

# **Chanonry Sailing Club Committee Meeting Minutes**

**Tuesday 12 November 2013**

**Present** David Pocock, Steve Bramwell, George Hogg, Helen Jenner, Richard Jenner, David Bell, Mike Wilson, Donnie Macleod

**Item 1 Apologies** Joanne Johnson, Diarmid Hogan

**Item 2 Minutes of meeting of 15<sup>th</sup> October 2013** were approved

**Item 3 Update on Action Points and Matters Arising**

**Loft Hatch** This is now a priority and work expected to start ASAP.

**Action DM to contact Alan Hardie check starting date.**

**AGM** Date widely published on Website, Newsletter and by post to those without PC's

Catering arrangements are in hand

**Action HJ**

**Free Tea, coffee and fruit squash after Racing** This was formally agreed after discussion with the Social Secretary

**Sailing Programme** Previously agreed- Calendar to go on DUTYMAN. Sunday morning sailing to continue in 2014.

**Action DB to obtain password for entry of data into website/ Dutyman from RE**

**Help with Website** 2 members have expressed interest in helping with the website and this will be further discussed with Richard Evans.

**Action DP**

## **Item 4 Finance Report- Treasurer GH**

The Treasurer reported that the CSC accounts for the year to September 2013 had been independently examined by David Gibb and had been approved as accurate. Overall there had been no unexpected costs which had not been budgeted for and the budget had balanced. There were some individual variations of costs and income within the balance sheet which were discussed further-

**1 Cleaning** CSC continue to pay slightly above the minimum wage for the cleaner's hours as previously agreed. Some extra cleaning was required following the open events but the increase was partly due to timing of routine payments in relation to accounting dates. . It may be noted that extra cleaning required as the result of HMS coaching weekends is billed by the Club to HMS so incurs no cost to the Club.

**2 Proceeds from sale of Club Moorings** For accounting purposes, as historically, these have been paid into the mooring fund.

**Action GH and DP to discuss**

**3 Training Income**— This reduced in 2013. RJ and HJ explained that this was partly due to reduced numbers attending courses and also the need to use a flexible charging scale for those who wished to sail but had either difficulty attending all sessions or for whom the whole course was otherwise too expensive. This ensured that ability to pay did not preclude access to the sailing experience which is the desired aim of the Club. Attendance is likely to vary year on year.

Expenditure was as budgeted for.

**4 Membership Fees** A minor reduction in income noted partly due to altered membership types but no concerns over this. Fees for 2014 to be decided after AGM.

**5 Safety Boat Maintenance** This was more than anticipated in 2013 emphasising the need to ensure adequate reserves in the safety Boat fund , and these are currently satisfactory.

**6 Reserves** As previously agreed there is £10000 in the General Fund and a further £2000 has been added to the Safety Boat ReserveFund

Following discussion and with a couple of agreed textual amendments the committee agreed that the Finance Report was fit for presentation to the AGM and thanked the Treasurer and bookkeeper for an excellent piece of work.

**Item 5 AGM Planning** DP reported that this was well in hand and that he proposed to do an overview of highlights of the years activities in CSC. In the interest of keeping the meeting concise, he proposed that the Training Principal and Sailing Secretary should put a written report of their areas of responsibility on the website which members could view prior to the AGM- **Action RJ and DB**

DP reported that sufficient additional members had volunteered to join the Main Committee with the aim of taking over key positions of responsibility when the current incumbents demit office in 2015. The post of Vice Commodore has yet to be filled however and will be looked at again after the AGM.

Prizes were discussed and agreed. Awards to members for outstanding achievement in and support for Club activities were discussed and will be revealed at the AGM. It was noted with some satisfaction that there were many excellent candidates for recognition.

It was agreed that Joan Maxwell should present the Ross and Cromarty Sports Council Award at the AGM to the junior member of CSC who has won it this year. **Action DP to let JM know**

**Catering- see above Action HJ**

**Item 6 Rowing Skiff Update- Chair of Skiff Group Donnie Macleod**

DM and DP along with several other Club members interested in participating in the CSC build had attended the community skiff event at Avoch and had the opportunity to try them out. They had all been impressed and are now keen to progress the Club build. It was noted that there are 4 skilled craftsmen within the Club who are planning to take part.

**Costs** The overall cost for the build is £3600 excluding cost of trailer.

**The Committee formally agreed to underwrite the cost of building the Club Skiff** accepting that we will not be able to apply for grant aiding within the timescale needed to get the project off the ground. The initial funding is £600 for the plans and kit with a further £1451 for planks and moulds. Delivery charge is £180 but this will be reduced if we order now and get it delivered with the Avoch Group.

Delivery date is likely to be late December.

It may be possible to apply for grant aid towards the road trailer which will be needed to enable the skiff to travel to competitions. Further discussion with Sea Scouts re funding possibilities required.

Fund Raising activities including a Club Quiz night are planned to reduce the cost to the Club. GH emphasised the need to set a target for fundraising which is likely to be 50% of the cost.

The Venue for the build is likely to be the Sea Scouts hall in Avoch but ongoing negotiations with Avoch Group to share their (warmer) accommodation and heating costs.

The club will now purchase the initial kit to build a Skiff. **Action DM and GH**

#### **Item 7 AOB**

**Harbour Pontoon** DP reported that after reaching an advanced state of planning the designers had altered their views about the structure required to support the pontoons and were now insisting on piles rather than a chain- anchored structure. This had effectively nearly tripled the projected cost of the project which is now no longer viable.

DM was prepared to consider alternatives to try to establish some form of cheaper but adequate landing structure and agreed to look further and report back. DP will update the donors and thank them on behalf of the Club. **Action DM and DP**

**RNLI Day 2014** SPB will organise this. Optimum date for Club is 26/06/13 ( HW 1330)

Holding the Cruiser Regatta on the same day would potentially bring in more income from catering for the RNLI plus be visually attractive to visitors, and DB will explore this further.

#### **Action SPB and DB**

**Moorings** DP reported that that the 5 year trial of Chain vs Sea Steel ( rope) had shown that the rope had performed extremely well and after robust discussion within the Mooring Committee and with the support of the majority of mooring lease owners the decision had been taken to go with replacement rope and not chain.

The set-up cost will be approximately £4600- £4000 to include rope and all shackles and fittings and £600 for commercial splicing work. This to come from the Moorings Fund.

This was agreed by the Committee. **Action DP**

**DONM( after AGM) Monday 9<sup>th</sup> December 7.30pm**