



## **CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES**

**Tuesday 2 November 2010**

**Present:** Miles Mack, Richard Jenner, Pam Hogan (until 9pm), Helen Morgan, David Pocock, and George Hogg. Member Alan Munro was in attendance throughout the meeting.

### **Agenda Item**

### **Action**

#### **1. Welcome & Apologies**

Apologies were received from Diarmid Hogan, James Burns, Ian Cameron, Mairi Macleod and Caireen Gourlay.

#### **2. Minutes of meeting of 17 August 2010**

The minute was agreed.

#### **3. Action Points & Matters arising**

All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:

- **AP11 (9/3/10)** GH to draft template for use in pulling together job descriptions for various roles around the Club and circulate to Committee members to complete in relation to tasks they lead on. **GH**
- **AP2 (8/6/10)** IC to arrange removal of phone in clubhouse. **IC**
- **AP3 (8/6/10)** IC to arrange energy efficiency survey for clubhouse. **IC**
- **AP11 (8/6/10)** GH/HM/Jon Shepherd to review data needs around membership renewal, rota setting etc. **GH/HM**
- **AP1 (17/8/10)** Ian to proceed to instruct external paintwork going with cheapest quote obtained. **IC**
- **AP7 (17/8/10)** Helen to update the list of Regatta jobs for next year to assist with planning. **HM**
- **AP8 (17/8/10)** Ian to arrange for new lock to be fitted to the bar area and a record kept of who has keys. **IC**
- A quote for fitting a frost stat heater for £150 net of VAT has been received. It was agreed to go ahead with this work (**AP1**). **IC**

#### **4. Accident Book/H&S Issues**

There were no new entries in the Accident Book. An incident during the recent NOSS weekend was discussed although it was recognised that this was not the Club's responsibility. It was agreed however that Pam should store some keep some packs of peas in the freezer to act as an ice pack should this be needed for first aid (**AP2**)The slippery state of the slip was discussed and it was agreed that that this should be power hosed (**AP3**).

**PH**  
**RJ/DP/AM**

## 5. Finance Report

Diarmid was not present although a financial report was tabled on his behalf. In discussion David noted that the sums attributed to harbour maintenance seemed too high and that the reserves against the trots were too low.

The preparation of the accounts for the AGM were discussed. It is not clear whether examined accounts will be available. Diarmid will be back in the country early in November and hopes to get the accounts to the examiner **(AP4)**. If the examined accounts are not available then a statement from the accounts as passed to the examiner will be presented at the AGM.

DH

## 6. Preparations for 2010 AGM

GH presented the draft Notice of the AGM to the Committee who agreed it for distribution **(AP5)**. After some discussion it was agreed that in line with the discussion at last year's AGM any nominees by the Committee for election at the AGM should not be revealed in the notice to avoid discouraging applicants from the membership. All contributions for the Commodore's report to be with Miles as soon as possible **(AP6)**.

GH

All

The catering arrangements for the AGM were discussed and a budget of up to £200 was agreed **(AP7)**.

PH

## 7. Feedback from Handbook Working Group

Helen introduced this item to update the Committee on the working of the Group. Essentially the intention is to go paperless. Documents will be stored in pdf format on the web site so members can print out if they wish. The Group is also looking at how the Dutyman system might be further developed to replace the general Yahoo group as the way to send out emails to the membership. The inclusion of a forum on the web site is also being considered. It wasn't clear whether Dutyman will be used to replace the current Access database of membership and Helen will check this with Jon **(AP8)**. The Committee reaffirmed its support of Group's work and in particular the principle of a paperless handbook. We also discussed and agreed that in principle with the installation of a video camera overlooking the harbour area linked to the internet. David will propose a specification for this to the Committee at a future meeting **(AP9)**. We also discussed and agreed in principle to Ian's emailed proposal to go ahead with securing a BT internet connection **(AP10)**.

HM

DP

IC

## 8. Harbour Works

George updated the Committee briefly in relation to these pointing and other works as discussed at previous meetings. David's brother Trevor is prepared to undertake the works. Given the potential conflict of interest it is for James and George to take this forward. The intention is to seek some alternative quotes then make a recommendation to the Committee on how to proceed **(AP11)**.

JB/GH

## 9. Annual Report from Trots Working Group

The Committee discussed the report as circulated by David in advance of the meeting. This is the first of what will be ongoing annual reports from the Trots Committee. The Committee is content that the trots are being well managed, and thanked the sub-committee for its report. It was noted that the reserve fund in the accounts against the Committee as at 30 September 2010 should have been £9,544 and that this should be reflected

in the accounts **(AP12)**.

**DH**

### **10. Space Allocation in the Dinghy Park**

David reported on the management of the dinghy park over the season. The Park was again full to overflowing with little room for new members, and there continue to be dinghies which are used infrequently if at all. David proposed that we should now move to introduce the place allocation as has been previously discussed. The Committee agreed to this in principle and David will work up the detailed proposals **(AP13)**. This will probably involve replacing the current wire ropes with chains to which tags can be added.

**DP**

### **11. Proposals for Racing 2011 and Awarding of Prizes**

Helen introduced this item suggesting that in awarding prizes that 2<sup>nd</sup> or 3<sup>rd</sup> prizes should not be awarded unless the relevant participants had completed a minimum number of races in the series. It was also suggested that for those who start but don't complete a race then DNF should equal last place in that race rather than not counting. In addition those undertaking duties should be awarded a DNF + 1 for those races to avoid penalising those undertaking duties. The Committee agreed to all these suggestions.

Helen also raised the issue of how racing is paid for given the numbers participating in races has been dropping and it has become questionable whether the membership as a whole should subsidise to the same extent those who do race. It was agreed that we should discuss this with the membership at the AGM and that following that Helen would come back to the next meeting of the Committee with proposals **(AP14)**.

**HM**

### **12. Update on Training**

Richard confirmed that there had been no response from Findhorn Marina re his training proposals. He also reported that the RYA were not keen on his alternative suggestion. He will refresh his earlier strategy for the future of racing at the Club following his planned retiral at the end of the 2011 season **(AP15)**. The strategy will also include his proposals for the future of the Club's GP14s.

**RJ**

Richard described the invitation to sailing clubs to participate in Open Race Training being organised by Highland & Moray Sailing. This is in part a response to RYA NS (formerly NOSS) becoming more selective in the classes of dinghy it will accept. This training will be important in encouraging youngsters to develop their sailing. It was agreed by the Committee that the Club should participate, as a Club, in this training. Up to 4 coaches and one of our safety boats plan to be at the training event to be held shortly at Lochcarron. It is intended that Chanonry should host an event itself in future, on condition that the event should be self-financing and that the Club house should be left after the event in the same state it was in beforehand. It was confirmed that as a Club event the involvement of our coaches and safety boat is covered under our insurance policy.

### **13. Club House**

As our buildings custodian was not able to attend the meeting discussion on this item was curtailed. As noted above painting and electrical works to avoid burst pipes again should be implemented. It was also agreed that we should have the club room painted this Winter, subject to obtaining and

agreeing quotes **(AP16)**.

**IC**

#### **14. Newsletter Item**

In Mairi's absence George passed on the message that any items for Mairi's electronic newsletter should be passed to her direct.

#### **15. AOCB**

- Richard advised that some 20m had been stolen off the end of the hosepipe. He has located a replacement hose pipe which can be kept in the side store when not being used for £65.71. The Committee mandated him to go ahead and purchase the replacement hose **(AP17)**.
- Richard advised that he is planning to clear out the stores.
- Club awards for the prize giving was discussed and it was agreed who should receive the Senior and Junior Endeavour awards.

**RJ**

Date of Next Meeting: Tuesday 7 December 2010.