



CHANONRY SAILING CLUB COMMITTEE MEETING MINUTES

Thursday 13th September 2007

Present: Shane Rankin (Chair), Roxby Robson, Ken Ferguson, Jon Shepherd, Richard Jenner, George Hogg, Pam Moncur, Richard Evans, Richard Robinson and Helen Jenner (from part way through the meeting). Tim McKeggie was also in attendance to talk to the item on Trot Moorings.

Agenda Item

Action

1. Welcome & Apologies

Apologies were received from John Crossley and Mike Wilson.

2. Minutes of meeting of 17th May 2007

The minutes were agreed.

3. Action Points & Matters arising

- Richard J reported that the H&S inspections discussed at the previous meeting had been undertaken. Whilst a number of actions have been identified the only urgent action – the replacement of a number of harbour ladders – has been undertaken. Over the course of this Winter an action plan will be drawn up to address any issues picked up in the inspections **AP1**.

RJ

4. Accident Book

The Accident book was checked and it was confirmed that there had been no new entries.

5. Membership Application

An application by Pol McLelland for membership was approved. Jon has a number of other applications at home and it was agreed that these would be circulated electronically to the Committee for approval **AP2**.

JS

6. Finance Report

Richard R tabled and updated income and expenditure account and spoke to it. The finance position is generally okay. Compared to the earlier budgeted figures sundry expenditure was up due to legal fees incurred and income was also up due to the sale of the power boats. There is approximately £22k in the bank although much of this will be required for forthcoming capital/maintenance projects.

7. Trot Moorings Project

This item was introduced by Richard J and Tim who updated the Committee on the deliberations of the sub-group which had been formed to take this project forward. The Committee were presented with two options. Option A would provide for existing demand from club members only, Option B would provide for existing demand plus 6 spare moorings for expansion and a further 4 moorings for visitors. Both options would require a commitment of

around £10k from the club, whilst Option B would also require additional grant support. The moorings would be owned by the club under their moorings lease from the Crown Estate Commissioners and sub-let to club members. The sub-let would be paid for up front and ongoing maintenance of the risers over a 10 year terms would be the responsibility of mooring users. The issue of income from the sub-let of the additional 6 moorings under Option B was discussed and a view expressed that any income generated should be retained by the Club against future maintenance costs associated with the moorings.

The Committee agreed to take a proposal to the AGM for the membership recommending that subject to agreement of detailed arrangements that the project should proceed and that grant funding should be pursued to enable Option B to be implemented **AP3**.

GH/RJ/TM

8. Constitution

George introduced this item, reminding members that as a result of our pursuit of CASC status amendments would have to be made to the Club's constitution. On closer consideration the constitution is now out of date in a number of respects and it is now proposed to revise the constitution completely based on a model promoted by the Scottish Council for Voluntary Organisation. This has been produced for SCVO by a firm of Scottish solicitors specialising in voluntary association and charity work. Discussion then focussed on a draft new constitution which George had prepared based on the SCVO model but amended to reflect a number of aspects of how the Club has operated to date.

A number of amendments to the draft were agreed. In addition it was agreed that George and Richard J would get together to firm up on the proposals for the structure of the Committee **AP4**. This revised draft would then be circulated to the Committee for their consideration and comment ahead of it being taken to the AGM on 26 October **AP5**. The trot moorings proposals in respect of the constitution in some detail. It was agreed that this should be minimised, leaving as much scope for the Committee to make management decisions as possible, subject to the agreement of the Crown Estate. If the Crown Estate require, or if its not possible to get a decision out of them within the required timescale, then the moorings paragraphs as under the current constitution should be included in the draft recommended to the AGM. Tim to be involved in this aspect of discussion on the draft constitution **AP7**.

GH/RJ

All

GH/RJ/TM

9. Lettoch Land update

Shane updated the Committee on the delays in the sale of the Lettoch land. Subject to ongoing monitoring the Committee agreed to continue to pursue the sale **AP8**.

SR

10. Purchase of Teras and Sale of Toppers/Opi

Richard J confirmed that he had been successful in applying for grant for the purchase of 3 new Teras for the training fleet. Delivery of the new boats should be around the end of September.

The disposal of the 3 Toppers and Opi owned by the club which were now considered redundant was discussed. It was agreed that these should in the first instance be offered to the membership on a fixed price, first come first served basis. Richard J in consultation with other Committee members as he considers appropriate to take this forward **AP9**. In addition a fourth

RJ

Topper now considered redundant was discussed. This had been loaned to the Club and Richard will contact the owner to ascertain whether they wish it returned to them or whether they would be happy for the club to dispose of it **AP10**.

RJ

11. Dinghy Park Storage/Refurbishment & Slip Repairs

Shane spoke to a paper which had been circulated ahead of the meeting. In relation to the dingy park it was recognised that there were 2 issues. Firstly the way in which the Park is managed and secondly the issue of how it is physically laid out. In relation to the first of these it was agreed to address the management issues at our next Committee meeting after the AGM **AP11**. In terms of refurbishing/designing the Park it was agreed to defer this in the meantime in order to take forward the necessary slip repairs as a priority.

The need for repairs to the East slip were discussed. It was agreed that the status quo is not acceptable given the rate at which the slip is deteriorating. There are broadly 3 options: firstly to replace the whole of the current slip; secondly, to cut out the damaged sections and replace these – replacing further sections over a period as required; and, thirdly, repairing holes as they develop using club work parties. Shane agreed to consider these further and come back to the next Committee meeting with firmer proposals – probably based on the second of these options **AP12**. The West slip was also discussed. Whilst it would be desirable to reduce the slope of that, particularly towards the top of the slip, it was recognised that this would be expensive as it would require a lot of concrete and it was agreed to defer this work at this time.

SR

12. Prize Giving and Christmas Event

Pam raised this issue to confirm the arrangements for the event planned for Saturday 8 December. After discussion it was agreed that this event should go ahead in a local community hall rather than in the club house to give more space for what will, hopefully, be a good turnout from members and their families.

13. AGM – Arrangements and Nominations

the AGM is to be held on the evening of Friday 26 October. The agenda was discussed and agreed. In addition to the normal AGM items there will be items on the proposed new constitution and the Trot Moorings project. George confirmed that with the notice for the AGM will be circulated the list of new members since the last AGM and the revised draft constitution. These will need to be posted out by Wednesday 10th October in accordance with the requirements of the constitution **AP13**. Jon will prepare a print out of members' addresses for the mail out **AP14**.

GH
JS

Nominations for posts were discussed. Richard J, Richard R and George confirmed that they were willing to be nominated for the Commodore, Treasurer and Secretary's posts respectively. George to get a list of those Committee members reaching the end of their 3 year terms asap to Richard J for his consideration **AP15**.

GH

Richard J advised that the Harbourmaster, George Taylor, had decided to stand down from this post. Dave Pocock had confirmed that he was willing to take the role on. Given that this is a Committee appointment rather than an AGM matter it was agreed that Dave Pocock should be appointed Harbourmaster. Given George Taylor's long service to the club it was

agreed that Helen and Pam would consider how this might best be recognised **AP16**.

HJ/PM

The issue of proposed Honorary members was discussed. It was agreed that any suggestions should be forwarded to Shane, Richard J and George (**AP17**) who should have delegated authority to agree what recommendations, if any, for honorary membership should be made to the AGM **AP18**.

All

SR/RJ/GH

14. Harbour Survey Update

George reported that he had spoken earlier that day to Tony Usher of Highland Council. Tony had confirmed that the survey of the structure of the harbour has been carried out although the report has yet to be received. Verbal feedback from the surveyor was that the structure wasn't too bad, although there was mention of a vertical crack on the external wall and of a lot of water pouring out of the wall. George has agreed with Tony that they should meet up once the report is to hand to discuss its implications and consider further the legal responsibilities on the Club arising out of the lease.

15. Club House Electrics

Shane advised that he had not heard further from Mike Wilson who was to have obtained a third quote for carrying out required electrical works at the club house. These works are required as a consequence of the insurance policy and therefore will have to be undertaken. The current estimate for the works is around £1,500. Once the quote is to hand this should be circulated to Shane, Richard R, Richard J and George to take a decision **AP19**.

**SR/RR/RJ/
GH**

16. Harbour Ladders Update

Shane confirmed that the replacement/securing of ladders within the Harbour has been implemented. This was work required for Health & Safety purposes and cost approximately £700.

17. AOCB

Richard J advised that he's received an approach by NOSSS wanting to undertake a training event on 20 & 21 October. He confirmed with relevant Committee members that there would be no difficulty in agreeing with this and will get back to Paul Bartlett of NOSSS accordingly **AP20**.

RJ

13. Date of Next Meeting

A provisional date for the next meeting was set for Thursday 15 November, subject to the outcome of the AGM.