



Main Committee Minutes 16.04.2019

	Topic	Information	Action
1	Present and apologies	Apologies – RE, CL, DM, PI Present – JD, DF, CP, AH, JW, RW, SH, RJ, HJ	
2	Committee	It had recently become increasingly apparent that there are numerous ongoing repair and maintenance tasks needed around the Club. The Committee agreed that it was appropriate to ask Club member David Vincent (already appointed as Club Health and Safety Officer and Building Guardian) whether he would be willing to be co-opted onto the Committee so that he could be more closely involved in the planning and execution of these tasks. HJ undertook to ask David whether he was willing to be so co-opted. Post meeting note – David had been approached and was willing to be co-opted.	HJ
3	Minutes of Previous Meeting	Proposed by JW, seconded by RW, approved as correct.	HJ
4	Matters Arising/ Actions carried forward from previous meetings	The following report from RE was noted: Disabled access: nothing new to report. Richard had been away and since getting back had to focus on preparing for the start of the sailing/racing season. Steve Bramwell was occupied with getting his cruiser back in the water. Hopefully we can reinvigorate this project soon. Good news is that we've had a positive approach from Paul Davidson and he wants to help us. Race Marks: no changes yet in number and disposition of these and no progress made on long term changes to lighter and possibly temporary buoys. We have added extra weights to the mooring lines to keep them below the surface. Note that G has not had this treatment and it turns out the line is longer than it needs to be. Be aware! SH reported that she had been in touch with the Scottish Coastal Rowing Adaptive Rowing group. She suggested that facilitating rowing for the disabled could be looked at in tandem with work on doing the same for sailing. The Committee agreed that this was a good idea and noted that working group set up under Steve Bramwell to look at disabled facilities and adaptation was not restricted to thinking solely about sailing. They are looking at all assets and activity.	RE SH
5	Treasurer's Report	See Note to Item. The Committee noted the reduction in income from membership subs. This was thought to be partly due to members becoming older and moving to Senior membership	

		<p>or being no longer active as sailors and becoming Associate members.</p> <p>DF suggested that it would be good to order a cover for RIB Beaulieu as the current cover was no longer fit for purpose. The Committee agreed, RW undertook to order one.</p> <p>RJ suggested that repairs are needed to the East slipway which is breaking up in places and is also in need of cleaning. The Committee agreed that PI should be tasked with cleaning the slipway, after which it would be easier to assess what repairs need to be done. HJ undertook to contact PI.</p>	<p>RW</p> <p>HJ/PI</p>
6	SCIO	<p>See Note to Item 6 below.</p> <p>The Committee agreed to the actions in the Note and the suggested wording of the proposal for the SCIO SGM.</p> <p>RJ to contact RE to ask him to put the revised SCIO Constitution on the Club website (RE has been asked and will do this).</p> <p>Once the Constitution is on the website the SGM calling notice could be sent out – proposed date for the meeting Tuesday 28 May 2019. The calling notice would need to include a link to the area of the website with the original SCIO briefing notes, the FAQs and the constitution. In addition the wording of the motion and a reminder that a 2/3rds majority of those present and entitled to vote needed to be included.</p> <p>HJ to send out the calling notice once the Constitution was on the website, giving at least 21 clear days notice.</p>	<p>RJ/RE</p> <p>HJ</p>
7	HMS	<p>The Committee agreed that a representative should attend the meeting on 30 April. This was being organised by RYA Scotland to ascertain whether there is enough support from clubs in the HMS region to justify the continuing existence of HMS (Highland and Moray Sailing) JD agreed to attend the meeting on behalf of the Club.</p> <p>HJ to reply to the RYS Scotland Development Manager to this effect.</p>	<p>JD</p> <p>HJ</p>
8	Open Day preparation	<p>Agreed: that the Open Day planning group would meet on Friday 19 April to finalise plans for Open Day.</p> <p>RJ undertook to mount the replacement heater on the west wall of the Clubroom and to mount the Honorary Rear Commodore board on the wall above it. To be done before Open Day.</p> <p>The Committee agreed a pre-Open Day Work Party for Friday 3 May – HJ to send a Dutyman email to the Membership informing them of this.</p>	<p>JD/HJ/CP/SH</p> <p>RJ</p> <p>HJ</p>
9	Moorings work	<p>In his absence PI had sent the following message:</p> <p>Mooring risers are fitted. I've put out 17 this year. In order to keep maintenance costs down we have not done any inners. It is possible that there may be extra boats in which case a couple of inners would need to be fitted. The exact number of boats going onto moorings is uncertain, Muscat will be late and the intentions of Joe Duncan are not known.</p>	<p>PI</p>
10	SCVO	<p>Noted that the Club is now registered as a member of the SCVO (Scottish Council for Voluntary Organisations) using info@chanonry.org.uk as the contact email address.</p>	
11	Membership update	<p>Noted – new Junior members Liam Comfort and Robbie Baird Membership renewal process now complete. Payment for a membership has been received from an Ashley MacKay but</p>	

		no membership form received and it has not been possible to identify this person.	HJ
12	Accident Book	None	
13	AOCB	RJ informed the Committee that a laminated A4 poster with the details and location of the nearest AEDs (Defibs) is now displayed in the Clubhouse window.	
14	Date & Location of next meeting	Tuesday 28 May immediately after the SCIO SGM.	HJ

Officers of the Club:

James Dargie – Commodore - JD

Treasurer – David Finlayson – DF

Secretary – Helen Jenner – HJ (also Membership Secretary)

Sailing Secretary – Richard Evans – RE (also Coaching and Webmaster)

Training Principal – Richard Jenner – RJ (also Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Janet Witheridge - JW

Rear Commodore – Donnie McLeod - DM

Committee General members:

Robin Witheridge – RW (RIB Convenor)

Peter Illingworth – PI – Harbourmaster, Moorings and Craning co-ordinator

Sandra Hogg – SH – Rowing Captain

Alan Hardie – AH – Dinghy Park Co-ordinator

Chrissie Lane – CL

Calum Pearson – CP – Social Sailing Liaison

Note to Item 5 – Treasurer’s Report.

Treasurer’s report April 2019

Membership Income: £9874. This is again down on last year at the same stage when income was £10,460 and that was down by £1500 on the year before that. A proportion of this is members converting to senior status with commensurate reduction in fees due.

Overall membership income remains a concern to me as it is the main source of income to the club.

Dive works were completed in one day and craning is also expected to complete in one day. I do have invoices for these at present. 17 moorings have been applied for with CE Scotland i.e. the same number as last year and moorings income should again break even. As with membership income, moorings remain a vulnerability for the club.

Bank balance: the balance is currently £42,634.90 compared to approximately £43,274.75 at the same stage last year.

David Finlayson

Treasurer

Note to Item 6 - SCIO

1. Agree the draft constitution V3.1 distributed to the committee on 1 April.
2. Arrange for V3.1 to be posted on the website if agreed.
3. Set a date for an SGM (with 21 clear days' notice) if V3.1 is agreed
4. Review and agree the Special General Meeting resolution as below:

Following consultation with the membership, the proposal is that Chanonry Sailing Club applies to become a Scottish Charitable Incorporated Organisation (SCIO) on the basis of the draft Constitution (V3.1) that has been offered to members and, on the approval of this application, initiates the transfer of all club assets and undertakings to the SCIO leading to the dissolution of the current association.

Note to Item 8

Suggested jobs:

Mount the new heater in the Clubhouse

Mount the Honorary Rear Commodore board in the Clubhouse.

Arrange Beach/ dinghy park clear up – needs to be at least 2 weeks before Open day if we want a Council rubbish collection.