



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Tuesday 8 June 2010

Present: Miles Mack, Richard Jenner, Diarmid Hogan, David Pocock, Ian Cameron, Pam Hogan, Helen Morgan, Mairi MacLeod, Caireen Gourlay, and George Hogg.

Agenda Item

Action

1. Welcome & Apologies

Apologies were received from James Burns.

2. Minutes of meeting of 9 March 2010

The minute was agreed.

3. Action Points & Matters arising

All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:

- **AP5 (26/1/10)** IC to ensure frost stat heaters fitted in vulnerable areas.
 - **AP1 (9/3/10)** IC to get a quote for external paintwork to club house.
 - **AP3 (9/3/10)** DP to agree with the Mooring Association the making of an annual report to the Committee after the financial year and prior to the AGM. The report to update the Committee re the Association's finances, its plan and any other issues of significance. **DP**
 - **AP6 (9/3/10)** GH/DP/JB to get together to discuss the harbour and come back to future meeting with recommendations. **GH/DP/JB**
 - **AP8 (9/3/10)** MaM to work up details of proposed electronic newsletter. **MaM**
 - **AP8 (9/3/10)** IC to investigate securing a broadband connection for the Club. **IC**
 - **AP10 (9/3/10)** RJ to add training element to draft timeline and pass to GH to retain master copy. **RJ/GH**
 - **AP11 (9/3/10)** GH to draft template for use in pulling together job descriptions for various roles around the Club and circulate to Committee members to complete in relation to tasks they lead on. **GH/All**
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- It was agreed to replace the safety boat fire extinguishers every 2 years.
 - In relation to the proposed 707 match racing event Miles has responded to Banff SC. It was agreed that James will act as the lead contact. Miles to advise James of this (**AP1**). **MiM**

- It was reported that the Open Day had raised some £1,142 for the RNLI. This was a great success. There had been some confusion however over the agreed position re sale of stock prior to the event which had resulted in the Club purchasing stock for the event which then hadn't been utilised. Communications over the agreed relationship between the Club and the event organisers ahead of next year's open day needs to be clearer to avoid any further confusion. Given the confusion this time it was agreed not to seek to enforce the previously planned 50/50 split of income. It was also agreed that we should look to raise the profile of the Club at future Open days.
- It was confirmed that having a phone in the Clubhouse was no longer a condition of insurance. Ian will arrange to get rid of it **(AP2)**.

IC

4. Accident Book/H&S Issues

There was in the handbook a report of a member tearing their hand on rose bushes in the dinghy park. The rose bushes have since been cut back and, following agreement with the neighbour, will be removed this Summer.

5. Finance Report

Diarmid presented a finance report. There is some £6k uncommitted in the bank after known expenditure is taken account of. This does not include the income still to come in from advertising within the handbook. It was noted that the electricity bill for the last quarter was £1,332. The likely reasons for this was discussed and it was agreed that we should get an energy efficiency survey undertaken **(AP3)**.

IC

6. The Future for Training

Richard talked to the paper he'd earlier circulated round the Committee. He had identified a number of training issues once he stands down as Training Principal in 2011. These include dinghy and powerboat instruction, Open Race training and shorebased training. He has identified solutions to all of these which will enable the Club to continue to deliver its training programme as at present with the exception of dinghy instruction. The Committee agreed that training is important to the Club both to attract new membership, particularly amongst the young, and to improve the competence of those sailing/powerboating. In relation to dinghy instruction it is unlikely that the Club will be able to retain a Chief Instructor, as required by the RYA, beyond 2011. As the few members who could undertake this function are not interested and it is unlikely that anyone new will come forward in this timescale. Richard recommended to the Committee that we open discussion with Simon Paterson of Highland Marine Training to see what opportunities there were for a joint venture based at Chanonry. Richard and David will make contact with Simon to explore possibilities and report back to the Committee **(AP4)**.

RJ/DP

7. Future of Wisp

Earlier discussion re Wisp was referred to. It was confirmed that there had been no interest from within the Club in a syndicate taking on Wisp under continuing ownership by the Club. There had however been an expression of interest in purchasing her. In line with the earlier Committee decision it was agreed to offer Wisp for sale within the Club with a closing date for bids of the end of June **(AP5)**. At that time bids will be reviewed and a decision taken whether to sell her within the Club or market her externally **(AP6)**.

DP

DP/DH/RJ

8. Sea Scout Sponsorship Agreement

Derek Martin of Avoch Sea Scouts joined the meeting for this item. Richard spoke to the draft sponsorship agreement which he'd recently circulated round the Committee. This had been revised from an earlier draft circulated. Derek confirmed that the Scout's District Commissioner had approved the draft agreement. The purpose of the agreement is to give longer term security to the relationship between the Club and the Sea Scouts. In addition there would be a number of benefits to both parties through sharing of resources, fund raising and other matters. Following discussion the Committee agreed in principle to the proposed agreement subject to the Club's insurers being approached and not raising any significant issues of concern **(AP7)**. It was also agreed that there should be some joint positive publicity around the signing of the agreement **(AP8)**. Derek took the opportunity to register both his thanks to the Club, for their willingness to enter into a sponsorship agreement, and Richard personally for his support and assistance over the years towards the Sea scouts.

DH
RJ/DM

9. Update on 2010 Membership Renewal Position

George reported that at present some 23 members had not renewed their membership. It was recognised that many of these were youngsters who had joined to attend a training course. In general the Committee was content that this reflected a normal level of annual turnover. It was noted however that that one trot tenant has not renewed his membership – David agreed to chase him **(AP9)**. In addition one trainer has not renewed his membership and Richard will chase him **(AP10)**.

DP
RJ

10. Database of Membership Info.

Helen advised the Committee of her view that there was a need to improve the information held on the membership to facilitate preparation of the duty rota, issuing of dinghy stickers etc. It was agreed that George, Helen and Jon Shepherd should meet to discuss what the data needs were and how these would best be addressed **(AP11)**.

GH/HM/JS

11. Preparation for Forthcoming Club Events

Helen spoke to this item. It was agreed that the Regatta is the key forthcoming event. Helen will pull together a group to organise this event **(AP12)**. It was confirmed that there would be both RS 200 and Laser travellers bringing in perhaps 30 – 40 boats. The core of the group will be Helen, Miles, David, Helen Jenner and Iona Cornish.

HM

12. AOCB

- Richard asked if it would be possible for the trainer for the Sea Scout Activity week (10 – 16 July) to stay in a caravan in the Club car park. This was agreed provided it didn't unnecessarily upset our neighbours.
- It was agreed that there should be a work party on 25 July to undertake tasks such as clearing the slipway, door painting, grass cutting etc. Ian to organise **(AP13)**.
- Communication – following discussion it was agreed that we should try communicating shorter, more frequent messages with members,

IC

including inviting feedback, via the Yahoo email group. This will, subject to review, replace the Commodore's newsletter. Mairi agreed to take on the lead role on this but others to contact her with issues to be communicated **(AP14)**. It is hoped that this might generate more activity within the membership and encourage greater participation than we've had this year in Club events.

MM/All

- Richard advised that the RYA have encouraged the Club to apply to be a Volvo Championship Club. This would bring in funding for youth focussed activity. We currently meet 2 of the 3 criteria. It was agreed that Richard should register our interest in this **(AP15)**.
- George reported that member Alan Munro had offered to take on maintenance of the Club's radio equipment. George will write to him thanking him for this offer and taking him up on it **(AP16)**.
- Helen queried whether over 16s can taking on Safetyboat duties. It was confirmed that this was possible provided we had confidence in the individuals, that they had a Powerboat Level 2 qualification and that they were on duty with an adult. *Note: Helen J has since confirmed that a 16 yo can hold a full Safety Boat certificate.*
- David confirmed that the harbour had been visited by 2 Jet skiers although they did not launch their craft. To discourage any repeat of last year's issues David has now secured the chain across the slipway.

RJ

GH

Date of Next Meeting: Tuesday 17 August 2010.