



Main Committee Minutes 29.10.19



	Topic	Information	Action
1	Present and apologies	Apologies – Chrissie Lane, Calum Pearson Present – HJ, JD, DF, DV, RE, SH, RW, JW, AH, PI, RJ.	HJ
2	Minutes of Meeting of 19 August 2019	Amended – word “boat” added at item 4. Proposed by DF, seconded by RW, approved.	HJ
3	Matters Arising/ Actions carried forward from previous meeting	Item 3 – HJ reported that she had sourced boat stickers as agreed. PI reported that the matters of cleaning the slipway and sourcing a lateral mark for the harbour shoal needed to be carried over. HJ reported that there has been a delay at Chainsaw Creations over the new bench due to a misunderstanding over the dates on it. Item 7 – Club Development Group – JD to action after the RYA Scotland Club seminar on 16 November. Item 10 – Noted that Wisp has been craned-out and is stored ashore at the Club. 14 – Noted that a new lawnmower has now been purchased and Club member Sheila Tracey has volunteered to coordinate the mowing group.	HJ PI JD
4	Treasurer’s Report	See note to Item. DF reported that he had a successful meeting with David Gibb who has examined the accounts in preparation for the AGM. He also reported that good progress had been made regarding opening a new Bank of Scotland account for the SCIO. As part of the application they require a letter from a solicitor confirming the Club SCIO status and the identities of the trustees. DF to ask Joe Duncan to provide this letter. HJ to provide a Register of trustees to DF – done 31.10.19. SH queried whether the Club has a reserves policy, DF replied that it does and that this is reflected in the accounts. This policy is revised periodically and could be revisited after the full transition to SCIO status.	DF/ HJ
5	SCIO Progress	See note to item.	RJ
6	Harbour furniture and environs	To decide on a way forward for a) the maintenance of the harbour furniture, in particular the railings at the north steps. Agreed – PI to contact local contractor Stephen Grigor to request a suggestion and costing for replacing broken railings to the north harbour steps. b) storage options for the moorings materials currently lying along the harbour wall. Agreed – once ashore the mooring buoys could be removed from the risers and stored in the loft. The chain	PI

		and rope risers would then take up less space along the harbour wall.	PI
11	AGM and discretionary awards	<p>To decide on Club discretionary awards in preparation for the AGM:</p> <p>Senior Endeavour Trophy – Sheila Tracey. Sheila is a new Club member, having joined in May 2019. Since then she had been an enthusiastic member of the coastal rowing group, had volunteered for Assistant Safety Officer duties and had volunteered to coordinate the mowing/ strimming team.</p> <p>Junior Endeavour Trophy – Ali Taylor. Ali had shown enthusiasm and determination in taking part in Club dinghy racing in spite of his limited sailing experience.</p> <p>Best Junior Trainee – Alexander Elder. Alexander does not attend the same school as the other active junior sailors and can appear quiet, however he has been very attentive and his sailing skills and determination have led to considerable progress with his sailing.</p> <p>Adult Trainees – no formal adult dinghy course has been run this year so no award recommended.</p> <p>Cruiserscope Trophy – entries had been invited but none yet received.</p>	RJ/HJ
12	Request from Inverness Canoe Club	<p>Email from Margaret Pearson of Inverness Canoe Club:</p> <p>Dear Helen, I am contacting you on behalf of the board of trustees of Inverness Canoe Club. We were wondering if we could rent a space at Chanonry Sailing Club to site a shipping container (approx. 20 ft x 8 ft) in which to store sea kayaks. If there is no space at the sailing club, does anyone know of anywhere else that we could do so?</p> <p>Agreed- that the Club cannot offer space for a shipping container (the Club is in a conservation area and this would require planning permission) but could offer the possibility of an agreement for limited space for a few kayaks in the period between crane-in and crane-out. Also the possibility of making the Clubhouse facilities available to Canoe Club members taking part in Wednesday evening paddling.</p> <p>HJ to reply to Margaret Pearson to this effect.</p>	HJ
13	New Fridge and Freezer	Decided – to authorize JW to go ahead with sourcing a new Bosch fridge/ freezer at the cost of £429 plus the charge from Currys for the removal of the old fridge and freezer.	JW
14	Burns Supper 2020	To set the date for the Club Burn's supper - 17th, 24th or 31st. Agreed 24 January 2020.	JW
15	Water Bottles	<p>To decide on way ahead for Club branded water bottles as sourced by CL.</p> <p>Agreed – to authorize Chrissie to go ahead with the purchase of water bottles. HJ to let CL know – done on 31.10.19.</p>	HJ/ CL
16	Donation	Noted - that JW and RW have passed on a donation of £50 (and some teabags) to the club, for use of the club's equipment and catering team at BIG (Black Isle Gathering).	JW
17	Highland Green Health Partnership	<p>See note to item.</p> <p>Agreed – that SH should pursue the possibilities of offering rowing sessions as suggested and sourcing disability awareness training but that the Club needs to careful not to appear to be providing a commercial service. RJ undertook to enquire about the possibility of RYA disability awareness training which could benefit all Club activities.</p>	SH/ RJ

18	Membership update	Noted - new members Anna Crawford and Rachael Innes, both Rowing.	HJ
19	Accident Book	None	HJ
20	AOCB	RJ informed the Committee that the 2020 RYA Scotland Instructor conference is planned for 22 February in Stirling. RE – plans to contact Club members who consent to Dinghy Sailing news to invite them to take part in a Mailchimp survey to inform planning for the 2020 dinghy sailing season. The Committee agreed to this way forward. RW expressed, on behalf of himself and AH, that they had both been glad to serve on the Committee for the last few years and would not seek re-election at the end of their current terms. The Committee thanked them both for their contributions to the Committee and hoped that they would both continue to help in other roles.	All
21	Date & Location of next meeting	Tuesday 10 December at 7.30pm at the Club.	HJ

Officers of the Club:

James Dargie – Commodore - JD

Treasurer – David Finlayson – DF

Secretary – Helen Jenner – HJ (also Membership Secretary)

Sailing Secretary – Richard Evans – RE (also Coaching and Webmaster)

Training Principal – Richard Jenner – RJ (also Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Janet Witheridge - JW

Rear Commodore – Donnie McLeod - DM

Committee General members:

Robin Witheridge – RW (RIB Convenor)

Peter Illingworth – PI – Harbourmaster, Moorings and Craning co-ordinator

Sandra Hogg – SH – Rowing Captain

Alan Hardie – AH – Dinghy Park Co-ordinator

Chrissie Lane – CL – Club Merchandise

Calum Pearson – CP – Social Sailing Liaison

David Vincent – DV – Health and Safety Officer and Building Custodian

NOTES

Item 4 – Treasurer's report

Treasurer's Report 2018/2019

I am pleased to report another successful year in financial terms for the club.

Although overall income has reduced by £2778, expenditure has also decreased by £3412 giving an increased surplus of £3777 compared to £3143 for the previous financial year.

Within these figures however, the reduction in membership income from £12,478 to £10,848 must be viewed with some concern for the future since this is the club's main source of funds.

There was also a reduction in sailing event income of nearly £500 offset to some extent by reduced sailing expenses.

Against that there was a modest increase in catering and social income and we should note our thanks to Janet and Robin.

Although training income showed an increase of £1415 compared to 2017/18 this was offset by the increased costs of training materials giving a surplus for the year of £2601 compared to £2785 for the previous year. Nonetheless this remains a viable area of activity for the club and we note our thanks to the training principal Richard Jenner and his instructors.

On the expenditure side the reduction in moorings expenses of £3173 acknowledges both previous investment in the moorings and reduced demand but this has contributed greatly to the overall surplus.

There have been no exceptional expenses this season although we do anticipate some galley expenditure for the coming year.

David Finlayson

Treasurer

Item 5

SCIO PROGRESS REPORT TO THE MAIN COMMITTEE 29 OCTOBER 2019

OSCR approved the club's SCIO application accepting our draft Constitution and awarding us the SCIO status with charity number SC049615 effective 16 September 2019. This was notified to members via a DutyMan newsletter. The SCIO Working Group (WG) consisting of the 6 initial charity trustees (the current association's Officers) and Sandra Hogg have developed a Transition Plan which they approved at a meeting on 21 October 2019 and this marks the 'implementation date' which means we have commenced transferring legal liabilities and undertakings to the SCIO. You may notice already changes to the website and Facebook pages to include the SCIO and charity number and external communications will include the phrase 'Chanonry Sailing Club, Scottish Charitable Incorporated Organisation – SC049615' or where space is tight, 'Chanonry Sailing Club SCIO – SC049615'.

We are working on a new bank account and the transferring of the Clubhouse deeds to the SCIO (conveyancing) and the assignment of the harbour lease to the SCIO. We are hoping that the Moorings Agreement with the Crown Estates Scotland can be amended via a simple letter. There are many other areas we are addressing including developing an assets' register so that club assets can be formally assigned to the SCIO. The Transition Plan is available to the Committee on the Club OneDrive.

Richard Jenner

Chair WG

27 October 2019

Item 15 – Water bottles

Email from Chrissie

I have been looking into refillable bottles for the Club.

See below. Min order from PrintKick is 50 though at a cost of £237.47 + VAT including delivery.

Item 17 – text of an email from SH

Some rowers met with the [Highland Green Health Partnership](#) today to help them understand how coastal rowing could contribute to their agenda of tackling physical inactivity, mental health issues and health inequalities. Unfortunately it was too windy to take them out but they got a good idea of the potential. One of their main aims is to provide a Green Health Directory that could be used for social prescribing etc. They are keen to include a blog on coastal rowing and follow up with us as a case study.

The discussion also helped us understand how we could encourage rowing and its health benefits in under represented groups. We are going to actively follow up on rowing for refugees (where Helen Robinson has a contact) and with sight impairment groups.

We are also considering training in outdoor activity disability awareness as a first step. There are a couple of Highland outdoor activity disability providers that run courses as well as the RYA course. We could apply for the Partnership's funding to cover the cost. Not just for rowing, but sailing too, and depending on numbers perhaps to other local clubs. Are the committee content we follow this up and apply for funding?