



## Main Committee Minutes 15 June 2020 by Zoom

Items were taken out of agenda order (as seen below) to enable a better decision process.

	Topic	Information	Action
1	Present and apologies	Apologies – None Present – CP, RJ, HJ, RE, JW, RW, JD, SH, DH, DF, CL, DV	
2	Minutes of Meeting of 9 March 2020	Approved without amendment, proposed RJ, seconded DF.	HJ
4	Treasurer's Report	See note to item. DF highlighted the receipt of the "Covid" grant of £10,000 but emphasised the fact that the Club still has unavoidable outgoings against reduced income this year (in particular no training or catering income). He also anticipated possible extra expense when the Club comes out of the current "lockdown" restrictions and the need for ongoing support for the Club's finances for some time. JW reported that the agreed donation (£200) to the Sea Scouts in thanks for use of their facilities for RIB maintenance had not yet been paid. RE undertook to send the contact details for Derek Martin (Sea Scout Leader) to DF so that payment could be arranged.	DF  RE - Done
5	Moorings and craning	DH reported that he had canvassed the cruiser owners who have their boats ashore at the Club or at home. The unanimous decision was to "abandon" the season. DF reported that he had spoken to Bidwells, agents for Crown Estate fees. Payment for this year has been deferred to September. DF expects that the Club will be required to pay for the same number of moorings as last year. Agreed – a) That moorings holders would not be expected to pay Crown Estate fees this year, the Club would accept this charge. DH to pass this on to them. b) That cruiser owners should be advised to inform their insurers that their boats are remaining ashore this year. DH to pass this on to them. c) DH would contact Club member David Pocock and ask him to let the owners of Quay House know that boats would be ashore this year and the reason for this. d) That the local Community Council should be informed that, although normal Club activities	DH - done  DH - done  DH

		are currently not taking place, the Club is still active but cruisers would remain ashore in 2020. HJ to do this.	HJ - done
9	Sailing	Decided – that there would be no Club organised cruiser events (cruiser regatta and Black Isle Challenge Cup) this year and no dinghy regatta. RE to let the Musto Skiff Class know as they had enquired about this. RJ reported that he was considering the possibility of running Junior Week for “improver” juniors within the constraints of physical distancing. He planned to contact the Club’s dinghy instructors to ask whether any could help. If this indicated that help would be available, he would contact the parents of the “likely” juniors to find out what, if any, take up there would be. The Committee agreed to this.	RE - Done  RJ
10	Rowing	SH reported that a grant application for the cost of an adaptive rowing seat had not been successful. The cost of a seat was around £400. To accommodate a seat work would need to be done to one of the rowing skiffs and this would be best done now while the boats are not in use. The Committee agreed to this work and to the purchase in due course of a seat. SH to pass this info to those concerned.	SH
7	Impact of covid-19	RJ reported that the COVID focus group had produced a document outlining the Club activities which may be possible under the Scottish Government (SG) “Phases”. This had been circulated to the Committee. The Committee agreed that this would form the basis of decisions on activity as the SG and RYAS announced developments. The document would be made available on the Club website and would be highlighted in COVID communications to the membership. The Committee thanked the group for their work on this. CL asked what, if any, provision could be made for Club members to use a RIB to cover dinghy sailing as an informal activity. After consideration of pros and cons it was decided that a small group would look at the possibilities and would bring a recommendation back to the Committee – RJ, CL and CP volunteered. Potential risks to the Club resulting from the current circumstances were identified as loss of members and loss of income from subscriptions, training and catering. CL suggested a refund of subs in view of the lack of sailing activity this year – it was pointed out (see Item 4) that the Club still has ongoing expenses and reduced income so this would not be appropriate. The Committee agreed that, depending on the situation	RJ/RE - Done  RJ/CL/CP

		towards the end of the year, it may be possible to offer discounted subs rates in 2021 for Club members who renew their membership.	
6	SCIO progress	RJ reported that he has been in touch with the Highland Council Ward Manager who had undertaken to ask the Council Legal department what, if any, progress had been made in the matters of the Clubhouse deeds and harbour lease. Club member Joe Duncan was also “chasing” the same department. The Committee agreed to the text of the previously circulated SCIO Governance Document with two amendments proposed by JD. RJ to make the amendments and make the document available on the Club One Drive.	RJ - done
8	Club Development group	JD suggested and the Committee agreed that work on a Club development plan would be better undertaken over the winter. JD to convene the Club Development group later in the year and to contact the membership to ask whether any would be willing to contribute to this process.	JD
11	Membership update	No new members to report. HJ reported that there were a couple of dinghies still in the dinghy park belonging to people who had not renewed their membership, in particular Mike Duffy and Tom Donald. DH said that he thought that there was also a tender belonging to Martin McFarlane. DH undertook to check the tenders in the dinghy park and to let HJ know whether there are any belonging to ex-members. HJ then to write by post, requiring a signature, to ask ex-members who still have boats at the Club to remove them and to inform them that the Club was looking into remedies for dealing with the boats if not removed. RW to advise the Committee as to applicability of lien in Scotland. HJ to ask the RYA legal department what course of action would be best in the case that the owners do not remove their boats.	HJ  DH  RW - done  HJ
3	Matters Arising/ Actions carried forward from previous meeting	DF – re the possibility of keypad entry to the Clubhouse – he had been advised by the Club insurers that this would be unnecessarily complicated and better not done. RE – reported that the LOMO race mark and tackle had been sourced but not ordered yet. A 5kg anchor for this awaits collection at Gael Force who were still closed due to Covid restrictions. Some mark tackle refurbishment parts and a replacement Polyform A5 buoy have been purchased. DV – had not yet organised for the cleaning of the Clubhouse gutters and roof, due to Covid restrictions –	RE  DV

		carried forward. CP and RJ – re Sailability, had not yet heard from Club member Paul Davidson - carried forward. PI – cleaning of slipway and contact with MS-LOT – carried forward.	CP/RJ  PI
	AOCB	RE asked what could be done about strimming and mowing in the dinghy park which was becoming very overgrown. Club member Kevin Holliday had volunteered via the Club Facebook page to do this and seemed to have made a start. The Committee agreed that the Grounds Maintenance co-ordinator, Sheila Tracey, should be asked whether she would be willing to organise volunteers as the work would require boats to be moved, needing more than one person. Physical distancing would need to be observed. HJ to contact Sheila.	HJ - done
13	Date & Location of next meeting	Monday 31 August at 7pm by Zoom	HJ

#### Officers of the Club:

James Dargie – Commodore - JD

Treasurer – David Finlayson – DF

Secretary – Helen Jenner – HJ (also Membership Secretary)

Sailing Secretary – Richard Evans – RE (also Coaching and Webmaster)

Training Principal – Richard Jenner – RJ (also Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Janet Witheridge - JW

#### Committee General members:

Robin Witheridge – RW (RIB Convenor)

Peter Illingworth – PI – Harbourmaster, Moorings and Craning co-ordinator

Sandra Hogg – SH – Rowing Secretary

Chrissie Lane – CL – Club Merchandise

Calum Pearson – CP – Social Sailing Liaison

David Vincent – DV – Health and Safety Officer and Building Custodian

Diarmid Hogan – DH – Cruiser Liaison

#### NOTES

#### Item 4 -Treasurer's Report June 2020

Membership: membership income is at just over £9997 overall subscription income for last year of £10898.

Bank accounts: The new bank account is now being used successfully for most activity with council, insurance and Ofcom DDs all coming from that account. I am still waiting to see if we have successfully transferred the electricity account. There has been one payment to the old account on 1<sup>st</sup> June by Bruce Greig for use of slipway.

Refuse: I have reduced the refuse collection to monthly with a reduction in cost to £10.77.

Fuel duty: £321.62 has been refunded for fuel duty from last season.

Grants: I applied for the government Covid grant and we were awarded the grant in full of £10,000.

Expected expenditure: I await invoices for the fire inspection, railing replacement and gutter clearance. Other than possible moorings work no other exceptional expenditure is identified at this stage.

Balances as at 02/06/2020:

Old account: £39,096.09

New account: £17,411.38

PayPal: £399.22

Total: £56,906.79

David Finlayson

Treasurer

#### **NOTE of decisions made and actions taken since the meeting of 9 March 2020**

1. Request received from Rob Bashford of Coast and Cairn

31.3.2020

I have a request that I hope you'll be able to help me with. I'm using the current abundance of time to rebuild my website. As part of this, I am creating a 'Who we've worked with' page, to showcase some of the valued clients I have worked with over the last 5 years.

On that note, I was wondering whether CSC would be willing to provide a copy of it's logo for this purpose? I would create a hyperlink from the logo to the club website, which would hopefully help drive some traffic in that direction. I appreciate the club will be protective of it's logo and I should stress that I will only use it on this one page of my website and I will not use it on any other media, nor will I pass it on to any third party.

If this is not something you feel able to facilitate, then I totally understand. Many thanks for taking the time to read this and I look forward to hearing from you.

Kind regards,  
Rob Bashford

Email sent around the Committee – all who responded were in agreement, Rob informed on 01.04.20

2. David Finlayson (Treasurer) reports as follows:

On 21.04.20 he had applied on behalf of the Club to the CORONAVIRUS BUSINESS SUPPORT FUND - Small Business Grants. Administered by The Highland Council on behalf of the Scottish Government.

01.05.20 Approval received

05.05.20 Payment of £10,000 made to the Club

3. David Vincent (Building Custodian) reports on 26.05.2020 that the annual Clubhouse fire extinguisher inspection had been carried out and no issues reported.

4. 05.06 2020 James Dargie reports that the safety handrails at the south west corner of the harbour had been replaced as agreed. The work had been done by David Grigor.