



## Main Committee Minutes 9 March 2020

	Topic	Information	Action
1	Present and apologies	Apologies – CL, SH, JW, RW Present – JD, DF, RE, DV, RJ, DH, PI, HJ, CP	HJ
2	Minutes of Meeting of 10 December 2019	Approved without amendment. Proposed by DF, seconded by RE.	HJ
3	Matters Arising/ Actions carried forward from previous meeting	<p>PI reported that he was still waiting for a quote for repair/ replacement of the Harbour handrail.</p> <p>PI reported that he has placed marker buoys on the harbour shoal. RE noted the need to update the local navigation information on the website.</p> <p>JD undertook to convene a meeting of the Club Development group.</p> <p>Assets Register – noted that nothing had been received from PI regarding a value for the moorings and ancillary equipment – agreed to place a nominal value of £10,000 on these. Action closed.</p> <p>DF reported that he had not yet approached David Gibb to ask for his help in preparing the accounts but would do so later in the year.</p> <p>RE reported that Michael Gough is not able to do the Club race marks this year – the Sailing Sub-Committee will address this matter.</p> <p>Safety Cover for Row around Scotland – JD undertook to ask SH whether she had contacted Avoch Sea Scouts to ask whether they could help with this.</p> <p>Keypad access to Clubhouse – to be considered by development group; to inform discussion DF agreed to check with Insurer whether keypad entry would be covered by the Club's insurer.</p>	<p>PI</p> <p>JD</p> <p>DF</p> <p>RE</p> <p>JD</p> <p>Development Group, DF</p>
4	Treasurer's Report	See note to item. DF reported that income from subscriptions to date was better than he had anticipated. He felt that the Club was in a position to continue supporting Club members with grants towards training for volunteer roles within	

		<p>the Club and towards the costs for members attending performance training.</p> <p>He asked whether any Committee member was aware of impending large spending requirements – there was none expected.</p>	DF
5	SCIO progress	See note to item – noted.	RJ
6	Sailing report	<p>RE spoke to his report at the note to the item.</p> <p>The Committee agreed that the Sailing Sub-Committee would look at the possibility of sourcing a trophy for the planned Pursuit Race series from within the Club's current trophies.</p> <p>The Committee agreed to the purchase of a Lomo race mark and tackle as suggested for use, initially, at regattas and for training.</p> <p>RE reported that one of the race flag halyards at the Starter's Box was missing. PI undertook to try to replace it with the pole in situ and, if that proved impractical, to look at lowering and then shortening the pole so that, in future, replacement of halyards would be easier.</p> <p>RE requested permission to buy different line for the flag halyards as the current line was difficult to tie off – agreed.</p>	<p>RE</p> <p>PI</p> <p>RE</p>
7	Training report	<p>RJ spoke to the item.</p> <p>RJ reported that, with the permission of the Committee, he proposed to hold charges for training at 2019 levels – agreed.</p> <p>RE wished it to be noted that he is now the only active Race Coach in the Club. Thomas Hardie is qualified but is away from home much of the time – RE would try to identify with Thomas a weekend when he may be able to run some dinghy coaching. RE may also be able to run some coaching sessions if there was demand but had not scheduled any regular sessions for 2020.</p>	<p>RJ</p> <p>RE</p>
8	Water outflow at the front of the Clubhouse.	<p>Club members David Vincent and Steve Bramwell had noted that, following a period of unusually high rainfall, there was upwelling of water between the Clubhouse and Quay House and also from under the northern edge of the carpark/southern edge of the tarmac public road. DV had contacted Scottish Water who had tested the water and said that it was not treated and was therefore groundwater caused by the rainfall, not a burst main.</p> <p>The Committee agreed that there was nothing practical to be done at this time – DV undertook to monitor the situation.</p> <p>Steve Bramwell had also reported that the Clubhouse gutters were blocked, with the likelihood that this would cause rotting of the eaves, also that the roof was partly covered in moss which then tends to fall into the gutters.</p>	DV

[illegible]

14	Membership update	<p>Noted - new Ordinary members Ivan Murphy and Kevin Baird, new Associate member Gordon McPhee.</p> <p>Membership renewals – see note to item.</p> <p>Agreed – that HJ would send letters by post to the couple of members who had boats at the Club but had not responded to multiple contacts regarding membership renewal.</p>	HJ
15	Accident Book	None	HJ
16	AOCB	<p>PI – hoped to clean the slipway in the next week or so.</p> <p>PI reported that the harbour shoal had continued to grow and was now partially blocking the entrance to the harbour. The harbour lease specified that access to the harbour must be maintained and this was at risk of no longer being the case.</p> <p>It would be necessary to contact Marine Scotland Licensing Operations Team (MS-LOT) to inform them of what needed to be done and, if necessary, to apply for the appropriate licence. PI undertook to do this.</p> <p>PI asked whether the Committee was still content that up to 3 boats could be allowed berths in the harbour – agreed.</p> <p>It was noted, however, that the boat belonging to Club member Michael Reid, which is currently berthed in the harbour, appeared to contain fishing equipment (nets and creels) which could be construed as indicating use for commercial fishing. This is specifically not allowed under the terms of the harbour lease. HJ to write to Mr Reid explaining this and asking him to let the Club know in writing whether or not the boat is being used for commercial fishing.</p> <p>HJ passed on to the Committee a message from JW to the effect that 2020 will be her last year as Social Convenor.</p> <p>RIB Maintenance – RJ reported the following maintenance and repairs done to the Club RIBs by Robin Witheridge and himself:</p> <ol style="list-style-type: none"> <li>1. Both RIBs are now ready for the season but would benefit from cleaning.</li> <li>2. Ness: <ul style="list-style-type: none"> <li>Faulty battery isolator replaced.</li> <li>Engine oil, filter and gear box oil changed.</li> <li>Redundant self- bailer removed and console tidied.</li> <li>Everything greased.</li> <li>Plugs cleaned and gapped.</li> </ul> </li> <li>3. Beaulieu: <ul style="list-style-type: none"> <li>Engine maintenance etc as Ness.</li> </ul> </li> </ol>	<p>PI</p> <p>PI</p> <p>HJ - done</p>

		<p>Totally new steering system fitted. Fibre glass work carried out to strake. Two patches to damage on sponsons. Corroded battery cable mended.</p> <p>4. The cost for consumables was about £110 and for The steering gear about £170.</p> <p>5. A contribution had been made to Avoch Sea Scouts last year for us of their facilities – this was £200 but the boats had been in the building for a shorter time this year. DF to speak to RW to agree an amount.</p> <p>6. The work had taken around 50 – 55 “man” hours, a considerable saving on having the work done at Caley Marina and it had probably been done more thoroughly as not in a rush.</p> <p>7. The Committee thanked RW and RJ for their time and effort.</p>	
17	Date & Location of next meeting	Monday 8 June at 7.30pm in the Clubhouse.	HJ

#### Officers of the Club:

James Dargie – Commodore - JD

Treasurer – David Finlayson – DF

Secretary – Helen Jenner – HJ (also Membership Secretary)

Sailing Secretary – Richard Evans – RE (also Coaching and Webmaster)

Training Principal – Richard Jenner – RJ (also Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Janet Witheridge - JW

#### Committee General members:

Robin Witheridge – RW (RIB Convenor)

Peter Illingworth – PI – Harbourmaster, Moorings and Craning co-ordinator

Sandra Hogg – SH – Rowing Secretary

Chrissie Lane – CL – Club Merchandise

Calum Pearson – CP – Social Sailing Liaison

David Vincent – DV – Health and Safety Officer and Building Custodian

Diarmid Hogan – DH – Cruiser Liaison

#### NOTES

##### Note to Item 4

##### Treasurer's Report March 2020

Membership: membership subscriptions have been paid by PayPal, BACS transfer and cheque. Income is at just over £9000 compared to about £8500 at the same point last year and an overall subscription income for last year of £10898.

Moorings: following a very constructive meeting of the moorings holders it was agreed that a modest uplift in fees would be appropriate to start building a moorings reserve. If fees are maintained on the three trot

principle then I suggest £725 for outer trot, £600 for mid trot and £425 for inner trot being uplifts of £90, £80 and £75 respectively. If, however, we are only going to use the one trot committee might wish to reconsider the overall charging principle since the major cost each year is diving works which are not split fairly across the “trots”.

I have renewed the electricity supply contract with Scottish Hydro for a further two years.

Major expenditure: the only potentially significant item to note at this stage is roof and gutter cleaning which is part of essential clubhouse maintenance. The possibility of major groundworks/survey should be borne in mind.

The harbour guard rail remains to be repaired but I do not anticipate major costs.

Bank accounts: with the successful opening of the SCIO account, it is being used for all activity other than direct debits which will be transferred over when I work out how to do it! The dual authorisation on the new account seems to be working.

PayPal: I had planned opening a charity PayPal account but still await trustees' details to do so. It potentially looks more troublesome than the Bank of Scotland account was. It still runs however and funds have been successfully transferred.

Balances as at 06/03/2020:

Old account: £38,949

New account: £8651

PayPal: £101

Total: £47,701

In view of this healthy balance I propose that we make transfers to reserves of £2000 to general reserves in view of potential clubhouse maintenance expenditure, £1500 to moorings to defray future capital works and an additional £1000 to safety boat.

#### Note to item 5

#### **SCIO PROGRESS REPORT TO THE MAIN COMMITTEE 7 MARCH 2020**

- The SCIO bank account is up and running thanks mainly to David Finlayson's efforts and the dual on-line authorization process seems to be working well.
- The assets register still needs to be completed.
- The main issues are 'legal': the assignment of the harbour lease and the conveyancing of the clubhouse deeds.
  - Our solicitor, Joe Duncan, is in regular contact with the council legal department but there is no news on whether the council has found proof of their title to the lands forming the dinghy park, slipway and harbour.
  - After consulting Joe, I wrote to the Ward Manager on 19 December 2019 following-up a 'phone call regarding the pre-emption clause. The letter was forwarded to the ward councillors before Christmas and was discussed at a ward meeting on 3 February 2020. I asked the Ward Manager for an update on 13 February and received this by email: 'Please be reassured the request is not forgotten and that we have taken it to recent Ward Business Meeting. We are still working with legal colleagues on the request and we do understand where you are coming from. We will come back to you as soon as we can – please bear with us.'
  - Joe agrees that we just have to wait.

Richard Jenner  
Chair WG  
5 March 2020

Note to Item 6

**Sailing Report – 09 March 2020**

1. Ongoing items from the Sailing Sub-Committee action log:
  1. Mark Layout – status quo
  2. Event documentation
    1. reviewing potential simplification – RE/PS/BY
    2. include promotion of the option to “Row a (St Ayles) Skiff” for competitors and their supporters.
  3. Pursuit Racing – proposing to use 2019 performance to award personal handicaps and thence personal starting intervals. After each event the interval will be adjusted probably on the basis that the more boats that you beat the less time you’ll have to race over the race distance. PS is developing the mechanics for this such as how much the adjustment will be. **Series trophy?**
  4. Sailwave setup for 2020
2. Race Marks refurbishment and expenditure
  1. Since only 1 buoy and 1 anchor are needed I recommend continuing with the status quo for race marks.
  2. Aiming to refurbish marks in time to then lay them on the w/e 28/29 March. After this meeting I’ll seek volunteers.
  3. Stock items to be used:
    1. 3 no. 7.5kg anchors
    2. Shackles – in loft
    3. 14 mm rope (yellow) and tubing – enough in loft
    4. tubing – enough in loft
  - 4. Expenditure expected:**
    1. 1 no. 7.5 kg anchor £74; + using up all 3 spares.
    2. 1 no. A5 Polyform buoy £117
3. Marks for Regattas and Training:

<a href="https://www.lomo.co.uk/acatalog/Racing-Marks-Buoys.html">https://www.lomo.co.uk/acatalog/Racing-Marks-Buoys.html</a>				
		Quantity	Price	Amount
Lomo 1.5m x .42		1	£60	£60
5kg anchor		1	36	£36

**For consideration** – purchase 1 or 2 sets to try out. We have sufficient light line and weights. May need some smaller shackles.

4. Event list: The main event dates for 2020 are:
  - Crane-in 8 April
  - Open Day – 23 May
  - Ness Cup – 24 May
  - Grenville’s Memorial Sail – 13 June
  - Nessie Trophy – 21 June
  - Midsummer Row & Sail – 26 June

- Dinghy Regatta – 1&2 August
- Cruiser Regatta – 8 August
- Black Isle Challenge Cup – 12 September

5. Calendars loaded to Teamup and DutyMan.  
Website updates ongoing

#### Note to Item 7

#### **TRAINING UPDATE TO THE MAIN COMMITTEE 7 MARCH 2020**

- The training programme has been on the website and in the calendar since late January.
- Club dinghies were 'winterised' on 18 January.
- Rowing Skiff Cox training is scheduled for 14 & 21 March with 12 signed-up (4 from Nairn SC).
- The DI course is scheduled 18 – 22 May with 6 students (5 from Chanonry, 1 from RFYC).
  - Breakeven costs are a bit under £250/head. Students will pay £100/head (RFYC student will pay £250). Steve Bramwell has applied to R&CSC for £100/Chanonry student. David Finlayson has agreed that the club can make-up shortfall against training potential income.
  - Three pre-assessment work-up days are scheduled for 28 March and 4 & 11 April.
  - The pre-assessment will be on 19 April.
- There is a PBL2 course on 25 & 26 April (take-up 2/6 so far)
- We intend to offer adults up to 3 taster sessions at Recreational Sailing starting 8 May and to try to take adults to Level 2 over 2 weekends if compatible dates can be found.
- Dolphins start 14 May fortnightly to 27 August (9 sessions).
- Junior Stage 1, 6 & 7 June (take-up 2/6 so far).
- Safety Boat Course 20 & 21 June.
- Junior Week 20 – 24 July (take-up so far 2/14).
- I placed a £324 book RYA order in February using a 50% conference discount.
- I intend to hold dinghy & powerboat training fees to the 2019 rate.
- Next job is to take dinghies out of hibernation before 28 March – some minor expenditure likely.

Richard Jenner

Training Principal

5 March 2020

#### Note to Item 10

##### **1. Inclusive rowing**

- Our first stage application to the Postcode Community Trust for disability awareness training and adaptive seat has been declined. The assessor noted that the project description was clear and had an achievable plan of action but further clarification on the number of beneficiaries participating in the project would support the application.
- Helen Charley and I am attending disability inclusion training from Scottish Disability Sport in Dingwall on Wednesday 11 March.
- I attended a Highland Green Health Partnership meeting on developing practical support for green health provision. This was interesting and showed how our activities can provide health benefits. Meeting notes at <https://www.highlandenvironmentforum.info/wp-content/uploads/2020/03/Meeting-notes-Developing-practical-support-for-green-health-provision-13-02-20.pdf>



- Sight Action Inverness are coming to the club to deliver sighted guidance training for coxes on 28 March. This will help us support people with visual impairments take part in rowing.
- We plan to hold a rowing session for Syrian refugees but a date has to confirmed

Given the above I suggest that we hold off making any further applications for rowing inclusion funding as we are progressing well with activity and can access disability inclusion training locally and perhaps through RYA. I also feel that rowability and sailability development should be a club wide project and be a clear part of a future development plan.

2. We are hosting a rowing and discussion session in March for a Foyers group who are interested in building and rowing a St Ayles skiff as part of their community activities at facilities they are developing at Foyers Bay.

3. We have good take up for the cox training in March including members from Nairn Coastal Rowing Club

#### Note to Item 15

This year's membership renewals are very nearly complete. As usual a few members have not renewed, in general either juniors or folk who, in practice, have not been active in the Club for some time.

I am waiting for payment from one family membership who have said they are renewing. We have 2 members, Mike Duffy and Martin McFarlane who, in spite of repeated attempts to contact them, have not responded. Mike has a boat in the dinghy park and Martin is a mooring holder. I intend to write to them (yes, snail mail) then wait one week and remove them from the membership if they have not responded.