

 <b>Standing Risk Assessment: HARBOUR, DINGHY PARK &amp; SLIPWAYS – ANNEX B TO Club HEALTH &amp; SAFETY MANAGEMENT PLAN</b>		L = Likelihood scale: 5 = High 3 = Medium 1 = Low S = Severity scale: 5 = Severe 3 = Concerning 1 = Recordable RF = Risk Factor (= L x S)						
Hazard	Persons at Risk	Risk			Controls Applied	Residual Risk		
		L	S	RF		L	S	RF
Falling into harbour – tide out	Anyone in vicinity of harbour (* low based on incidents over last 50 years)	1*	5	5	Notice warning of danger posted. Barriers at harbour corners. Integrity checked quarterly by Health & Safety Officer	1	5	5
Falling into harbour – in water/mud/scrubbing base	Anyone in vicinity of harbour (* low based on incidents over last 50 years)	1*	5	5	Barriers at harbour corners. Life rings on ropes provided at car park and fuel store ends of harbour. Integrity checked quarterly by Health & Safety Officer	1	5	5
Falling off harbour ladders	Boat users (* low based on incidents over last 50 years)	1*	5	5	Boat users encouraged to wear buoyancy aids or life jackets (mandatory for Club boats). Ladders' integrity checked quarterly by Health & Safety Officer	1	5	5
Harbour walls – fall on boats and users	Anyone in vicinity of harbour (* low based on incidents over last 50 years)	1*	5	5		1	5	5
Slips & falls on harbour steps	Boat users (* low based on incidents over last 50 years)	1*	5	5	Treads of steps levelled (2008). Rope or metal hand holds provided. Boats not allowed to moor across steps or put lines across steps. Steps inspected quarterly by Health & Safety Officer	1	5	5

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Ground tackle stored on harbour wall	Anyone in vicinity of harbour	3	5	15	Storage of ground tackle on harbour wall discouraged (policed by Harbour Master). Where storage cannot be avoided, tackle to be stored well away from edge and tied together to prevent movement.	1	5	5
Vehicles drive into harbour when reversing along side	Anyone choosing to use their vehicle to access harbour south wall – probably associated with loading/unloading heavy equipment.	1	5	5	Use of vehicles on harbour wall actively discouraged (policed by Harbour Master). Clear path to be maintained for essential access	1	5	5
Harbour jumpers fall on sea bed at lower tides	All those who enjoy harbour jumping	3	5	15		3	5	15
Race box, stairs and platform – falls to harbour or sea	Anyone using the steps to gain access to the race box or platform	1	5	5	Netting placed on stanchions to prevent falls. Integrity inspected quarterly by Health & Safety Officer	1	5	5
Falls on slipway, cuts to feet, etc	Anyone using slipway	3	3	9	Slipway to be cleaned pre & mid season (pressure washer). Slipway surface renewed (28 metres) in 2008. All sailors at club events are encouraged to wear sailing footwear – warning notices posted	1	3	3

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RIBs or other heavy boats run over crew on slipway	Anyone assisting in the launching of boats	3	3	9	Club RIBs & boats are to be backed-down slipway without any helpers standing below boats. Minimum help to launch a Club RIB is 4 adults. Helpers are permitted to push on the transom when recovering the RIBs provided there are at least 4 adults assisting. Minimum help to launch a heavy Club dinghy is 3 (one steering two acting as brakes at the shroud). Minimum help to recover a heavy Club dinghy is 2. Single-handed Club dinghies may be launched and recovered by one person but small children may require the assistance of an adult.	1	3	3
Petrol store – fire or inhalation of fumes	Anyone using the petrol store	1	5	5	Strict no smoking policy enforced in vicinity of fuel store – notices to that effect on door. Tanks to be filled outside store to prevent build-up of fumes. Funnels provided to prevent spillage. Jerry cans stored vertically. RIB tanks stored ‘flat’ as in use. No refuelling on Club boats beyond changing tanks.	1	5	5
Strains from manual handling of fuel tanks.	Anyone moving fuel tanks or jerry cans over any distance	3	3	9	Baggage trolley provided capable of taking 2 cans or tanks.	1	3	3
Electric shock from light/socket at harbour	Anyone using socket to run power tools or other equipment in the harbour area.	3	5	15	RCD fitted to trip before lethal current. Notice that extension leads are not to be used to boats in harbour posted.	3	1	3

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Cruisers at crane-out & in	Anyone in vicinity of harbour area during crane operations	3	5	15	A qualified club member is appointed to plan crane-in & out operations, complete a risk assessment and briefs participants. Crane operation dates are publicised to all members and the club avoids organising any other outdoor activities on those days. Crane operations are supervised by the appointed club member or a member who has also undergone Appointed Person training.	1	5	5
Stored cruisers fall on people or other boats	Anyone in the vicinity of the hard	3	5	15	Stored cruisers must either be in cradles or purpose made heavy duty trailers (boats not to be supported by shores only). Boats stored over winter must be stored with the mast/s down (the Harbour Master can grant exceptions to gunter or gaff rigged boats with short main masts).	1	5	5
Trip hazard from cradles on hard	Anyone in the vicinity of the hard	3	3	9	Trip hazards appear to be greater when no boat is on the cradle. All cradles & trailers to be removed after crane-in	1	3	3
Boat maintenance beside harbour – hazardous substances	Anyone in the vicinity of the hard plus potentially a large pollution foot print from any spillage.	1	5	5	Green Blue literature provided to cruiser owners. All material such as old oil, paint, brushes etc is the responsibility of the owner to clear-up and remove from Club premises.	1	5	5

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Dinghies falling over in dinghy park	Anyone in the dinghy park	5	3	15	Dinghies with masts-up must be tied securely to the ground wires. Ideally all dinghies should be removed from the dinghy park after the sailing season but where this is not possible, their masts must be removed (no exceptions). Limited mast storage is available in the Clubhouse loft by arrangement with the Sailing Secretary	1	3	3
Trip wires in dinghy park	Anyone in the dinghy park	3	3	9	Grass to be cut so that wires are visible. Tape streamers to be put on wires at frequent intervals. Warning notice at entrance to dinghy park. Visitors & trainees specifically briefed on hazard.	3	3	9
Issue Four, January 2012	Prepared by: Richard Jenner	Agreed by: MC	Annual Review Date: March 2013		Annual Reviewed by:	Agreed by:		