurance        | 670            | -               | -             | -                     | -                        | 670                   | 670                   |
| Maintenance, repairs and replacements |                |                 |               |                       |                          |                       |                       |
| Clubhouse                             | 790            | -               | -             | -                     | -                        | 790                   | 847                   |
| Equipment                             | 880            | -               | -             | -                     | -                        | 880                   | 607                   |
| Harbour etc                           | 15             | -               | -             | -                     | -                        | 15                    | 1,180                 |
| Safety boat expenses and fuel         | 1,005          | -               | -             | -                     | -                        | 1,005                 | 4,088                 |
| Sailing and racing expenses           | 191            | -               | -             | -                     | -                        | 191                   | 395                   |
| Rent, rates and refuse collection     | 80             | -               | -             | -                     | -                        | 80                    | 417                   |
| Insurance                             | 4,964          | -               | -             | -                     | -                        | 4,964                 | 4,847                 |
| Cleaning                              | 516            | -               | -             | -                     | -                        | 516                   | 432                   |
| Electricity                           | 715            | -               | -             | -                     | -                        | 715                   | 831                   |
| Printing, postage and stationery      | 170            | -               | -             | -                     | -                        | 170                   | 96                    |
| Website maintenance                   | 227            | -               | -             | -                     | -                        | 227                   | 171                   |
| Grants re-distributed                 | -              | -               | -             | -                     | -                        | 0                     | -                     |
| Subscriptions and memberships         | 781            | -               | -             | -                     | -                        | 781                   | 525                   |
| Paypal and bank charges               | 464            | -               | -             | -                     | -                        | 464                   | 355                   |
| Sundry expenses                       | -              | -               | -             | -                     | -                        | 0                     | 475                   |
| Training assets                       | -              | 517             | -             | -                     | -                        | 517                   | 324                   |
| Training materials                    | -              | 540             | -             | -                     | -                        | 540                   | 890                   |
| Catering supplies                     | -              | -               | 170           | -                     | -                        | 170                   | 715                   |
| Licences                              | -              | -               | -             | -                     | -                        | 0                     | 50                    |
| Crown Estate fees                     | -              | -               | -             | -                     | 560                      | 560                   | -                     |
| Moorings repairs and maintenanc       | -              | -               | -             | -                     | 1,517                    | 1,517                 | 1,440                 |
| Skiff expenditure                     | -              | -               | -             | 218                   | -                        | 218                   | 425                   |
| <b><u>Expenditure Totals</u></b>      | <b>11,468</b>  | <b>1,057</b>    | <b>170</b>    | <b>218</b>            | <b>2,077</b>             | <b>14,990</b>         | <b>19,780</b>         |
| <b><u>Net surplus/(deficit)</u></b>   | <b>3,417</b>   | <b>2,134</b>    | <b>325</b>    | <b>(205)</b>          | <b>2,958</b>             | <b>8,629</b>          | <b>6,365</b>          |

# 11 **Chanonry Sailing Club**

## **Balance Sheet - as at 30 September 2021**

### **RESERVES**

|   | UNRESTRICTED<br>FUNDS | DESIGNATED FUNDS   |                     |                        | 2021<br>Total | 2020<br>Total |
|---|-----------------------|--------------------|---------------------|------------------------|---------------|---------------|
|   | General               | General<br>Reserve | Moorings<br>Reserve | Safety Boat<br>Reserve |               |               |
| Opening balance as at 1 Oct 2020          | 21,926                | 10,000             | 322                 | 18,275                 | 50,523        | 44,138        |
| Incoming resources                        | 18,584                |                    | 5,035               | -                      | 23,619        | 26,145        |
| Outgoing resources                        | (12,913)              | 0                  | (2,077)             | 0                      | (14,990)      | (19,760)      |
| Transfer: * Note 1                        | (2,000)               | -                  | -                   | 2,000                  | -             | -             |
| <b>Closing balance as at 30 Sept 2021</b> | <b>25,597</b>         | <b>10,000</b>      | <b>3,280</b>        | <b>20,275</b>          | <b>59,152</b> | <b>50,523</b> |

\* Note 1      Transfer of £2,000 from unrestricted funds to Safety Boat Reserve in accordance with agreed policy

### **REPRESENTED BY:**

|                          | 2021          | 2020          |
|--------------------------|---------------|---------------|
| Bank of Scotland account | 59,095        | 49,907        |
| PayPal account           | 57            | 616           |
| Cash in hand             | -             | -             |
|                          | <b>59,152</b> | <b>50,523</b> |

### **Approved by Chanonry Sailing Club Committee**

James O'Neill (Commodore)

h. h. Dun (Examiner)

John Fyfe (Treasurer)

9th November 2021 (Date)