



## **CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES**

**Tuesday 27 October 2009**

**Present:** Miles Mack, Richard Jenner, Richard Robinson, Diarmid Hogan, Helen Jenner, David Pocock, Caireen Gourlay, Jon Shepherd, Pam Moncur and George Hogg.

### **Agenda Item**

### **Action**

#### **1. Welcome & Apologies**

Apologies were received from David Dunton.

#### **2. Minutes of meeting of 18 August 2009**

The minute was agreed.

#### **3. Action Points & Matters arising**

- All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:

- **AP 15 (19/8/8).** To consider the merits of changing the status of the club from a Voluntary Association to a Company Limited by Guarantee.
- **AP4 (13/1/9)** Diarmid to arrange for replace the current safety boat fire extinguishers with ones supplied by the same company as the club house extinguishers so they can be inspected/maintained as part of the same contract.
- **AP7 (18/8/9)** David P reported that the new Humber was on order. Still to bring paper to a future Committee meeting in relation to the implementation of the various safety measures agreed at our meeting of 18 August.

**RR/GH**

**DH**

**DP**

- It was noted that the issue of pressure on space in the dinghy park continues to be outstanding. This will be raised by Miles as an issue at the AGM (**AP1**) and will be included on the agenda of the next Committee meeting (**AP2**).
- George reported that the East slip has now been secured and that this had been generally welcomed with the exception of one neighbour who had objected. The sign agreed previously has now been fixed on the wall at the top of the slip and the entrance to the dinghy park will also be secured shortly.

**MM  
GH**

#### **4. Accident Book/H&S Issues**

There have been no new reports in the Accident/Near Miss book other than the inclusion of the incident witnessed by Helen Morgan and discussed at the last Committee meeting.

## 5. AGM

George introduced this item referring to the draft Notice/agenda, timescale and proposed constitutional changes he'd circulated ahead of the meeting.

The draft agenda was agreed subject to removal of the Sailing and Training reports and reversal of items 7 & 8 on the draft agenda. Any items/matters for inclusion in the Commodore's report to be forwarded to Miles by Friday 27 November (**AP3**). Richard R will endeavour to get the accounts to Richard Evans for inclusion on the web site by 18 November so they can be referred to in the Notice for those members who may wish to consider the accounts ahead of the AGM when they will be tabled (**AP4**)

**All**

The proposed amendments re the timing of the AGM and the terms of office of both Officers and General members were agreed (see annex). The possibility of reducing the number of Officers directly elected at the AGM was discussed but it was agreed to return to this issue at a later date rather than propose an amendment at the AGM.

Committee nominations for both Officer and General Member posts were discussed and a number of individuals to be approached agreed. It was also agreed that the names of the Committee nominations should be included in the Notice of the AGM as was done last year (**AP5**). Continuing General members are Diarmid, Caireen, David D and David P. Jon Shepherd confirmed that he is standing down from the Committee but offered to continue as Membership Secretary.

**GH**

**GH**

**PM**

It was confirmed that as well as an AGM this should be a social event and the annual prize giving. The Notice should reflect this (**AP6**). It was agreed that no charge would be made for the buffet and that Pam would have a budget of up to £150 for this (**AP7**). Given the difficulties of getting a licence donations would be sought for drinks, and a raffle would be held to help fund the evening (**AP8**), Committee members to donate a prize each (**AP9**).

**PM**

**All**

**MM**

Honorary membership was discussed and it was agreed that one long serving member should be given this honour on the night (**AP10**).

## 6. Finance Report

Richard R tabled a balance sheet and associated account information. This has not yet been checked by David Gibb and is not in its final form. In particular it was noted that the subscriptions had, as intended, risen significantly. Other items of income were however down and overall a similar deficit to last year, of around £4,000, was recorded. In spite of this the cash at bank was noted to have risen, in part due to the sale of the Lettoch land. It was agreed that in the final accounts to be discussed at the AGM there should be acknowledgement of those who had awarded the Club grants and other funding/in kind support (**AP11**) .

**RR**

## 7. Relationship with Avoch Scouts

Richard J updated the Committee on discussions he'd been having with Avoch Scouts who are currently affiliated members of the Club. There is the possibility of moving from the current membership arrangement to a sponsorship scheme. This could have advantages for both the Scouts and the Club. Richard J agreed to develop a proposal with the Scouts to bring back to a future Committee meeting for consideration (**AP12**).

**RJ**

## **8. & 9. Regatta and other Key Dates for 2010**

Helen J introduced this item and explained that planning was currently going on for events within the Moray Firth which meant we had to be able to identify some of our key dates for next year's events calendar. It was agreed that:

- the Dinghy Regatta be held on the weekend of 7/8 August.
- the Ness cup should be again combined with the RNLI day and would be on Saturday 15 May by preference with Saturday 29 May as a fallback.
- Club's reps to discuss at MYA planning meeting whether keelboats would join in with the dinghy regatta or hold a separate event.

## **10. R&C Sports Council Awards - nominations**

This was discussed. It wasn't very clear from the four award categories what precisely was being looked forward under each one. Nevertheless a nomination for an award was agreed and the nomination will be formally submitted by George on behalf of the Club (**AP13**).

**GH**

## **11. Proposals for Wednesday night racing**

It was agreed to defer discussion of this item to the next Committee meeting which would still be in time for next year's handbook (**AP14**).

**GH**

## **12. AOCB**

- It was agreed that Pam could spend some £308 on kitchen equipment (**AP15**).
- David P reported that the Moorings Committee wished to purchase Suzie Wong if her current owner should decide to sell her to ensure that she was available to the Club for essential maintenance of the trot moorings. It was agreed that David P have delegated authority to negotiate a purchase if necessary (**AP16**). In addition it was agreed that the old humber should not be sold until it was clear whether the Club would be buying Suzie Wong as we may wish to use her engine (**AP17**).
- In David D's absence it was noted that the Committee should defer any discussion of Wisp to a future meeting (**AP18**).
- The awarding of the Club's discretionary trophies was agreed/reported as appropriate.

**GH**

**DP**

**DP**

**GH/DD**

## **15. Date of Next Meeting**

The date of the next committee meeting will be Tuesday 8<sup>th</sup> December.

## **Decisions taken by e-mail since last meeting:**

- Purchase of new Humber agreed and David P mandated to go ahead with this on the basis of the specification and budget circulated.
- External door and veranda post replacement agreed and Diarmid mandated to go ahead with this.

**Constitution – Proposed revisions to be put to AGM:**

**Para 19**

- Current - 19. The Committee shall convene an Annual General Meeting in October of each year.
- Proposed - 19. The Committee shall convene an Annual General Meeting by the end of December in each year.
- Purpose - to give a bit of flexibility as to when the AGM is held and particularly to allow a reasonable time for the preparation of the annual accounts and for these to be considered by the Committee prior to presenting them at the AGM.

**Para 33 b)**

- Current - (b) The Officers shall be elected at the Annual General Meeting in each year to hold office until the conclusion of the next Annual General Meeting. The Commodore shall serve consecutively not more than 2 years in office. The other Officers shall be eligible for re-election, provided that no one person holds an office for more than 3 years consecutively.
- Proposed - (b) The Officers shall be elected at the Annual General Meeting in each year to hold office until the conclusion of the next Annual General Meeting. The Commodore shall serve consecutively not more than 2 years in office. The other Officers shall be eligible for annual re-election.
- Purpose - to avoid willing office bearers having to stand down at the end of 3 consecutive years, with the ensuing difficulty of finding a replacement. As officers are elected annually at the AGM there is an annual opportunity for an officer to stand down or be stood down. Propose that the Commodore, given his/her leadership role, should still have to stand down after 2 consecutive years.

**Para 36**

- Current - 36. Up to 7 General Members can be elected to the Committee by the Club at an Annual General Meeting for a term of 3 years. Retiring General Members shall not be eligible for re-election for 1 year unless standing for election to an Officer post.
- Proposed - 36. Up to 7 General Members can be elected to the Committee by the Club at an Annual General Meeting for a term of 3 years. Retiring General Members shall be eligible for re-election for further terms of 3 years.
- Purpose - as per 33(b) above it would seem counter-productive to force a willing Committee member to stand down at the end of their 3 year term if they're willing to continue and the membership is willing to elect them.