



CHANONRY SAILING CLUB TROPHY POLICY

INTRODUCTION

1.Chanonry Sailing Club is fortunate to own many trophies some of which were passed on from now defunct clubs or donated many years ago. The trophies and the record of their recipients form an important part of the Club's heritage and this needs to be protected by a consistent approach to the award of trophies and the recording of the winners. This document details the policy on the administration of the Club trophies. The description of each trophy, its history and record of recipients as researched to date form an annex to this policy.

ALLOCATION

2. In accordance with Clauses 45 – 47 of the Club Constitution, the Committee will decide on and implement the allocation and administration of trophies belonging to the Club.

3.Club trophies fall into three broad categories: trophies awarded for dinghy racing; trophies awarded for keelboat/cruiser racing; discretionary trophies. There is also one trophy, the Ness Cup, which is presented for a race open to both keelboat/cruisers and dinghies.

4. In allocating trophies the Committee takes into account the following matters:

- a. Where practical trophies will be allocated for the purpose for which they were originally donated.
- b. In the absence of clarity regarding the intentions of the donor, the following should be taken into account in order of importance:
 - i) The trophy name and description as inscribed on the trophy
 - ii) The previous history of the trophy

CHANGE OF USE

5.Where the Committee proposes a change in the use of a trophy that would alter the category of use (that is from dinghy racing, keelboat/cruiser racing or discretionary) this will be communicated to the membership in accordance with Clause 72 of the Club Constitution and time will be allowed for members to object and give their reasons for doing so. The Committee will then take any objections from the membership into account when making a final decision.

6. Where there have been previous changes of use no names already engraved on trophies will be erased. An account of these changes will be given in the historical record of the Club's trophies at Annex.

7. All Committee decisions regarding trophy allocations and changes of use will be recorded in the minutes of the relevant Committee meeting.

AWARD AT OPEN EVENTS

8. Notices of Race for Open Events will specify which trophies may be awarded and any conditions that may apply to their award.

ADMINISTRATION OF TROPHIES

9. The Committee appoints a Club functionary to maintain an ongoing record of trophy use, winners and the recipients of discretionary trophies and regatta class winners. This person should maintain the information at Annex and reports to the Committee via the Sailing Secretary.

10. A list of each season's winners will be presented at the relevant AGM as an appendix to the Sailing Secretary's report. This record, together with an historical account of the Club's trophies including photographs (at Annex) will be made available on the Club website and in a folder in the Clubhouse.

11. Engraving of trophies will be arranged and paid for by the Club. For this purpose trophies will be retained by the Club after they have been presented and will be passed to their recipients after engraving. Recipients will be responsible for returning trophies to the Club in time for the next occasion on which they are to be presented.

12. Trophies not currently in use will be stored in a secure area of the Clubhouse. Trophies will be numbered and labelled on the base with the name of the Club; the number will correspond to the number allocated at Annex A

INSURANCE

13. The Club does not insure trophies individually as to do so would restrict their use in some cases. Instead, the Club maintains sufficient cover to replace a lost or stolen trophy with a modern equivalent including the restoration of previous engraving (taken from the record at Annex). Risk to the entire trophy collection is minimised by disbursing trophies to winners for most of the year.

Annex A

Description of each Club trophy together with historical information and the record of recipients – to be added when available and amended if further information becomes available.