

Chanonry Sailing Club Committee Meeting Minutes

Monday 17th February 2014

Present: David Pocock, George Hogg, David Bell, Helen Jenner, Richard Jenner, Diarmid Hogan, Mairi Macleod, Joanne Johnson, Alan Hardie, Donnie McLeod, Mike Wilson (Jnr)

Apologies: Steve Bramwell, David Finlayson, Tim Lloyd

1) Minutes of Last Meeting and Matters Arising

-David reported that a new cleaner (Kim Johnstone) has been found.

-There have been a few small changes to the Clubhouse charges and rules concerning the hire of the Clubroom. The bar will not be open for private hire, for example. Also, if a member books the room they are responsible for locking up.

-There has been no progress on the possibility of getting a defibrillator for the Club.

- Donnie updated the Committee on skiff progress and further developments:

~Woodstock will supply the larch

~Avoch have kindly agreed to let us use their jig for laminating

~David P. encouraged the rest of the Committee to visit the skiff to see progress

~Over £300 pounds was raised on the quiz night and over £2000 has been raised for the skiff project so far.

-The racing results error has been corrected.

2) Financial Update/Issues/Membership

George issued a report on income and expenditure and provided a balance sheet. George stated that it's early in the year and membership payments are not in yet so the Club is running on a deficit, which is to be expected and is not a major concern. George was also very satisfied with the amount raised for the skiff project.

Wet Vac

The Committee agreed that a new wet vac was needed and should be purchased.

Membership

-Joanne updated the Committee on membership renewal progress

-David P. will ask Gael Force about new member discount cards. (17/2 AP 1 – DP)

PM note: Gaelforce have not got around to issuing cards for 2014 but will still honour those issued in 2013.

- £5446 of the membership fees have been collected from direct debits (40% of the membership)
- The new password will be issued with membership documents after renewal.

3) Sailing Programme

- David Bell confirmed that a Musto skiff traveller will be held at the Club.
- David Bell will give all Ness Cup documents to Richard Evans.
- Sunday morning sailing will be reduced to once or twice a month, preferably when there are one day events also taking place. David B. requested that this happens on the first Sunday of every month. Sunday morning coaching will take place on two Sundays every month, another Sunday a month will be set aside for safety boat training and one for the one day event.

4) Revamped Club Website

Richard Evans updated the Committee on the Club website refresh. He dealt with 4 key issues:

- Communications
- Diary/calendars/duty lists
- Format
- Possible issues arising from including photographs of children on the website

Communications

-Member contacts are now fully updated for the Yahoo group, although Facebook is now the preferred mode of communication for most members. The official Chanonry group is proving to be quite effective for communications and updates etc. However, the 'Friends of Chanonry' group is unofficial and should only be used informally. Two other groups – 'Chanonry SC Race Team' for young sailors and 'Chanonry Skiffs' for the Musto sailors are also popular.

- David P. suggested limiting the number of emails being issued to the entire membership and also felt that there should be a way to identify official Club emails.

Diary/calendars/duty lists

-Richard E. outlined the way in which members can now access duty lists and drew our attention to the google calendar for updates. Richard and Helen Jenner have been posting social and training information on this, although there are problems with the google calendar being a little disorganised. Two calendars may be more user-friendly until Dutyman can be reorganised.

-It was also felt that major open events should be shown on Dutyman/the calendar to advertise events to potential new members.

Format

-Richard then highlighted issues to do with the accessibility of the website e.g. drop down menus and navigating the website.

-David P. suggested issuing guidance about the website to the membership.

-Richard then presented the new website design and it was felt that the smaller top menu was more user-friendly.

-It was felt that the website should be aimed at PC users, as opposed to mobile users.

Inclusion of photographs of children

The Committee discussed potential issues and problems that may arise from photos of children being published on the website. Richard stressed that children's names have not been included with photographs. David P. reminded the Committee that the Club is not required by law to seek permission from parents to take pictures and always seeking permission is not necessary. However, if any parent felt strongly about this they could ensure their child did not appear in group photographs and naturally, individual photographs would not be used.

David P. thanked Richard Evans for his great efforts with the website.

5) Training Update

Richard J. updated the Committee on the latest training developments.

-Eric Twiname Trust approval given for discounted purchase of Tera#6. Collection arrangements to be made.

-Plans in hand for August dinghy instructor course and hoping not to draw upon agreed Club grant.

-No volunteers came forward for Training Principal Assistant.

-Following recent guidance received, some update required to our "Safeguarding & Protecting Children and Vulnerable People" procedures. Members will need PVG checks for this. A second Child Protection Officer will be required and this member will need training.

6) Rob Bashford has taken a mooring and will be offering training courses for small cruisers. He seeks permission from the Committee to do this. Richard J. stated that there are a few sailors in the Club who would be interested in this.

The Committee, therefore, agreed to let Rob train on a trial basis (1 year). He will not be associated with the Club and Club training.

7) Use of safety boat for unofficial/ad hoc purposes

Recently, a rib was taken out in an unofficial capacity and was damaged. The Committee agreed that more robust regulations for rib use should be in place and formalisation of rib use will hopefully minimise risk to major Club assets.

It was agreed that members should cover petrol costs and should not be permitted to drive the rib without appropriate training.

8)AOCB

Congratulations to Richard Evans who was the runner up Ross and Cromarty Sports Council Volunteer Administrator of the Year.

Next meeting – Tuesday 15 April