



## Main Committee Minutes 19.8.19

	Topic	Information	Action
1	Present and apologies	Apologies – CP Present – JD, DF, PI, DM, AH, DV, SH, CL, RJ, JW, RW, RE, HJ.	
2	Minutes of Meeting of 25 June	Approved unamended, proposed by RW, seconded by RE.	All/ HJ
3	Matters Arising/ Actions carried forward from previous meeting	<p>Re stickers for boats in the Dinghy Park- HJ reported that she had a quote of £43 for 100 stickers with the Club logo and year, 7cm diameter in a durable vinyl. This price includes VAT and delivery. The Committee was content to go ahead with this.</p> <p>JD had undertaken to contact PI about the need to clean the slipway. PI stated that he has the materials for this and undertook to carry the work out.</p> <p>Re the possible future removal of the shoal at the harbour entrance, PI had enquired whether this work might come under the remit of the Inverness Harbour Authority but had received no positive response.</p> <p>RJ reported that he had started taking regular photos of the shoal to determine whether it is still growing.</p> <p>PI undertook to source and install lateral marks for the harbour entrance.</p> <p>HJ reported that the new commemorative bench for Sylvia MacDonald was now ready and would be delivered to the Club in the next week or so. AH undertook to look out for it and install a plinth for it. He also undertook to install a fixing for the bench under the Clubhouse balcony.</p> <p>JW reported that the older galley freezer is no longer working. She undertook to source a new freezer.</p>	<p>HJ</p> <p>PI</p> <p>PI</p> <p>AH</p> <p>JW</p>
4	Treasurer's Report	Report noted as at Note to Item. DF further reported that Club member Mike Reid, the owner of the motor boat berthed in the harbour, had paid his harbour dues.	DF
5	Training report	The Committee noted the training update and approved a grant to CP towards the cost of an RYA DI preparation and pre-assessment as detailed in the note to this item.	RJ
6	SCIO Progress	The Committee noted that the SCIO application was sent to OSCR electronically on 12 July and was acknowledged with an automated response. To date there had been no request for further information which is encouraging as it would indicate that we have passed the first hurdle of providing the necessary supporting documents. RJ has created a folder called SCIO in the club's one drive which has the application document including all the attachments.	RJ
7	Club Development Plan	JD suggested the advisability of setting up a task and finish group to discuss the scope of a Club development plan. RJ gave the Committee background information on the most recent Club Development Plan which had been produced in 2005, also the recent RYA guidance on Club Development.	

		The Committee agreed that it was a good idea to set up a preliminary group which would represent the various interest groups in the Club. RJ, SH and JD agreed to be members of the group, Oliver Bull (Junior Member) would also be asked to contribute on behalf of the junior members.	JD, RJ, SH
8	Defects/ maintenance book for Clubhouse, dinghy park and harbour.	The Committee noted that there is already such a book for the Clubhouse and decided that the scope of this book would be extended to include the dinghy park and harbour. DV undertook to check the book regularly and, where appropriate, pass on reports of defects to the Harbourmaster and Dinghy Park Convenor. HJ undertook to add information about this way of reporting defects in a newsletter to go out in October.	DV, AH, PI, HJ
9	Charges for use of and access to moorings, harbour and slipway.	The Committee noted that, under the terms of the Harbour lease, the Club is obliged to allow public access to the harbour. PI states that he inspects the harbour steps, handrails and ladders periodically and undertook in future to complete a report as provided in the Club Health and Safety Procedures. The Committee noted that charges for the use of the visitors mooring had been decided at the last Committee meeting and that information on charges for visitors using the slipway or harbour was already available on notices posted in the Clubhouse window and at the top of the slipway (which notice is now so faded as to be barely legible). However this information would be better consolidated into one notice posted above the Clubhouse letterbox. HJ undertook to consolidate the relevant information for visitors into a single notice which could be laminated and displayed as agreed.	JD, PI, HJ
10	Winter storage ashore for Wisp	The Committee noted a request from Club Member Ian Cameron, representing the "Wisp Group" for winter storage and crane-out for Wisp (currently on a pontoon berth at Avoch harbour) and further noted that the Committee had decided by email that the request would be granted and no charge made, without this intending to set any precedent. JD reported that he had passed this information to Ian Cameron and awaited his response.	JD
11	AGM	To decide on a date for the 2019 AGM - Friday 6 December. The Committee noted that general Committee members Alan Hardie and Robin Witheridge reach the end of their current terms of office this year. They each intimated that they did not intend to stand for a further term.	HJ
12	Membership update	New members Margaret Cope (Rowing) and Gordon MacDonald (Ordinary).	HJ
13	Accident Book	None.	HJ
14	AOCB	PI suggested that grass cutting around the harbour and in the dinghy park really needed a regular group who would be willing to do this on a rota basis. HJ undertook to use Dutyman to contact members who say in their membership returns that they are willing to help with maintenance to ask whether they would be willing to part of this group.  DF undertook to source a new lawnmower as the current one was no longer working properly.	HJ  DF

		<p>SH reported that she had ordered some new Club logo clothing for the Club coastal rowers and wondered whether embroidered Club badges might be popular. CL undertook to contact her current Club merchandise supplier to see whether they could supply badges.</p> <p>RJ highlighted the upcoming RYA Scotland Club Development Day to be held at Glenmore Lodge on 16 November 2019 and encouraged Committee members to attend.</p> <p>RE reported that the Dinghy and Cruiser regattas had both gone ahead and been successful. He thanked all those who had been involved in helping to run these events.</p> <p>HJ reported that the Club had received a “thank you” card from Liz Watson on behalf of the local RNLI fundraisers, thanking the Club for it’s fundraising for the RNLI, in particular at the Open day and Ness Cup.</p>	CL
15	Date & Location of next meeting	Tuesday 29 October 2019 in the Clubhouse	HJ

#### Officers of the Club:

James Dargie – Commodore - JD

Treasurer – David Finlayson – DF

Secretary – Helen Jenner – HJ (also Membership Secretary)

Sailing Secretary – Richard Evans – RE (also Coaching and Webmaster)

Training Principal – Richard Jenner – RJ (also Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Janet Witheridge - JW

Rear Commodore – Donnie McLeod - DM

#### Committee General members:

Robin Witheridge – RW (RIB Convenor)

Peter Illingworth – PI – Harbourmaster, Moorings and Craning co-ordinator

Sandra Hogg – SH – Rowing Captain

Alan Hardie – AH – Dinghy Park Co-ordinator

Chrissie Lane – CL – Club Merchandise

Calum Pearson – CP – Social Sailing Liaison

David Vincent – DV – Health and Safety Officer and Building Custodian

#### Note to Item 4

Club finances remain healthy.

Training income is particularly healthy at £3400 and catering income is also good at £2550

All boats currently on moorings have paid appropriate fees.

The motor boat in the harbour is to remain there and the member has been invoiced.

The only exceptional cost pending is for a new RIB cover as previously agreed.

The open day and Ness Cup which support the RNLI remain worthwhile and raised £822.

Membership Income: currently £10,937 which remains lower than in the past but with a slow stream of new members.

Bank balance: the balance is currently £45,438 compared to £40,679 at the same stage last year.

David Finlayson

Treasurer

## Note to Item 5

### **Training**

The major event since the last meeting was the **junior week** (15 – 19 July). We had 17 students which is the 2<sup>nd</sup> largest junior week ever. The students ranged from those aspiring to Stage 2 to those already at Stage 4 but wanting a week's sailing. The plan required 7 instructors and helpers each day, both RIBs and all the club dinghies apart from the Opis (not used at all this season). Of note, Helen J, myself & Calum instructed all week; Marisa instructed for 4 days and Gregor for 2. Robbie Baird assisted all week, David Vincent covered 4 days and Anne McMichael, Anne McDonald and Cliff Furlong also helped.

There were a few issues with the club dinghies, but these were sorted each day apart from the need to replace a Topaz gooseneck which had to wait for spares (now serviceable). Winds varied greatly over the week but the only whole day lost to sailing was the Thursday (up to F6) when the theory elements were completed. We lost one junior on Day3 who was struggling with confidence (a £60 refund was given) but all the others completed the week with most of them gaining their next Stage (2 of the Stage 4 aspirants made great progress but needed more time to complete) and in the case of the 4 who already had Stage 4, they completed a seamanship module in the Wanderers which included heaving-to, reefing afloat, anchoring and sailing backwards. Next year is eagerly anticipated!

**Dolphins** has remained popular with a group of up to 15 which makes it a 2 RIB, 3 instructor event (one required ashore for first aid & child protection). There are just 2 evenings left – 22 August & 5 September.

Calum had led on providing **semi-formal training** as part of Friday evening sailing to 4 adults, one of whom has joined and I think the other 3 will also do so. The last session for them will be this Friday (23<sup>rd</sup>). If they all join and remain members next year, we should be able to schedule a weekend course to take them to Level 2 as we have covered most of Level 1 already.

Finally, **Nikki Stewart** from RYA Scotland will support the club on Wednesday, 25 September from 7 pm as part of the assistant instructor development.

### **Grant Request**

I am delighted to report that **Calum Pearson** has taken the next step on the path to DI and has paid a deposit for a Cumbrae weekend course on 28/29 September which is to prepare DI aspirants and includes the necessary DI pre-assessment. There is some doubt about whether the course will run as it is undersubscribed. Rather than go through the complexities of a Sports Council grant application for something that may not happen, I request the club makes a grant from the training income. The course cost is £224 but Calum may need an extra night's accommodation to meet the 0930 start (£31) plus travelling expenses (400 miles total at £0.20 = £80 plus £3.40 for the ferry) so the weekend will cost in the region of £340 and I suggest we offer 50% which is £170 (refundable if the course does not go ahead).

Richard M Jenner  
Training Principal