



### **Main Committee Meeting Minutes 09.01.2019**

|   | <b>Topic</b>                | <b>Information</b>   | <b>Action</b> |
|---|-----------------------------|--|---------------|
| 1 | Present and apologies       | Apologies – AH, DM, CL, JW<br>Present – JD, HJ, DF, CP, RW, RJ, RE, PI, SH.  |               |
| 2 | Committee                   | The Committee noted that there had been no nomination for the office of Commodore at the 2018 AGM. Committee members were asked whether any would be willing to be co-opted. James Dargie (currently Vice-Commodore) very kindly agreed to be co-opted for the current year (in accordance with clause 34 of the Constitution). The Committee thanked him.   | All           |
| 3 | Minutes of Previous Meeting | Approved without amendment. Proposed RW, seconded DF.  | HJ            |
| 4 | Matters Arising             | HJ reported that David Vincent had been approached by DM and was willing to take on the roles of Club Health and Safety Officer and Building Guardian.<br>RJ reported that application would be made to Ross & Cromarty Sports Council for grant funding for Club volunteers attending the upcoming RYA First Aid Course.<br>PI reported that, regarding the previous enquiry about cruiser storage, he had heard nothing further from the person who had enquired.<br>RE reported, with regards to the possibility of improving disabled access, that Steve Bramwell had undertaken to carry out further research on the possibilities and to arrange a visit by some Club members to the Sailability Centre at Castle Semple.<br>RE reported, with regard to race marks, that two sets of tackle had been lost during the season. Their replacement and also the wish discussed at a previous committee meeting to transition gradually to some lighter and more movable inflatable marks would be considered and actioned before the sailing season starts.<br>RJ asked what progress had been made on the transfer of the Avoch Sea Scout Topaz dinghies to the Club. DF undertook to make the previously agreed payment in the next week. | All           |

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| 5 | Treasurer's Report                                     | <p>DF reported that there had been little recent activity on the Club accounts except that membership subs had started to come in.</p> <p>DF asked Committee members to inform him of any substantial upcoming expense. He also asked for a decision on mooring fees or the 2019 season. PI reported that he was aware of two mooring holders who would not renew this year, also that he anticipated the need for 2 days of diving work and approximately £1500 in material costs. On this basis the Committee agreed that mooring fees would remain the same as in 2018.</p> <p>DF stated that he was concerned that there seemed to be little oversight by retailers of which Club members were authorised to spend money on the Club accounts at Caley Marina and Gael Force. He undertook to write to both to let them know who had such authorisation.</p> | DF       |
| 6 | SCIO   | <p>RJ reported that the SCIO information was now on the Club website and the consultation period was now open. A reminder email will be sent out to members soliciting questions and requesting any proposals for changes to the draft SCIO Constitution.</p> <p>The Committee agreed a scheduled date, Thursday 28 March, for the Special General Meeting (SGM).</p> <p>Meanwhile RJ would liaise with the SCIO working group on the wording for the reminder email and the motion to be voted on at the SGM.</p>   | RJ       |
| 7 | Sailing Programme                                      | <p>RE presented the proposed sailing programme dates for the 2019 season. The Committee was content with the programme, it was decided to include coastal rowing activities in the pdf document to be published on the website.</p> <p>RE proposed a change to the arrangements for the Club Championships. Rather than this being a "one-off" event he proposed that the aggregate dinghy series placings be used. The Sailing Sub-Committee would consider any re-allocation of existing trophies this would require. The Committee agreed.</p> <p>JD asked whether PI had planned a date for crane-in. Thursday 18 April was agreed.</p>  | RE       |
| 8 | Arrangements for midsummer sail/row on Friday 21 June. | <p>CP reported that he hoped to include an activity along the lines of a treasure hunt. A start time of 7pm with an off-the water time of 10pm was agreed. Sailors and rowers may be on and off the water during that time so refreshments in the Clubhouse would be available between 8pm and 10pm.</p>   | CP/RW/JW |
| 9 | Open Day/ RYA Push The Boat Out (PTBO)                 | <p>In view of the extra admin requirements of PTBO the Committee decided that, if on the water opportunities were to be offered, these could be done on a less formal basis using experienced Club sailors and instructors in crewed dinghies with safety cover. RJ undertook meanwhile to stay abreast of this year's PTBO</p>  | CP/RJ    |

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|    |                                 | arrangements in case these look less onerous than in previous years.  |          |
| 10 | Rowing Skiffs                   | To note and approve as appropriate expenditure on the rowing skiffs. In particular 4 cushions at £30 each with possibility of a further 5 cushions. Agreed.   | SH/DF    |
| 11 | Club logos and “branding”       | <p>After some discussion the Committee felt it appropriate that all Club clothing would have the Club lighthouse logo including the wording “Chanonry Sailing Club” together, where appropriate, with a “strapline” for the particular activity.</p> <p>SH to seek suggestions for a “strapline” from the Club coastal rowers. Meanwhile she would ask Dallas Designs to remove their separate coastal rowing clothing page from their website.</p> <p>The Club currently uses two different suppliers for Club merchandise, HJ to ask CL (who has recently sourced items from a local Inverness supplier) to do a price comparison between this supplier and Dallas Designs of Elgin who have been the supplier over the past several years.</p> | RE/SH/HJ |
| 12 | Dog Poo                         | HJ reported that members were experiencing problems with dog “poo” around the harbour and dinghy park area and suggested the purchase of notices and a sticker for the municipal wheelie bin at the harbour. HJ initially to contact the Council to request a sticker and notices. If the Council was not able to provide these, HJ to buy two suitable notices, one for the harbour area and one for the dinghy park.  | HJ       |
| 13 | Membership update               | No new members to report. 2019 Membership renewal process now underway. HJ reported that long-standing member Gib Weir had resigned his membership with thanks for a long and enjoyable relationship with the Club.   | HJ       |
| 14 | Accident Book                   | <p>RE had a fall in the car park on 29 December 2018, details recorded in the Accident Book. First Aid was administered and Ben Yeats kindly took Richard to A&amp;E where he had stitches to a wound above his left eye. He had tripped/ slipped on uneven grass at the edge of brickwork on the southern edge of the car park. RJ undertook to cut back the grass to see whether a more obvious and not slippery edge could be found.</p> <p>Action for all, to make sure that the Club environs are kept clear of untidy ropes and mooring equipment.</p> <p>Action for those leading work parties in the harbour environs to remind participants of trip and slip hazards.</p>  | RJ       |
| 15 | AOCB                            | RE reported that the Club has received a donation of books and charts from Sue Pirnie. He had thanked her on behalf of the Club.  | All      |
| 16 | Date & Location of next meeting | Wednesday 13 March at 7.30pm in the Clubhouse.  | HJ       |

Committee:

Treasurer – David Finlayson – DF

Secretary – Helen Jenner – HJ (also Membership Secretary)

Sailing Secretary – Richard Evans – RE (also Coaching and Webmaster)

Training Principal – Richard Jenner – RJ (also Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Janet Witheridge

Rear Commodore – Donnie McLeod - DM

General members:

Robin Witheridge – RW (RIB Convenor)

Peter Illingworth – PI – Harbourmaster, Moorings and Craning co-ordinator

James Dargie – JD – Cruiser Liaison

Sandra Hogg – SH – Rowing Captain

Alan Hardie – AH – Dinghy Park Co-ordinator

Chrissie Lane – CL

Calum Pearson – CP – Social Sailing Liaison