Chanonry Sailing Club
Trustees Code of Conduct

Chanonry Sailing Club, The Harbour,
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www.chanonry.org.uk

OSCR Scottish Charity Regulator www.oscr.org.uk
Registered SCIO SC049615

This document is based on the SCVO model code of conduct available at the time of adoption.

1. Members of the Chanonry Sailing Club (CSC) board of trustees are responsible for good governance in the organisation, and as such have a duty to accept the responsibilities of their position and to act at all times in the best interests of the club and its beneficiaries, ahead of any other professional or personal interest. The general principle to be observed is that the trustees will avoid action or inaction which cannot be justified to the board, club members, or the public. Equally, the trustees should be alert to anything which might give rise to suspicion of improper conduct or bring the organisation into disrepute. Further guidance from OSCR is available on the Responsibilities page on our website in Charity Trustee handout.pdf.

2. On appointment and during business meetings, trustees are required to declare any and all relevant interests and be alert to any potential conflicts. OSCR guidance on registering interests and managing potential conflict is available at https://www.oscr.org.uk/managing-a-charity/managing-charity-trustees/guidance-and-good-practice-for-charity-trustees/conflict-of-interest/

3. In order to fulfil their duties, trustees should uphold certain values and principles. These include:

    - Acting at all times in the best interests of the organisation and its beneficiaries, ahead of any professional or personal interest
    - Acting in accordance with the organisation's governing document and any relevant legislation
    - Acting at all times in a way that does not bring the club into disrepute or have the potential to negatively impact on the club or its members
    - Acting collectively at meetings, with honesty and integrity, respecting confidentiality and diversity of opinion
    - Enhancing the organisation's reputation, taking an active interest in its work
    - Upholding the values and principles of the organisation
    - Maintaining good relationships with other trustees and with staff, volunteers, members and other people in the organisation
    - Actively contributing to the work of the board by regularly attending meetings and preparing and participating in discussion and decision-making.

4. Trustees are expected to attend board meetings, and that this is understood to mean at least 75% of all meetings in any given year.

5. In accordance with section 71.6 of CSC's constitution, any trustee who is absent (without good reason, in the opinion of the board of trustees) from more than three consecutive meetings, can be removed from office, if the board of trustees resolves to do so.

6. In accordance with section 71.7 of CSC's constitution, a trustee may be removed from office where they have committed a material breach of this Code of Conduct.
Section 72 of the constitution states that if removal is proposed, the trustee must be given reasonable notice, in writing, of the grounds for removal. They will be given an opportunity to address those concerns at the board meeting considering the proposal. Trustees will vote on the decision and a vote of two thirds of trustees is required if the removal is to take effect.