

Chanonry Sailing Club Committee Meeting Minutes

Monday 9 December 2013

Present David Pocock DP, George Hogg GH, Steve Bramwell SB, David Bell DB, Helen Jenner HJ, Richard Jenner RJ, Dermott Hogan DH, Mairi Macleod MM, Joanna Johnson JJ, Alan Hardie AH, David Finlayson DF, Donnie Mcleod DM and Tim Lloyd TL

Apologies none

The Commodore welcomed the new Committee members and thanked them for agreeing to come on to the Main Committee. The aim was to spread the workload and achieve succession planning by involving all committee members in the running of the Club. TL was assisting DB in Sailing Secretary duties and MM was understudying JJ for Membership Secretary duties. Succession plans for the posts of Treasurer and Vice Commodore and perhaps the Harbour Master needed to be addressed and it was hoped that more Club members would agree to become involved. This to be mentioned in next Newsletter.

Action DP/ Committee

Item 1 Minutes of meeting of 11th November (Previously approved by email)

HJ stated that the trial of free tea/ coffee after sailing was to be reviewed after a defined time period to assess whether this initiative had been a success.

Item 2 AGM washup

This had gone well but the timing of the meeting after Sunday sailing had meant some waiting around for the meeting to start and this needs to be avoided for 2014 AGM.

Item 3 Budget for 2014 Presented by the Treasurer (GH)

GH stated that the main Committee function was to manage all aspects of Club Finances and that to do so effectively, a budget is set in November each year against which regular checks on income vs expenditure are made throughout the year. The figures are an estimate based on past years figures and taking into account predictable (and unpredictable) spends and financial pressures that may arise. Overall CSC finances are in a satisfactory state for a charitable body and ongoing costs relating to the running of the Club are being met by income from various sources, whilst adequate reserves are being maintained for emergency use and replacement of essential equipment eg Safety boats, outboards etc.

GH tabled a detailed budget document for discussion prior to the meeting (see Appendix 1)

The following points were discussed further

a Annual Subscription- has not changed since 2012 and GH proposed an increase of 2.2% in line with inflation in 2014. After debate the committee voted in favour of this to minimise risk of larger rises in future years.

b Training Income- RJ explained the reasons for variation in training annual income which depended mainly on the numbers attending RYA practical dinghy courses, fees for which had not altered since 2008 (and would be held again for 2014) . He proposed a small increase in charges for Dolphins & Champs (up £1/session) and a £5 increase in the PBL2 & Safety Boat courses whose small margin had been nibbled to nothing. He also proposed a £3 charge for shorebased courses that had previously been FOC where these were for the benefit of the members while keeping courses that helped the club operate such as Race Officer & SailWave FOC. There was a need to set a 'hire' charge for the Wanderers which RJ proposed to be £10 which was the same as the GP14 charge years previously and he suggested that the single hander charge should be standardised at £5/session. This was all agreed.

Projected training income was agreed to be £6K which would support the expenditure RJ proposed which was to cover the 2 Wanderers, a 6th Tera should a Twiname subsidized boat be available, and £600 to underwrite a DI course for 6 youngsters (it is hoped that this money will not be called upon as grants should be available after April but RJ needed to know that it was underwritten so that he could book instructors now).

Six youth members of CSC are undergoing training for DI at minimal cost which will be beneficial both to them and to the Club as they are generally enthusiastic trainers.

A modest increase in hire charges for single handers – to £5 and Wanderers – to £10 was agreed

c Catering- HJ felt that catering income for 2014 would probably remain level. And pointed out that there had been continued investment in the Galley facilities which are currently adequate.

d Room Hire is expected to increase due to Charter Company use (see previous minutes, but an explanation of the agreed use of 4 moorings and harbour and Club facilities was outlined by DP to the new Committee members.) This had not fully gone ahead in 2013 but was expected to come on stream for 2014

e Insurance likely to increase by £120

f Cleaning The cleaner (Mrs Geddes) is due to retire after many years of excellent service to the Club and it was agreed that a one off retirement payment of £200 should be made to her in recognition of this.

g Reserves GH outlined the amount and purpose of these funds.

1 Safety Boat Reserve- annual allocation of £2000 is sufficient at present

2 Moorings Reserve- Sufficient income accrues for repair and maintenance and is met by Mooring Subscriptions

3 General Reserve- £10000 for fabric of building, repairs etc

4 Unrestricted Funds- £8000 are not earmarked but may be used for eg essential Slip repairs etc at the discretion of the Committee

After discussion, the Committee approved the Treasurer's budget for 2014.

Item 4 Sailing Diary Due to be entered into Dutyman- hopefully by end December DH will attend MYA meeting 14/12/13 and confirm Cruiser dates. **Action DB and DH**

AOB

A Cleaners retirement- see above

B Clubhouse Hire Increase rate for evening hire to £40 approved

C Website- DP confirmed that there is a group chaired by RE looking at updating the website and their findings will be fed back to the Committee. GH asked if there might be a future mechanism put in place to keep the website more up to date and this was thought to be central to the current exercise and would be addressed by the sub group.

D Defibrillator Helen Rowson had suggested at the AGM that the Clubhouse should be equipped with a defibrillator. It was agreed to explore further the possibility of installation of equipment and training of members in this technique

Action SB to discuss with Miles Mack

E Rowing Skiffs DM reported that the Skiff Kit was due to arrive in Avoch on 13/12/13 and would be stored temporarily until we confirmed the build site in the Community Hall with Derick Martin . A Fund Raising evening event is planned for 15/2/14. **Action DM/ skiff team**

F MM felt that CSC is not adequately signposted from the High Street and agreed to contact Richard Evans to see if the Council would be prepared to erect a permanent signpost to the Club. **Action MM**

G DP stated that inaccuracies in the 2013 Sailwave racing results might have resulted in one junior member being displaced from a winners prize at the AGM. Richard Evans was reviewing all the SailWave results, but it was recognised that inadvertently, significant disappointment had been caused and the Committee agreed that the Commodore and

Sailing Secretary should find a suitable way to acknowledge and redress this.

Action DP/ DB/ TL

Monday 17th February 2014. CSC Clubhouse at 7.30 pm

Appendix 1- budget for 2014- logged as separate file in CSC website alongside these minutes