



## Main Committee Meeting Minutes 06.04.2016

Topic	Information	Action
Present and apologies	Present: Mike Wilson (MW), David Finlayson (DF), Helen Jenner (HJ), Janet Witheridge (JW), Robin Witheridge (RW), Alan Hardie (AH), Amanda Tickle (AT), Donnie McLeod (DM) Apologies: Tim Lloyd (TL), Mairi MacLeod (MM), Peter Ilingworth (PI)	
Approval of Minutes of Previous Meeting	The Minutes were approved with no amendments. Proposed JW Seconded RW	
Matters Arising from Previous Meeting not otherwise on the Agenda	<p>a) Progress report on 60<sup>th</sup> Anniversary celebration – including commemorative benches. <i>JW reported that around 50 guests were expected on the day. DF and Kyle Cameron would be pipers for the event. MW suggested and it was agreed that as the cruisers would not have been craned-in space for viewing would be limited so the benches would be unveiled either in the car park or dinghy park and installed on the harbour mole after crane-in.</i></p> <p>b) Progress report on Race Office remodelling. <i>The new units had been installed – thanks to AH. DM undertook to write a letter of thanks to Howdens Joinery who had kindly donated the units.</i></p> <p>c) Moorings/craning update <i>PI was not able to attend but had asked for the following information to be passed on: The chain for the moorings had now been delivered, PI planned to start work on making-up the moorings on Friday 8 April. The diving work was now planned for the week commencing Monday 11 April.</i></p>	DM

	<p><i>Crane-in had been postponed – the new planned dates are Friday 22 April and Saturday 23 April.</i></p> <p>d) Progress report on Lifeboat Day including PTBO  <i>AT reported that the Push the Boat Out (PTBO) materials had now arrived from the RYA.</i>  <i>AT undertook to produce and distribute an A4 poster advertising the event and had already arranged other publicity.</i>  <i>HJ undertook to provide flyers with information about the Club, membership and benefits, for anyone potentially interested in joining.</i>  <i>On the day it is planned to offer dinghy sessions for adults and juniors using the Club Wanderers and Teras – one morning and one afternoon session are planned, places would need to be booked in advance.</i>  <i>Weather permitting RIB rides would also be offered and RW kindly offered to take people for trips in his Drascombe Longboat.</i>  <i>The Kessock Lifeboat and Search and Rescue helicopter teams had confirmed their attendance.</i>  <i>Post meeting the Invergordon lifeboat team have also confirmed their availability after a visit to Nairn SC. All subject to operational requirements.</i>  <i>It was proposed that the start time for the Nessie Trophy race should be 2.30 to deconflict from other commitments for the safety boats.</i>  <i>MW undertook to recruit a volunteer to act as overall coordinator on the day.</i></p>	<p>PI</p> <p>AT</p> <p>HJ</p> <p>MW</p>
Treasurer's report	<p>At appendix A to these minutes.</p> <p><i>The committee accepted the report with thanks to DF.</i></p> <p><i>DF also reported that he had tried to make a sponsorship donation to Luke Patience as previously agreed but the target amount had already been achieved and no further donations were being taken. He was in contact with the RYA to see whether a visit to the Club by Luke could be</i></p>	

	<i>arranged.</i>	
Training update	<p><i>AT reported that the training programme is now available on the Club website and social media and that bookings have started coming in.</i></p> <p><i>AT asked for a decision on a cancellation policy for dinghy courses. Rob Bashford requires 2 weeks' notice of whether or not a course is going ahead. To break even on courses run by Rob a minimum number of students is required but may not be reached, however the Club benefits financially from the fact that students are often new members and have therefore paid joining and membership fees in addition to the course fees.</i></p> <p><i>For the adult courses 2 students have signed up so far, the maximum number is 4 for each course and "break even" is at 3 students.</i></p> <p><i>The committee decided that these courses should go ahead even if not breaking even and that the situation would be monitored for further courses.</i></p>	AT
Ross & Cromarty SC Grant	<p>To note an application made by the Club towards the cost of Kyle Cameron attending the Eric Twiname Youth Championship</p> <p><i>Noted with thanks to Steve Bramwell who had made the application.</i></p>	
RYA Scotland Strategy meeting	<p>To note the meeting and encourage attendance</p> <p><i>Noted – the meeting will be held at the Club on Monday 18 April from 7pm – 9pm. Members of Clubs and training centres in the region as well as individual RYA members have been invited to attend by the RYA. Club members are encouraged to attend.</i></p>	
Work parties	<p>To decide dates for work parties for grass cutting, dinghy park tidying.</p> <p><i>AH asked for help in doing necessary works in and around the dinghy park in preparation for the forthcoming events and sailing season.</i></p> <p><i>Some committee members agreed to meet on Sunday 10 April to carry out work.</i></p> <p><i>HJ to provide a list to MW of Club members who include helping with maintenance in their membership details.</i></p>	

	<i>Post meeting note – list sent.</i>	HJ
Removal of harbour bar	Arrangements for this. <i>PI had arranged for this to be done on Tuesday 12 April.</i>	
Rowing Skiff update	As circulated by Mairi and at Appendix B below. <i>With reference to the possibility of vulnerable adults and juniors being involved it would be necessary to comply with the requirements of the PVG scheme. DM undertook to pass this information back to the rowing group.</i>	DM
Committee vacancies and Club Appointments	Sailing Secretary and Cruiser Liaison Member – <i>no-one had yet come forward to volunteer for these important posts.</i> General members – <i>1 place still vacant</i>	
Accident book	To note any accidents or near misses recorded and decide on remedial action as necessary.  <i>None recorded.</i>	
AOCB	DM reported that he had detected a feeling among members that there was a lack of communication from the Committee. Other Committee members felt that communication by Dutyman newsletter was of limited effectiveness because the mails cannot be formatted to make them more eye-catching. Also there seems to be very limited take-up among members of Facebook and Twitter as methods of communication with the Club.  <i>AT suggested that the Mailchimp service provided a more attractive and user-friendly method of circulating information and that a distribution list could be uploaded from the Dutyman database. The Committee agreed that this was worth investigating further as part of a review of the Club's communications.</i>  <i>AT undertook to look further into this.</i>  Post meeting note re Performing rights licensing.  <i>HJ has received a letter from PPL (Phonographic Performance Ltd) relating to performing rights</i>	AT

	<i>licences for amateur sports clubs. The letter had contained no information about licence charges. Helen had called PPL (020 7534 1100, <a href="http://www.ppluk.com/I-Play-Music/Businesses/How-much-does-a-licence-cost/amateur-sports-clubs/">http://www.ppluk.com/I-Play-Music/Businesses/How-much-does-a-licence-cost/amateur-sports-clubs/</a> ) who confirmed that a charge would be payable but that a licence was not necessary as the Club does not normally play music at events. PPL have recorded that at this time Chanonry SC does not wish to apply for a licence.</i>	
Date & Location of next meeting	<i>Monday 9 May 2016 at 7.30pm in the Clubhouse</i>	Sec

### **Appendix A - Treasurer's report**

1. Membership:- Memberships have continued to be paid by PayPal and the Direct Debits were successfully collected at the beginning of March except for three.
2. Moorings:- moorings maintenance will be done this year by a commercial dive firm. Precise costs will not be available until the work is complete but will be substantial both for dive time and hardware. There will be significant depletion of the moorings reserve fund but I do not expect at this stage to have to subsidise this work from the general fund. Future moorings maintenance will require to be funded by a new agreement with moorings leaseholders.
3. The new outboard has been fitted at a cost of £5724.90 which is at the lower end of what was anticipated. This has been done within the limits of the rescue boat reserve fund.
4. Diamond Jubilee:- the club will be funding the bench installation and the lunch. While numbers for the lunch are healthy the anticipated costs remain within the funds available and should represent a valuable opportunity to engender some club "spirit". I think this is a good investment and may generate some positive publicity.
5. Overall, finances remain healthy notwithstanding the above matters. The current bank balance is at roughly £48,872 after paying for the outboard but before any payments for moorings.

David Finlayson

**Appendix B - Rowing Skiff update**

Rowing items to report: we had a very successful rowing meeting last week where we allocated roles and discussed events in the new season.

Richard Jenner will hold a 2 day shore based training course for rowers that will cover chart reading, navigation, VHF use and other good seamanship rules. We are very grateful that Richard has offered to give up his time to give more confidence to our new rowers in this way.

Richard Cherry has suggested involving visually impaired people, with the support of the RNIB, in our rowing and we are fully in support of this. I am aware that appropriate knowledge of club safety rules regarding the disabled will have to be implemented here.

We have also been in contact with Ardersier Boat Club and are planning some trips and expeditions around the Moray Firth and further afield.

Best wishes

Mairi