



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Thursday 17th May 2007

Present: Shane Rankin (Chair), Richard Evans, Richard Robinson, Richard Jenner, Helen Jenner, Mike Wilson, Pam Moncur, Jon Shepherd & George Hogg

Agenda Item

Action

1. Welcome & Apologies

Apologies were received from Roxby Robson, John Crossley, Mike Wilson (who would join the meeting late) and, Ken Ferguson.

2. Minutes of meeting of 28th March 2007

The minutes were agreed.

3. Action Points & Matters arising

- There were no specific action points reported on. As matters arising it was reported that following the previous meeting the Leisure 17 "Wisp" had now been donated to the Club and was being looked after by a small group led by Roxby.

4. Lettoch Land Sale Update

Shane updated the Committee on the Lettoch land sale. Some issues had arisen in relation to the detail of the boundary of the land being sold which were being resolved by solicitors. The tax implications of the income from the sale were discussed and it was suggested that Richard R should consider seeking advice from the RYA - **AP1**.

RR

5. RIB Replacement

Shane advised that the Awards for All grant would be considered by the relevant committee on 5th June and that we would be notified of the decision by 15th June.

6. Sale of Sea Rider

Shane advised that Ken was of the view that the Sea Rider was not in a safe condition at present due to some missing brackets. It was agreed that moves should be made soon to dispose of it. Given the timescale that it could sit on any brokerage list it was agreed that it should be offered to club members for submission of sealed bids. Notice of the sale to be included in the coming newsletter and e-mailed. The boat would be sold with its engine, cover, trailer, and a fuel tank and line. The sealed bids would be opened by the Commodore, Vice-Commodore and Treasurer – **AP2**. It was further agreed that it be made a condition of the sale that the boat should not be stored at the harbour or dinghy park – **AP3**.

SR/RJ/RR

SR

7. Funding Sub-committee

A funding sub-committee consisting of Shane, Richard R, Richard J and

club member Sandra Hogg had met to discuss a funding strategy. Projects had been prioritised into 3 groups. These consisted of purchase of training dinghies; works within the dinghy park and the two slips; and, the purchase of a training computer and data projector. Potential funders had been identified for these three projects. Each project was discussed in turn. In relation to the training dinghies the proposed first phase of purchasing 4 RS Teras and selling 4 toppers and an Oppi was agreed to and Richard J will now pursue this – **AP 4**

RJ

The proposed purchase of a new training computer and projection equipment was also discussed. The merits of a data projector or a wall mounted flat screen tv were discussed. It was agreed to delegate the final decision to Richard J to choose – **AP5**. The possibility of linking the computer to the internet and getting a broadband/telephone deal to replace the call phone was also discussed. It was left that Richard J will purchase a computer with the necessary flexibility and that Jon will look into the connection possibilities once the computer is purchased – **AP6**.

RJ

RJ/JS

Shane updated on the dinghy park and slipways project – in essence he is currently considering how to develop up the specification of what needs done and how it might be funded. Richard E offered to look into what permissions would be needed for works on the slipway – **AP7**.

RE

8. Moorings Group

The moorings group have met although a note of the meeting has not yet been received. The group are continuing to develop their thinking on what is required and how these might be managed. The current cost estimate for 30 trot moorings is of the order of £30 – 35,000. It is intended that the funding and moorings groups meet shortly.

At this time Richard R tabled an Income & Expenditure statement for the year to date. He also confirmed that an Alliance and Leicester account had now been noted although there were still problems in getting the necessary signatory authorisations in place. In general he advised that the financial position was as anticipated and there were no significant issues requiring discussion.

9. Health and Safety - various

Richard J advised that he has had little response to his earlier requests to update risk assessments and initiate a program of Health & safety inspections. It was agreed that Richard J/Shane/Pam/Richard R should meet up asap to confirm the risk assessments – **AP8**.

RJ/SR/
PM/RR

The Accident book was inspected and it was noted that there had been no recent entries.

10. Lifeboat Day/Ness Cup

Helen confirmed that arrangements for the Ness cup were in hand with a start time of 11.30am on 17th June. The race instructions on what equipment should be carried by cruisers was discussed. It was agreed appropriate not to give instructions as it is the responsibility of skippers to ensure there boats are properly equipped.

The Lifeboat day was discussed. Arrangements are in hand. Shane agreed to do the compereing on the day – **AP9**. Other arrangements and possible contributors were discussed. It was left to the sailing and social secretaries to finalise details – **AP10**.

SR

HJ/PM

11. Membership Applications

Jon introduced recent applications for membership. All applications were approved and the following were admitted to membership of the Club:

Ordinary: Shirley Ross; Ron Coggins; Paul Timson; Denis Torley;
Andrew Russell; and, Sharon Gollan,
Family: Bryan Smith; Roger McMichael; Tim Holden & Mich Curtis;
Tony & Sue Wood; Edward McGowan; and, Robert Buckle.
Student: Christian Snoad.
Junior: Ian Drennan; William Fraser; Ailsa Skuodas; Andrew, James
& Jane Elliott; and, Sheenah Goodman.

12. AOCB

Pam reported that she'd received a donation of £100 to be spend on the club kitchen. She has decided to get two soup kettles.

Richard R reported that he'd now heard back from HM Revenue & Customs in relation to our application for Community Amateur Sports Club status. He tabled a letter from them setting out their suggested amendments to the constitution if an application is to be successful. There is a tax advantage in receiving this status sooner rather than later and accordingly it was agreed that we should go for a Special Meeting of the Club to consider the proposed changes to the constituion as soon as possible. The end of June is a likely timescale. Richard asked that Committee members get back to him by 21 May with any further proposed amendments for the constitution – **AP11**. He'll then pull these together into a revised draft constitution which he'll circulate to the Committee for comment – **AP12**. Subject to agreement on the draft a Special meeting will then be called to consider the proposed changes – **AP13**.

**All/RR
RR/All**

SR/GH

Mike tabled a letter in which he expressed his thanks for those who had helped recently with the recent maintenance day at the Club. He went on however to advise that whilst he was still happy to lead on maintenance in relation to the clubhouse that he did not have the capacity to carry out the maintenance work on the harbour. He expressed concern regarding the condition of a number of fittings in and around the harbour. Following discussion it was agreed that any urgent H&S matters would be picked up by the forthcoming inspections being organised by Richard J – **AP14**. In particular this needs to be done ahead of the planned Lifeboat day in June. Longer term maintenance works needed could, logically, be picked up as part of the earlier discussed programme of works being planned for the dinghy park and slipways – **AP15**.

RJ

SR

Helen raised the ongoing problems with identifying a volunteer to lead on co-ordinating the fuel management. A number of people had volunteered to help but had not been willing to take on the co-ordinating role. It was agreed that Helen would put together a monthly rota from those who'd offered to help – **AP16**.

HJ

13. Date of Next Meeting

It was agreed not to set a date for the next meeting as it wasn't clear when this would be needed. It was left that Shane will call a further meeting when he considers appropriate – **AP17**.

SR