



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Tuesday 29 January 2013

Present: David Pocock, Kevin Holliday, Marisa Astill-Brown, Helen Jenner, Mike Wilson, Mike Burns, Joanne Johnson, Diarmid Hogan, and George Hogg.

Agenda Item

Action

Apologies were received from Steve Bramwell, Steve Wilson and Gavin Campsie.

1. Minutes of meeting of 4 December 2012

The minute was agreed.

2. Action Points & Matters arising

All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:

- **AP16 (18/1/11)** Helen M to investigate possibility of a “sign up system” on the web site for recreational sailing and dry suit die-hards events. **KH**
 - **AP4 (26/7/11)** Peter Illingworth and David will meet to discuss harbour loading issues for cranes and will then present their recommendations to the Committee. **DP/RR**
 - **AP4 (1/11/11)** A loft-hatch will be made and installed to create more storage space in the Clubhouse. **GC**
- Mike W reported that the trophies are currently with the engravers. He noted that the Rowat Memorial Shield is missing. It's not clear when it was last seen.
- David updated the Committee on a number of roles. Due to work commitments Steve Wilson is no longer able to take on the role of Secretary. David has spoken to Steve Bramwell who has agreed to take on this role. The Committee wholeheartedly supported this appointment. David Bell has agreed to represent the Club with Highland & Moray Sailing. Finally the role of Vice-Commodore remains vacant. It was agreed to let this run for the moment until the new Committee has settled down.
- David updated the Committee on the trial of the new dinghy park layout which had been a success. The Committee agreed to adopt the new layout. Mike W agreed to take on the responsibility of managing the dinghy park and establishing the new layout ahead of the season

starting **(AP1)**.

MW

- David updated the Committee on a request by an existing club member and active sailor to store a catamaran in the dinghy park. We have previously said no to storage of catamarans in the Park due to lack of space. After discussion it was agreed to allow the catamaran to be stored there on a trial basis and subject to implementing the new layout and there being sufficient space. David will advise him of this **(AP2)**. It was recognised that more sailors may wish to store catamarans, and the position will be closely monitored.

DP

3. Finance Report

George presented his Finance report which had been circulated in advance of the meeting. He noted that it was early in the year but so far figures are well within budget. He confirmed in response to queries how galley equipment is accounted for, and that there was no difficulty with spending more money on licences than had been originally budgeted which was based on last year's spend.

4. Draft Sailing and Event Programme for 2013

Kevin updated the Committee on his role as Sailing Secretary and in particular on the sub-committee which had been established. The sub-committee's intention is to devolve tasks as much as possible. Fundamental to their thinking is that: club members have to give to the club as well as take; the club should be more sociable; and the club should be more welcoming of contributors. In particular they have concerns where participants are, or are at risk of, being outnumbered by those doing duties to support events. This relates particularly to Friday night sailing and the tail end of the Dry suit diehards series. With this in mind members will be consulted shortly to gauge interest in continuing with Friday night sailing. They are also keen to incorporate cruisers into the calendar and are working with Mike B on this. Mike is to confirm cruiser event dates to Kevin **(AP3)**.

MB

Kevin spoke to the sub-committee's draft sailing calendar which he'd circulated ahead of the meeting. They consider that this offers a wide range of opportunities for all sailors. In particular attention was drawn to proposals to begin Sunday sailing at 1200 hours with an opportunity to socialise over lunch. Helen to consider whether there is capacity on the social side to provide lunch for the four Sunday events **(AP4)**, otherwise participants would bring their own lunch. It was agreed that all would pass any further comments on the draft Programme asap to Kevin to be considered with the Sailing Sub-committee ahead of finalising the programme and getting it on the web site **(AP5)**.

HJ

All

5. Training

Marisa introduced a draft training programme which she tabled. This sets out the programme for the remainder of the Winter and through the Summer. It was noted that the Race Officer course has been postponed. Interest is also being sought on whether to re-run an earlier rope splicing course which had been well received. It is Marisa's intention to develop a forward looking 3 year training strategy as well as a detailed Programme for the coming year. This was supported by the Committee. Any comments to Marisa asap so they can be considered by her and the trainers **(AP6)**.

All

6. Accident Book/H&S Issues

It was noted that there were no new entries in the Accident Book.

David referred to the report of the Health & Safety Audit which Richard Jenner and George had undertaken in December. This had been previously circulated to the Committee. Richard and George were thanked for undertaking this important task. It was noted that there had been few additional items and that most of the issues highlighted in the previous report had been addressed. The only urgent matter was the replacement of the fire light at the top of the back stairs. Gavin to facilitate this asap **(AP7)**. David confirmed that he will take on responsibility for the Starter's Box under his role as Harbour master given where it is located.

GC

7. AOCB

- Communications – in discussion the following issues were agreed:

- That the web site should be the key repository for information, and therefore needs to be kept up to date. All to refer back to Richard Evans earlier email about updating the web site and implement actions relevant to their role **(AP8)**.

All

- That communications are currently wholly dependent on Richard Evans' role as web master. It is important to find a deputy(s) for Richard in this role. Any ideas on who might be suitable to be put to David **(AP9)** who will engage with Richard over this **(AP10)**.

**All
DP**

- It was agreed that future newsletters should be short, sweet and more frequent. Joanne agreed to take on the role of circulating newsletters to the membership **(AP11)** and all to pass any topics/text to Joanne copied to David **(AP12)**.

**JJ
All**

- Ardersier Rowing Club – Kevin referred to this new rowing club who were in the process of building their own boat. It was agreed that we should build links with them and to this end it was noted that they had been invited to participate in the RNLI Day.

- Radio Charger – Helen drew the Committees attention to a vhf radio charger which had been damaged by forcing the radio into it the wrong way round. She requested that Committee members encourage others to use these properly to avoid such damage in future.

- Induction Session – Marisa raised the issue of an induction session for new members which had been discussed previously. It was suggested that this could be tied in with a Start of Season Social and could perhaps be held after the coming Work Party Day or on Sunday 7 April after the warm up sail. Helen and Marisa to consider this **(AP13)**.

HJ/MAB

- Minutes – Diarmid questioned whether minutes could be put on the web site more quickly following Committee meetings. It was agreed that as soon as the Committee had had a reasonable chance to

raise any errors in the draft minute then these could be posted to the web site. This would be a matter for the new Secretary but it was suggested that if Committee members were given a week to comment on the draft minute that should be sufficient **(AP14)**.

SB

Date of Next Meeting
Tuesday 12 March 2013