



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Tuesday 13th January 2009

Present: Miles Mack, Richard Jenner, George Hogg, Richard Robinson, Diarmid Hogan, Helen Jenner, Pam Moncur and Caireen Gourlay.

Agenda Item

Action

1. Welcome & Apologies

Apologies were received from Dave Dunton, David Pocock and Jon Shepherd.

2. Minutes of meeting of 18 November 2008

The minutes were agreed.

3. Action Points & Matters arising

- All action points were discharged or addressed on the agenda with the exception of the following which were carried forward:
 - **AP15 (20/11/7)** RR/JS/RE to consider and recommend a telephone/internet package. It was agreed to put this on hold until we're clearer about what is needed. **RR/JS/RE**
 - **AP 15 (19/8/8)**. To consider the merits of changing the status of the club from a Voluntary Association to a Company Limited by Guarantee. **RR/GH**
 - **AP1 (18/11/8)**. David P to replace two ladders at a cost of up to £500. **DP**
 - **AP2 (18/11/8)**. George to propose revised dates for meetings later in 2009 to accommodate a later AGM. **GH**
 - **AP3 (18/11/8)**. Constitution to be revised at next AGM to accommodate later AGM in future years. **GH**
 - **AP11 (18/11/8)**. Jon to spend up to £30 to implement the web based Dutyman system for managing club duties. **JS**
- Under AP10 Richard J confirmed that he was using the RYA subsidy for training courses to purchase a wall-mounted screen.

4. Accident Book/H&S Issues

There are no new entries in the Accident Book nor are there any H&S issues requiring discussion.

5. Agreement of Programme for 2009 and Production of Handbook

Helen reminded the Committee of some key dates in the programme for the coming year:

Ness Cup/RNLI fund raising

9 May

Topper Traveller	4 & 5 July
Club Regatta	2 & 3 August
Rosemarkie sail for Grenville	evening at end of August tbc.
Club Championship	27 September

Helen advised that the preparation of the Handbook for 2009 is in hand. The following contributions should be with Helen by 1 March at the latest to allow the Handbook to be issued later in March ahead of the start of the sailing season **(AP1)**:

**MM/CG/RJ/
PM/JS/SD**

Commodore's Foreword	Miles
Cruiser Content/Programme	Caireen
Training Programme	Richard J
Social Programme	Pam
Membership list and duty responses	Jon
Advertising	Sarah Dunton

6. Finance Report

Richard R reported that the finances were in a relatively healthy state with approximately £17k currently in the bank. A number of members were opting to sign up to direct debits which is looking to be quite a popular option. However Richard also reported that the Club was still owed some £1.5k by members in relation to outstanding fees from last years. This money will be pursued **(AP2)** but it was noted that it is unfortunate that some members have their activities subsidised by their fellow club members in this way.

RR

Richard tabled the accounts for 2007/08. These were as tabled at the AGM with the addition of some notes to acknowledge grants received as suggested at the AGM. The Committee approved the accounts.

7. Update on Harbour Works

In David P's absence it was agreed to carry this item forward **(AP3)**.

GH

The possibility of applying to the Moray Firth Partnership for funding towards installing information signage at the harbour was discussed. It is possible that planning permission will be required for the signage. After discussion it was agreed to defer any application to lump together all the works around the harbour likely to require planning permission into one application.

8. Update on Clubhouse Works

Diarmid advised that the joinery work on the windows and doors as previously discussed had been instructed and should be implemented in the coming week. The key issue will be the condition of the window frames once the beading is removed. Diarmid will then paint/stain the windows and doors. Once this work is done the next items for attention will be sorting out the womens' showers and signage. The issue of the condition of the grill at the bar was discussed. Diarmid will consider looking to replace the current roll-up grill with removable boards when the joiner is in.

It was discussed whether it would be possible to have the safety boat fire extinguishers checked at the same time as the ones in the club house. This is scheduled to be done later in the year. It is unlikely the current

provider will check extinguishers not supplied by them. It was agreed to replace the current safety boat extinguishers with ones supplied by the same company as the club house extinguishers so they can be inspected/maintained as part of the contract **(AP4)**.

DH

9. Discussion on Clubhouse Furnishings

Helen updated the Committee on her investigations into replacements for the soft seats in the clubhouse. She circulated two proposed options for replacement of 16 chairs. Of these the Committee agreed to go for the more expensive of the two options which looked to be better value and more suitable. This will cost some £903 including delivery. The Committee agreed to Helen proceeding with the purchase of these chairs **(AP5)** subject to confirmation from Richard R that the joinery work on the windows has not thrown up any significant problems **(AP6)**.

HJ

RR

It was also agreed to seek a couple of two seater settees. Helen will put an e-mail round the club and on Freecycle to see if anyone had any redundant settees available **(AP7)**.

HJ

14. AOCB

Richard J noted that one of our wheelie bins seemed to have gone missing over the festive period.

Pam confirmed that the Burns supper will be held on Saturday 31 January. She asked those attending to consider doing a turn to contribute to the evening's entertainment **(AP8)**.

AI

George raised the current invitation by RYAS for nomination for a range of different awards. It was agreed that Richard J will nominate Richard Evans for the Coach of the Year award **(AP9)**.

RJ

Richard R suggested that it would be appropriate to provide feedback to the membership on the consultation undertaken prior to the AGM on the fees structure as only those who had been at the AGM will have received feedback. It was agreed that an article on this should be placed in the next newsletter **(AP10)**.

RR

Miles raised the issue of newsletters and it was recognised that those members not using e-mails appreciate these. Following discussion it was agreed that Miles should issue 3 newsletters in the year at the end of March, around the middle of June and in October. Miles will get a draft for the March newsletter to Helen by the 1 March to be issued later in March with the Handbook **(AP11)**.

MM

Following discussion in previous meetings and at the AGM it was agreed that membership cards and dinghy boat stickers should be issued with membership renewals. It was agreed, in his absence, that this was an appropriate task for Jon as Membership Secretary **(AP12)**. These will be sent out with the handbooks later in March.

JS

Richard R noted that he was in the process of acquiring a Business Reference Number for the Club to enable it to submit applications for funding under the Rural Priorities Scheme of the Scotland Rural Development Programme.

Richard J advised that he has applied to the Awards for All Communities Fund to purchase 2 digital camcorders and mast-head buoyancy (since the meeting we've received confirmation that the application has been successful!). The next application will be for funding for 3 Topaz dinghies.

Richard R raised the issue of whether the fee for hiring the clubhouse for social events is a bit on the low side. It was agreed that he, Pam and Caireen will consider this matter and marketing of the clubhouse and bring proposals back to a future meeting **(AP13)**.

RR/PM/CG

Pam raised the issue of communicating with the membership. She has had some feedback suggesting that a number of members are not picking up on things which are being notified via the Yahoo group. George offered to query Richard Evans on how many members are on the Yahoo group and to confirm how members can sign up to the Yahoo group. Appropriate instructions should be available on the web site and included in the coming newsletter **(AP14)**

GH

15. Date of Next Meeting

The date of the next committee meeting will be 17 March 2009.