



Draft

CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Tuesday 6th December 2011

Present: Helen Jenner, Helen Morgan, Marisa Astill-Brown, Mairi Macleod, George Hogg, Steve Bramwell, Kevin Holliday, Richard Jenner and David Pocock.

Agenda Item

Action

1. Welcome & Apologies

Apologies received from Gavin Campsie, Pamela Hogan and James Burns. Helen welcomed new members Steve Bramwell and Kevin Holliday to the meeting.

2. Minutes of meeting of 1st November 2011

Approval of the minute was proposed by Richard Jenner and seconded by Marisa Astill-Brown.

3. Action Points & Matters Arising

All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:

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| ▪ AP3 (7/10/10) George to circulate list of club jobs for comment and any further additions. | GH |
| ▪ AP16 (18/1/11) Helen M to investigate possibility of a "sign up system" on the web site for recreational sailing and dry suit die-hards events. | HM |
| ▪ AP1 (26/7/11) George will secure the BT landline deal for £120 for a 1 year "up front" payment. | GH |
| ▪ AP4 (26/7/11) Peter Illingworth, David and Roxby Robson will meet to discuss craning issues and will then present their recommendations to the committee. | DP/RR |
| ▪ AP4 (1/11/11) A loft-hatch will be made and installed to create more storage space in the Clubhouse. | GC |

4. Accident Book/H&S Issues

The book was checked and there were no new entries.

5. Finance Report

Formal approval of accounts.

Helen J. proposed the accounts and Helen M. seconded.

George announced that he intends to present management accounts to the committee at each meeting. He then presented the budget for 2011/2012 to the committee, outlining the main budgets for the Club:

i)Harbour Expenditure

The committee decided that £250 would be put aside for this.

ii)Moorings Reserve

David stated that a large amount of money (£9000) might be needed this year. The committee discussed improvements that need to be made to the storage box area. £500 will be set aside for this. Richard undertook to contact a new member who was a blacksmith to see if he could do this work. Additionally, £500 will be set aside for mooring work. **AP1**

RJ

iii)Training Budget

The committee approved this budget.

iv)Social

A discussion took place regarding the size of this budget in order to buy new kitchen equipment. A bigger budget was agreed and Pam can decide what she needs to buy.

v)Clubhouse

The committee discussed improvements that could be made to the changing rooms (particularly the men's changing room) A bigger budget of £1500 was agreed for improvements to be made.

£100 put aside for electrical tests.

Richard highlighted the need for a fire safety test.

The starter box requires repairing. Helen M will email Alan Hardie about this. **AP2**

HM

6)Subscription Rates

While committee members felt that it is important to keep fees down in the current economic climate this had to be balanced against increased costs faced by the club and a need to keep pace with maintenance rather than to create a backlog. It was decided to increase fees by around 5% based on the ordinary membership (now £109) and to move the family rate further to the target if 150% of the ordinary by increasing it to £155.

The ordinary rate has been increased by 5% to £109. The family rate has been increased to £155). George to work out the various new rates based on these rates and send them to the Membership Secretary for the membership reminder.

GH

7) Review of Rate Paid to Cleaner

The committee agreed that the cleaner should be paid £6.30 per hour with immediate effect, in line with the minimum wage.

8) Event Dates 2012

Junior Pathway Class Regatta – 30th June, 1st July.

Dinghy Regatta – 4/5 August .The cruiser sailors would like a one

day event of their own – to be decided. James will return to the committee with dates for this and the Black Isle Challenge cup. **AP3**

JB

Lifeboat Day/ Ness Cup -21/22 July
Steve Bramwell will coordinate this weekend. **AP4**

SB

Grenville's Sail -28th July

One Day Events – 6th May, 3rd June, 2nd September, 7th October.

Crane – in – 21st April plus a mid-week date with 5th May as a reserve

9) Helen J. asked committee members to let the secretary know when they have read draft minutes so they can be published. Minutes must not be published until approved by the committee. The committee agreed with this.

10) **RYA Scotland Awards**

Richard felt that the Club should submit itself for an award and the committee agreed. Richard will write a report for this. **AP5**

He also asked members for nominations for the Young Volunteer Award.

RJ

11) **Trophies**

In the light of new information provided at the AGM, the committee reconsidered its previous decision in respect of the CSC Cruisers Cup and were delighted to award the cup to John Prentice and crew of the Invergordon Sailing Club who won the Cruiser class at the 2011 Regatta.

The committee has accepted Joan Maxwell's kind offer to research the history and provenance of trophies. Kevin Holliday will chair the group responsible for trophies and will bring a progress report to the next meeting. **AP6**

KH

12) Future meeting dates will be set by the Club secretary. **AP7**

13) **Honda Rib Training**

The committee approved a closed training session for the Honda rib training.

MM

AOCB

- i) On the 11/12 February a regional race management session will be held at the Club.
- ii) Richard announced that the RYA inspection will take place on the 11th December at 10am.

Decisions taken by the Committee between 1.11.11 and 5.12.11

1. The Club has received an invitation to the Ross and Cromarty Sports Council Amateur Awards Night on 8 December. Unfortunately no committee members were able to attend, therefore apologies have been sent to the R&CSC Secretary.
2. It has been brought to the attention of the Committee that the Cadet Trophy, Junior Endeavour Trophy and Senior Endeavour Trophy all need plinths and/ or bands so that more names can be added. The Committee agreed to authorise this to be done.