



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Monday 15th January 2007

Present: Shane Rankin (Chair), John Crossley, Richard Evans, Richard Robinson, Ken Ferguson, Richard Jenner, Helen Jenner, Mike Wilson, Roxby Robson & George Hogg

Agenda Item

Action

1. Welcome & Apologies

Apologies were received from Pam Moncur and Jon Shepherd.

2. Minutes of meeting of 13th November 2006

The minutes were agreed.

3. Action Points & Matters arising

There were no specific action points reported on. As matters arising HJ reported:

- That due to clashes with other dates the club's Public day would now be on Saturday 16 June and the Ness cup would be on Sunday 17 June.
- That the Handbook is at "reasonable first draft" stage. Things have progressed well and it is anticipated that it should be ready to post out at the end of February.

4. Membership rates for 2007

RR presented his proposed budget for 2007 and talked through the underlying assumptions. The budget identified a planned surplus of some £4,569. After discussion it was agreed to pin the membership on an approximately 5% uplift from 2006. The agreed rates are:

Family -	£100
Ordinary -	£80
Student -	£18
Junior -	£12
Associate -	£22
Visitor -	£10

In addition it was agreed that there should be a flat additional fee of £12.50 for late payment of subscriptions.

The above to be included in the Handbook **AP1** and emphasised in the Newsletter **AP2** which it was agreed should be issued with the Handbook.

HJ
SR

5. Proposals for Friday Evening Sailing

RJ spoke to the thoughts he'd earlier circulated to committee members by e-mail. These had been worked up in discussion with the trainers involved in

running the Friday night sessions. Whilst these nights are very popular and useful in introducing new sailors to the Club they are also challenging to organise and run. After discussion it was agreed to run open evenings on the last Friday of each month from May to August inclusive. Other Friday nights will be run as recreational evenings for club members only. It will be important to ensure that the arrangements are well communicated to both members and those who might wish to attend an open evening. This will be covered in the Handbook, will be clearly communicated at the open evenings and a poster will be displayed in the club house window nearer the time **AP3**.

HJ/RJ/SR

6. Proposed Trot Moorings

SR introduced this item speaking to a written scoping proposal he'd received from Tim McKeggie. The paper set out how trot moorings might be laid, likely costs and possible funding sources. It was agreed that the next step would be for SR, in conjunction with Tim and RoR **AP4**, to invite all interested members to a meeting to discuss the proposal and gauge the interest in taking it forward. In discussion it was agreed that it would be important to include some spare capacity to offer moorings for visiting boats.

SR/RoR

7. Burns Supper

RR introduced this item on behalf of PM. The committee supported the proposal and a number of members indicated that they were available. It was agreed that a proposed ticket price of £6.50 was reasonable. Given the closeness of the event, and the need to order food in advance, it was recommended that an e-mail be sent round club members asap **AP5**.

PM

8. Openness of Minutes and Agendas

GH presented his proposals on this. Following some discussion it was agreed that agendas and minutes should from now be placed on the Club's web site. Where confidential items are discussed, and at the discretion of the Committee, they will be minuted separately and not placed on the web site. Draft minutes will be placed on the web site once these have been seen and commented on by the Committee. GH and RE between them to arrange this **AP6**.

RE/GH

9. Lettoch Land Sale Update

SR confirmed that as agreed at the last meeting the land owned by the club at Lettoch will be advertised for sale via the Highland Solicitors Property Centre web site. This should happen in the next week or two.

10. Meeting with Highland Council re Harbour Maintenance

GH and SR briefed the Committee on their meeting of 12th January with Tony Usher, General Manager Harbours, for Highland Council. Highland Council are keen that the use of the harbour for community benefit is optimised. It was agreed that the meeting had raised a number of issues which the Committee should consider further. A committee meeting will be called in the near future to discuss this once some background information has been gathered. It was agreed that SR/GH/KF/RJ in particular should take a lead on these issues **AP7**.

**GH/KF/
SR/RJ**

11. RIB Replacement Update

SR and KF updated the Committee on this item. A suitable replacement RIB had been identified with Caley Marina. An application for grant has been submitted to Awards for All. Once the outcome of the grant application has been received an order will be placed. We will either have the new boat by 1st April or one on loan from Caley Marina or the old boats will be retained until the new boat is available. The Committee agreed that KF would have the delegated authority to deal with Caley Marina over the sale of the two redundant boats and secure as good a price as possible **AP8**.

KF

12. AOCB

RE reported on two new applications for ordinary membership. These are Shirley Ross and Dr. Ron Coggins. It was agreed that both be accepted as members. It was also agreed that New Memberships should be a standing item on future agendas **AP9**.

GH

The assessment and management of risk relating to health and safety by the Club was discussed. It was agreed that RJ, in discussion with relevant members, should by the end of March, carry out a review of the club's risk assessments. In addition he should bring forward any recommendations on how we might continue to improve the management of H&S risk. This might include the appointment of a health & safety officer from within the membership **AP10**.

RJ

13. Date of Next Meeting

It was agreed that the next normal meeting of the Committee should be held on Monday 14th May at 7.30pm. As referred to under item 10 above the Committee are likely to have met before then to discuss the specific issues referred to there.

Chanonry Sailing Club
Committee – Roles and Responsibilities

Commodore	Shane Rankin
Vice Commodore and Training Principal	Richard Jenner
Hon. Secretary	George Hogg
Hon. Treasurer and Membership Secretary	Richard Robinson

Committee Members

- Sailing Secretary	Helen Jenner
- Ass Sailing Secretary	Jon Shepherd
- Social and Catering Convenor	Pam Moncur
- Safety Boats	John Crossley
- Ass Safety Boats	Ken Ferguson
- Maintenance Convenor	Mike Wilson
- Cruiser Liaison	Roxby Robson
- Webmaster	Richard Evans
- Membership Secretary	Jon Shepherd
- Harbour Master	George Taylor

Appointments (not on Main Committee)

- Catering	Meg Forrest (to be confirmed)
- Catering	Liz Watson (tbc)
- Catering	Marion Burns (tbc)
- Racing Results	Mike Burns
- Fuel Supplies/Ass. Maintenance	Colin MacPhail
- Slipway Maintenance	Vint Grant
- Club Clothing	Martin McLauchlan
- Child Protection Officer	Helen Robinson
- Chief Instructor	Richard Jenner
- Hon. Auditor	David Gibb