



**Main Committee/Board Minutes**  
**Monday 27 September 2021 at 7pm by Zoom**

	<b>Topic</b>	<b>Information</b>	<b>Lead/ Action</b>
1	Present and apologies	Present – HJ, RJ, DH, JD, DV, DF, MAB, SH, CL Absent - PI	HJ
2	Minutes of Meeting of 24 August 2021	Approved without amendment – proposed MAB, seconded DF.	HJ
3	Matters arising from the Minutes.	Ref Crane-out – DH reported that this was planned for Thursday 7 October, 11 boats to be craned. Ex-Club member Malcolm Wilson is suitably qualified and would be banksman. Actions – HJ to arrange Guest Membership for Malcolm . DF to arrange insurance for the day. Ref works to harbour environs and slipway - DF reported that no grant funding was available from the Crown Estate.	DH, HJ, DF
4	Board, Committee and appointments	Noted - that the vacancies for Sailing Secretary, Social Convenor remain. Noted - that Club member Trina McEwan had provided catering when asked but had not taken on the Social Convenor role. Noted - that some Committee/ Board members were aware of Club members not currently on the Committee/ Board who would be willing to stand for election. JD undertook to send an email around the membership encouraging members to stand for election.	JD
5	Treasurer's Report	See note to item. DF undertook to ask Cliff Sim if he would be willing to act as external examiner of the Club accounts again this year. DF reported that the Avoch Sea Scouts had paid the Crown Estate fee for a mooring and asked whether this should be refunded. Decided – that the Sea Scouts had a mooring available and could have used it so no refund would be offered.	DF
6	Future of Club membership categories	See notes to item. To agree the way forward for Club memberships. SH introduced the proposal from herself and DF for the future of Club membership. The broad intentions were agreed but some details still needed clarification and possible amendment. After some discussion it was decided that charges for services (e.g. storage of boats) were a separate matter from subscription rates and that no reduced charges for senior members would be applied. Agreed -that, once finalised, the proposal together with the proposed new wording for the Constitution would need to be circulated to the membership together with the AGM calling notice.	

		<p>Agreed – that SH and DF would bring a further amended version to the next Committee/ Board meeting.</p> <p>The wording of the motion to be voted on at the AGM (see note to item) was agreed.</p>	HJ, SH, DF
7	Adventure Unlimited Scotland CIC - Simon Sims	<p>To consider proposals from Club member Simon Sims and decide on a way forward.</p> <p>JD had circulated notes outlining proposals from Club member Simon Sims.</p> <p>Simon operates a Drascombe Gig owned by Adventures Unlimited Scotland CIC (a Community Interest Company number SC413978).</p> <p>In brief,</p> <ol style="list-style-type: none"> <li>1. He proposed shared use of the boat a) to facilitate sailing for Club members who did not feel confident to sail smaller boats and b) for Simon to run sessions for young people in line with the aims of AUS and Children in Need.</li> <li>2. Simon would be willing to volunteer as a Club instructor, he is a current Dinghy Senior Instructor and Powerboat Instructor. In the longer term he may be willing to volunteer as Training Principal.</li> <li>3. Simon, operating as AUS, would appreciate the opportunity to run a small number of courses from Chanonry SC on a commercial basis.</li> </ol> <p>Taken out of order:</p> <p>2. RJ suggested that volunteering as a Club instructor would be a matter between Simon and the Training Principal (currently RJ) and did not need a decision from the Committee/Board.</p> <p>Agreed.</p> <p>1. Shared use of the Drascombe would bring complications in respect of the boat becoming a shared asset but also shared liability. Also the boat does not belong to Simon himself but to AUS – it was felt that shared use may be too complicated.</p> <p>If Simon wished to use the harbour to be able to offer sailing opportunities in line with the aims of the Community Interest Company (i.e. non-commercial) that may be appropriate but the harbour lease stipulates no commercial usage.</p> <p>3. Courses run for Club members on a commercial basis would be acceptable but, again, use of the harbour for commercial purposes was not permitted under the terms of the lease. If Simon needed to keep the boat on a mooring there may be a differential rate to pay to the Crown Estate if the boat was being used for commercial courses.</p> <p>JD undertook to write a response to Simon and circulate it to the Committee/ Board for approval before sending it.</p>	

			JD
8	Use of Clubhouse for SUP Training	See note to item. Agreed – that the proposal below from Club member Claire Scott was in line with other commercial training which had been run in the Clubhouse in the past. A charge of £30 would be made for use of the Clubhouse for the morning of 7 October. Claire was already aware that 7 October is crane-out day and that “her” group would need to park away from the Club car park. HJ to let Claire know the outcome.	HJ
9	Training report	See note to item. RJ also reported that the postponed DI Part 2 course had been successfully completed and that the Club now has 4 new fully qualified Dinghy Instructors.	RJ
10	Club boats	To carry forward - noted.	RJ
11	SCIO update	See note to item – noted.	JD/ RJ
12	AGM/ Prizegiving	Decided- that, although no decision need be made now, it seems most likely that the AGM will be by Zoom again. It was decided to try holding a prizegiving (possibly outdoors) in conjunction with the Cold Turkey event on Monday 27 December. In addition to any series trophies to be awarded decisions would be needed for the discretionary trophies, in particular Best Trainee, Junior Endeavour and Senior Endeavour. HJ undertook to ask Tim Lloyd (Club trophies co-ordinator) to gather in the trophies meanwhile. A few of them would need engraving for 2020 in addition to 2021. Richard Evans also notified of these decisions.	HJ
13	Membership update	New members noted – Teresa Duncan – Rowing Barry Elder – Ordinary Deirdre Henderson – Rowing Gill Hubbard – Associate Felix Spittal - Rowing	HJ
14	AOCB	DV reported that he had received expressions of interest from local open water swimmers in using the Clubhouse facilities. HJ informed that they would be welcome to join, currently as Associate Members at the post-September 1 rate which is only £11. DV would pass this on when he next saw them.	DV/HJ
15	Date & Location of next meeting	Monday 15 November at 7pm, probably by Zoom.	HJ

Officers of the Club/ Office Bearers of the SCIO:

James Dargie – Commodore – JD (also Commodore under the SCIO Constitution)

Treasurer – David Finlayson – DF (also Treasurer under the SCIO Constitution)

Secretary – Helen Jenner – HJ (also Secretary under the SCIO Constitution and Membership Secretary)

Sailing Secretary – Vacant

Training Principal – Richard Jenner – RJ (also General Member of the SCIO Board and Chief Instructor Dinghy & dinghy bosun)

Social Convenor – Vacant

Committee/Board General members:

Peter Illingworth – PI – (also Harbourmaster, Moorings and Craning co-ordinator)  
Sandra Hogg – SH – (also Rowing Secretary)  
Chrissie Lane – CL – (also Club Merchandise)  
David Vincent – DV – (also Health and Safety Officer and Building Custodian)  
Diarmid Hogan – DH – (also Cruiser Liaison)  
Marisa Astill-Brown – MAB – (also Club Welfare Officer)

Note to Item 5

**Treasurer's Report September 2021**

To be read with the accompanying accounts.

Membership: Membership income for the 20/21 year is £12,601.00

Combination lock Key Safe: Key safe has now been fitted

Moorings & Harbour Dues: The moorings fund shows a surplus for the year of £3280 to be transferred in to the moorings reserve.

Sea Scouts: At the last meeting I omitted to confirm whether the sea scouts were due a refund of CE fee.

Training Income: this is a remarkable £3225.89 in spite of the pandemic's best efforts to thwart such activity!

Social income: modest sums were gained from the skiff traveller and Black Isle Cup events to a total of approximately £350 after allowing for purchases.

Pending expenditure:

1. SCIO legal costs
2. Training boat costs
3. Harbour bar
4. Strop replacement

Bank balance: SCIO Acc: £57,742.91 CASC Acc: £1809.49 Total £59,552.40

David Finlayson  
Treasurer

Note to Item 6

**CSC Constitutions membership changes proposal**

Proposal – that the paras 12, 13, 14 and 24 of the current Constitution be changed as set out below to reflect a change from membership defined in various categories to a single class of membership.

Current paragraphs

12. The voting membership shall consist of ordinary, associate, family, student, rowing, life and honorary members. For the avoidance of doubt each family member 18 years and over shall have an individual vote.
13. In addition, the board may from time to time create categories of non-voting membership including junior, visitor, temporary and affiliated organisations who will not be entitled to vote at general meetings of the organisation.
14. The definition of categories of membership and other matters such as the entitlements attaching to each category of membership and relevant subscription rates and any other charges shall be set by the board from time to time.
24. Temporary members will not appear on the register of members.

Proposed revised paragraphs.

12. The voting membership shall consist of all members aged 18 years and over. For the avoidance of doubt each family member 18 years and over shall have an individual vote.
13. The board may from time to time create categories including visitor and affiliated organisations who will not be entitled to vote at general meetings of the organisation.

14. The definition of membership and other matters such as the entitlements attaching to membership and relevant subscription rates and any other charges shall be set by the board from time to time.

24. Visitors will not appear on the register of members.

#### Note to Item 8

Club SUP co-ordinator Claire Scott has enquired about possible use of the Clubroom on Thursday 7 October for the delivery of some shore-based SUP training. The trainer would be operating on a commercial basis and the training would not be intended specifically for Club members. Claire anticipates that there would be a charge for the use of the Clubroom to be paid by the instructor and is aware that this is the same day as crane-out so there would be no parking available at the Club.

#### Note to Item 9

### TRAINING UPDATE TO THE BOARD 27 SEPTEMBER 21

#### Powerboat

- We trained 3 Cromarty Community rowers to PBL2 On 11/12 September. One of the ladies has subsequently joined the club for the remainder of the year as an associate with the intention of volunteering for ASO duties to gain more experience.

#### Adult Dinghy

- Adult dinghy training for Gordon MacDonald & Ivan Murphy was completed to Level 2 on 18 September.

#### Junior Dinghy

- Dolphins finished the season on 2 September on a high with 17 signed-up although only 15 sailed.

#### Dinghy Instructor

- Hopefully, by the time of the board meeting, Calum Pearson, Joe Hallwood, Marisa Astill-Brown & Morven MacLean will have completed their DI Part 2 (25/26 September). The instructor's fees & travel element is £390 and RYA Scotland have agreed a grant of £300 (paperwork pending) and the balance will be picked-up by the club.

#### RYA Inspection follow-up

- Lisa Pattenden (safety boat convenor) has agreed to produce a monthly checklist for safety boat equipment including grab bag contents.

#### Instructor Currency

- Six instructors, including me, will 'time-out' with first aid currency in February and March 2022. Additionally, Kyle Cameron should attend a first aid course as part of his aspiration to qualify as a DI in 2022. Sadly, Cairn & Coast (Rob Bashford) is no longer trading so I have made contact with Compass Sea School (Inverness Marina) to see what they can offer (response pending – their standard RYA First Aid courses are £95/person).

#### **Certificates**

- We have issued 35 RYA certificates this year (this compares favourably to 2019 – most recent 'normal year' - when we issued 23).

Richard Jenner

Training Principal

22 September 2021

Chanonry Sailing Club, Scottish Charitable Incorporated Organisation – SC049615

Note to Item 11

Joe Duncan (Club solicitor) is aware of the AGM date and the need to have wound-up the old association before that date to avoid governance complications. Highland Council has agreed, subject to approving an application, to off-set the council legal fees from the Ward Discretionary Fund (up to £1250 earmarked) for preparing the Minute of Agreement (which re-instates the council's pre-emption rights) and the application, completed with help from James & David, was submitted on 17 September. Hopefully, signing the various papers is imminent!