



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Tuesday 7 December 2010

Present: Helen Jenner, Richard Jenner, Pam Hogan, Helen Morgan, David Pocock, Alan Munro, Mairi Macleod, James Burns, Marisa Astill-Brown and George Hogg.

Agenda Item

Action

1. Welcome & Apologies

Helen welcomed the committee and particularly the new members to the meeting. Apologies were received from Gavin Campsie.

2. Minutes of meeting of 2 November 2010

The minute was agreed.

3. Action Points & Matters arising

All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:

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|---|---|
| <ul style="list-style-type: none"> ○ AP2 (8/6/10) IC to arrange removal of phone in clubhouse (not disconnection of land line). ○ AP3 (8/6/10) IC to arrange energy efficiency survey for clubhouse. ○ AP1 (17/8/10) Ian to proceed to instruct external paintwork going with cheapest quote obtained. ○ AP7 (17/8/10) Helen to update the list of Regatta jobs for next year to assist with planning. ○ AP8 (17/8/10) Ian to arrange for new lock to be fitted to the bar area and a record kept of who has keys. ○ AP2 (2/11/10) Pam to buy packs of frozen peas to retain for use as ice packs if required. ○ AP3 (2/11/10) Slip to be power hosed. ○ AP10 (2/11/10) To secure a BT internet connection for the club house. ○ AP11 (2/11/10) James and George to take forward works around harbour on stonework. ○ AP15 (2/11/10) Richard to refresh his training strategy for after 2011. ○ AP16 (2/11/10) Ian to obtain quotes for painting club room. | <p>GC</p> <p>GC</p> <p>GC</p> <p>HM</p> <p>GC</p> <p>PH</p> <p>RJ/DP/AM</p> <p>GC</p> <p>JB/GH</p> <p>RJ</p> <p>GC</p> |
| <ul style="list-style-type: none"> ● It was agreed that outstanding actions against Ian should be transferred to Gavin now that he has taken over as buildings custodian. ● It was noted that there were a number of outstanding decisions which involved financial spend. Until the new treasurer has the opportunity to review and report back to the Committee on the current financial position it was agreed to defer all outstanding, non essential items of financial spend (AP1). | <p>AM</p> |

- David described his proposals for the dinghy park but is still to cost this. It was agreed that David, Richard and Helen M will take this forward and report back in due course **(AP2)**.
- George tabled a suggested format for recording Club Jobs. All to consider this and feedback to George any comments on the format and detail of jobs to be incorporated **(AP3)**.

DP/RJ/HM

All

4. Accident Book/H&S Issues

The book was not available to check as the meeting was being held at Richard and Helen's house. There were no issues raised.

5. Reflections on AGM

The AGM was discussed. It was felt that given the prevailing weather the turnout had been good. Pam reported that some £90 had been raised through the raffle to defray the cost of the free buffet. It was noted that issues had again been raised re the accounts and their presentation – to discuss under the Finance report. It was noted however that David Gibb had examined the accounts in a very short timescale to enable them to be presented to the AGM. The Committee was grateful for this. We also recognised that although we have acknowledged the support of the Ross & Cromarty Sports Council within the Club we have not formally acknowledged this to the Council. It was agreed that George should write to Joan Maxwell to do this **(AP4)**.

GH

6. Finance Report

Accounts 2009/10 - the Committee discussed the 2009/10 accounts as presented to the AGM. The Committee noted that it's Examiner was satisfied with the accounts. Whilst the Committee did not feel that they were as comprehensible as they might be it was agreed that no further action was required in respect of them.

Current Year – Alan spoke to an email he'd circulated ahead of the meeting. There has been little activity since the AGM. Half the crane out payments have been received from cruiser owners and the bank balance has increased from £26.5k to £28k. There was some discussion about how the accounts should be presented and how finances should be reported to Committee meetings. Alan will meet with George and Helen J to agree a proposal which will be put to the next meeting of the Committee **(AP5)**.

AM/GH/HJ

Membership fees – 2011/12 – Helen J tabled a proposal for increased fees which she and Alan had developed. In essence this involved an inflationary increase of fees for all membership categories with an above inflation increase for family membership as it is still felt to be relatively cheap. For clarification and consistency it was agreed that our OAP rate should use the State Pension Age. The fees for next year were agreed as:

MEMBERSHIP TYPE	2011 FEE £	OAP Rate	Joining Fee
Ordinary	£104	£74	£30
Family	£145	£96	£42
Student	£26	£19	£8
Junior	£18	N/A	£5
Associate	£27	£19	£8
Visitor	£15	N/A	N/A
Visitor	£15	N/A	N/A

George will advise our Membership Secretary of these for issue of membership renewals **(AP6)**.

GH

7. Timeline & Actions in Preparation for Next Year

We particularly agreed dates for key events in 2011 so these could be notified to others. These are as follows:

Crane in dates	2 & 16 April (fallback 7 May)
Life Boat day	4 June
Ness Cup	5 June
Regatta	13 & 14 August
Black Isle Challenge	17 September
Club Championships	18 September

We discussed and agreed that the electronic handbook should be on the web site by the first week in April. Helen M to get together with Jon Shepherd and others to agree the timeline to achieve this **(AP7)**.

HM

8. Race Prizes

Helen M outlined some of her thinking on how both dinghy racing and club dinghy/cruiser sailing might be changed to encourage greater participation. There was some discussion about this. It was agreed that Helen M will come back to the Committee with some firm proposals for next season **(AP8)**. It was also agreed that Richard J will refresh some earlier thinking he'd done on paying for dinghy racing and circulate it to the Committee **(AP9)**. Finally Pam Hogan advised that due to the burst pipes there had been little in the way of social events last Winter and that she would come up with some proposals for the Committee's consideration **(AP10)**.

HM

RJ

PH

9. Purchase of Wet & Dry Vacuum Cleaner

Richard had previously circulated a proposal to purchase a wet & dry vacuum cleaner having seen one used very effectively in a sailing club elsewhere. A commercial model would cost some £160 and, in spite of the general moratorium on non-essential purchases as referred to above, Richard was mandated to proceed to buy one **(AP11)**.

RJ

10. Dates of 2011 Meetings

George outlined the pattern of the 6 Committee meetings during 2010. Following discussion it was agreed to plan for a similar number of meetings, and again on Tuesday evenings, but to change some of the dates to avoid particular gaps. George to circulate proposed dates for agreement **(AP12)**. It was agreed that the next meeting would be on Tuesday 18 January starting at 1830 with soup and sandwiches available. This to allow for a full discussion of the Club's finances **(AP13)**.

GH

All

11. AOCB

- The Cold Turkey race was discussed. This will be on Monday 27 December and not Sunday 26 as in the handbook. Word to be put out to the members through the Commodore's newsletter to go out with membership renewals **(AP14)**. Pam won't be available for catering so David suggested that Mary might take this on. David to confirm this **(AP15)**.
- Alan identified that the rate being paid to the Club's cleaner hadn't been amended for some time. Although she is self-employed and

HJ

DP

therefore the minimum wage is not strictly relevant it was agreed that the rate should not in future drop below the National Minimum Wage. A revised rate of £6 per hour was agreed **(AP16)**.

AM

- Alan identified a trots owner who owes the Club ~£80 from 2009 still. Alan undertook to chase him up **(AP17)**. It was noted again that approx half of the cruiser owners still owed the Club for crane out costs. This is not satisfactory.

AM

Date of Next Meeting: Tuesday 18 January 2011 @ 1830. Soup & sandwiches will be available.